

Terms and Conditions

1. Setup/ Break Down: All Exhibitors must be set up and ready to sell by 11:00 am the day of Holiday Market. Exhibitors may begin setting up at 5:00 pm the day before the Holiday Market and 9:00 am the day of our Holiday Market. Break down can start no sooner than 4:00 pm on and must be completed by 6:00 pm. No vendor is to close before the official closing time. Sellers are responsible for their selling spaces. *Before leaving, please be sure your area is clean and trash-free.
2. Staffing: Exhibitor tables/ booths must be manned at all times and intact until event closes at 4:00 p.m. Kindred Heart Families, Inc. is not responsible for merchandise or display materials.
3. Exhibitor Items: Kindred Heart Families, Inc. reserves the right to have items removed that are considered not appropriate. No open flames, selling of food, profanity, tobacco or alcoholic items/references, or suggestive material are permitted.
4. Exhibitor Responsibility: Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. Kindred Heart Families, Inc. and Immanuel Luther Church expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of his employees and/or representatives, and activities must not detract from the image or welfare of the event.
5. Exhibitor Spaces: Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for event attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes any rails, stands or additional equipment.
6. Direct Sales: Only one vendor from each direct sales company will be allowed. Spaces are reserved on a first-come first-served basis.
7. Acceptance: Kindred Heart Families, Inc. reserves the right to decline any application for space if it deems such action to be in the best interest of the Holiday Market Event.
8. Payment: The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement.
9. Tables & Chairs: Two Chairs will be provided in Booth Cost and tables can be rented at a cost of \$5 each
10. Electricity is available but limited at this event at a cost of \$5
11. Cancellation of space: Application fees are not refundable. Kindred Heart Families, Inc. is not liable if weather or other conditions prevent the Exhibitor from attending and fulfilling the

contractual obligation as an Exhibitor. No refunds will be made for weather, accident, health or other causes for non-participation. ***

12. Indemnification: Exhibitor agrees to indemnify and hold harmless Kindred Heart Families, Inc. and Immanuel Lutheran Church from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Holiday Market.

By completing the Holiday Market Application, you are certifying that you have read the Terms and Conditions and will adhere to all rules and policies herein.

Signature: _____ Date: _____

Thank you for your interest in the Kindred Heart Families Holiday Market. Your registration will be confirmed by email within two weeks of the time we receive it. Please contact us if you have not received notification. For more information, please email Mary Anne, Kindred Heart Families, Executive Director at kindredheartfamilies@yahoo.com.

****Office use only below this line****

Date Registration Received: _____

Payment Received _____ Payment Method: _____

Check Number: _____ Date Confirmation Emailed: _____

Space Assignment: _____