



## MANILA TEACHERS' MUTUAL AID SYSTEM, INC.

918 United Nations Avenue, Ermita, Manila Tel. Nos.: 404-27-93 to 95

### SUMMARY OF BOARD RESOLUTION 2023

Number	Particulars	Date								
01-2023	Approval of CEO Report – December 2022	16-Jan-23								
02-2023	Confirmation of Loans Granted – December 2022	16-Jan-23								
03-2023	Update of Bank Signatories at SBC, Malolos Branch	16-Jan-23								
	<table><tr><td><u>Group A</u></td><td><u>Group B</u></td></tr><tr><td>Tristan Jay P. Tacbad</td><td>Maria Lourdes S. Ariola</td></tr><tr><td>Honorio V. De Pano Jr.</td><td>Jocelyn G. Lacson</td></tr></table>	<u>Group A</u>	<u>Group B</u>	Tristan Jay P. Tacbad	Maria Lourdes S. Ariola	Honorio V. De Pano Jr.	Jocelyn G. Lacson			
<u>Group A</u>	<u>Group B</u>									
Tristan Jay P. Tacbad	Maria Lourdes S. Ariola									
Honorio V. De Pano Jr.	Jocelyn G. Lacson									
04-2023	Update of Bank Signatories at MBTC, Trece Martires	23-Jan-23								
	<table><tr><td>Group A</td><td>Group B</td></tr><tr><td>Elvira C. Siong</td><td>Jesica D. Mabalay</td></tr><tr><td>Marc Louie M. Torres</td><td>Ma. Charizz Anne LK. Aquino</td></tr></table>	Group A	Group B	Elvira C. Siong	Jesica D. Mabalay	Marc Louie M. Torres	Ma. Charizz Anne LK. Aquino			
Group A	Group B									
Elvira C. Siong	Jesica D. Mabalay									
Marc Louie M. Torres	Ma. Charizz Anne LK. Aquino									
05-2023	Approval to Open Bank Account at PNB – Gumaca Branch	23-Jan-23								
	<table><tr><td>Group A</td><td>Group B</td></tr><tr><td>Elizabeth F. Villarubia</td><td>Richelyn V. Nablo</td></tr><tr><td>Glory Ann A. Lacson</td><td>Jobelle Maurice F. Cantollas</td></tr></table>	Group A	Group B	Elizabeth F. Villarubia	Richelyn V. Nablo	Glory Ann A. Lacson	Jobelle Maurice F. Cantollas			
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Elizabeth F. Villarubia	Richelyn V. Nablo									
Glory Ann A. Lacson	Jobelle Maurice F. Cantollas									
06-2023	Approval to Sell Service Vehicle (Palawan Branch)	23-Jan-23								
07-2023	Update of Bank Signatories – Bank of Commerce, Malabon	23-Jan-23								
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08-2023	Approval to Open Bank Account at Asia United Bank, Masangkay Branch	23-Jan-23								
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Almira Jane F. Estocapio	Honorio V. De Pano Jr.									
Angela F. Restar	Jennifer S. Lacson									
Lily A. Siao	Rey David S. Lacson									
09-2023	Approval of CEO Report - January 2023	13-Feb-23								
10-2023	Confirmation of Loans Granted – January 2023	13-Feb-23								
11-2023	New Set of Officers – 2023	18-Feb-23								
12-2023	Approval of CEO Report – February 2023	11-Mar-23								

13-2023	Confirmation of Loans Granted – February 2023	11-Mar-23								
14-2023	Update of Bank Signatories – BPI, Tacurong Branch	11-Mar-23								
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Group A	Group B									
Paul L. Sembrano	Xennia Faye D. Frias									
Mark Anthony V. Ronquillo										
15-2023	Approval of Investment in Property Land – El Mundo	11-Mar-23								
16-2023	Authority to Apply Applicable Products, Facilities and/or Services of Telecommunications	25-Mar-23								
17-2023	Open Bank Account at PSBank, Malolos Branch	25-Mar-23								
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18-2023	Update Bank Signatories at LBP, Malabon Branch WeAccess	25-Mar-23								
	<table border="0"> <tr> <td>Maker:</td> <td>Authorizer:</td> </tr> <tr> <td>Honorio V. De Pano Jr.</td> <td>Lily A. Siao</td> </tr> <tr> <td>Leonard D. Duardin</td> <td>Angela F. Restar</td> </tr> <tr> <td>Chris Kevin B. Chavez</td> <td>Almira Jane F. Estocapio</td> </tr> </table>	Maker:	Authorizer:	Honorio V. De Pano Jr.	Lily A. Siao	Leonard D. Duardin	Angela F. Restar	Chris Kevin B. Chavez	Almira Jane F. Estocapio	
Maker:	Authorizer:									
Honorio V. De Pano Jr.	Lily A. Siao									
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Angela F. Restar	Jennifer S. Lacson									
Lily A. Siao	Rey David S. Lacson									
19-2023	Approval of Revised 2023 Annual Audit Plan	25-Mar-23								
20-2023	Approval of Amended Internal Audit Charter	25-Mar-23								
21-2023	Approval of CEO Report – March 2023	17-Apr-23								
22-2023	Confirmation of Loans Granted – March 2023	17-Apr-23								
23-2023	Approval of Audited Financial Statement 2022	17-Apr-23								
24-2023	Update of Bank Signatories at BOC, Malabon Branch	17-Apr-23								
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Mary Ann O. Polintan	Herbert M. De Jesus									
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25-2023	Update of Bank Signatories at PNB, Makati-Poblacion Branch	17-Apr-23								
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Group A	Group B									
Jonathan V. Mateo	Andrea Diane E. Espino									
Honorio V. De Pano Jr.	Jocelyn G. Lacson									

26-2023	Update of Bank Signatories at PNB, U.N. Avenue Branch	17-Apr-23								
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27-2023	Update of Bank signatories at PNB, Antipolo-Oliveros Branch	17-Apr-23								
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Rosy S. Cayetano	May Lyn S. Masongsong									
Johnrick L. Fajardo	Jocelyn G. Lacson									
Honorio V. De Pano Jr.										
28-2023	Update of Bank Signatories – Metro Bank, Palawan	24-Apr-23								
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Joan Marie C. Poquita	Roland B. Jeciel									
	Benedict Jailandon N. Padilla									
29-2023	Approval of CEO Report – April 2023	15-May-23								
30-2023	Confirmation of Loans Granted – April 2023	15-May-23								
31-2023	Update of Bank Signatories at RCBC, Baguio Branch	22-May-23								
32-2023	Update of Bank Signatories at BOC, Baguio Branch	22-May-23								
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Elmer M. Rico	Loise Abigail B. Calatayud									
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33-2023	Update of Bank Signatories at RCBC, Tarlac Branch	22-May-23								
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34-2023	Update of Bank Signatories at PNB, Dimalupihan Branch	22-May-23								
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35-2023	Update of Bank Signatories at Security Bank, Pampanga Branch	22-May-23								
36-2023	Update of Bank Signatories at PNB, Pampanga Branch	22-May-23								
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Noreen M. Sazon	Lerrica D. Cruz									
Elaine G. David	Andrew C. Sarsalejo									

37-2023	Approval to Purchase the 50% share of MTSLA of the UN Property	22-May-23
38-2023	Approval to Purchase Service Vehicle – Lexus	22-May-23
39-2023	Approval of CEO Report – May 2023	10-Jun-23
40-2023	Confirmation of Loans Granted – May 2023	10-Jun-23
41-2023	Establishment of a New Extension Office at Angono Rizal	10-Jun-23
42-2023	Authorize MV Gonzales to register 2023 Books of Account	26-Jun-23
43-2023	Update of Bank Signatories at BOC, San Fernando Branch	26-Jun-23
44-2023	Update of Bank Signatories at RCBC, San Fernando Branch	26-Jun-23
	Group A Noreen M. Sazon Elaine G. David	Group B Lerrica D. Cruz Andrew C. Sarsalejo
45-2023	Update of Bank Signatories at SBC, Lucena Branch	26-Jun-23
46-2023	Update of Bank Signatories at BOC Lucena Branch	26-Jun-23
	Group A Glory Ann A. Lacson Marissa C. Altamerano	Group B Randelito R. Valdepena Belen C. Bulawan
47-2023	Opening of Extension Offices - NCR	26-Jun-23
48-2023	Approval of Supplemental Guide on Emergency Preparedness Manual	26-Jun-23
49-2023	Approval of CEO Report – June 2023	10-Jul-23
50-2023	Confirmation of Loans Granted – June 2023	10-Jul-23
51-2023	Approval of Minimum Wage Increase	10-Jul-23
52-2023	Authority of RDL and Arlene Gaw to Transact with Smart	20-Jul-23
53-2023	Authority of RDL and Arlene Gaw to Transact with Globe	20-Jul-23
54-2023	Approval to Purchase Service Vehicle for Finance Dept.	20-Jul-23
55-2023	Authority to RDL and LAS to sign documents at RBM	20-Jul-23
56-2023	Authority of VSL to Sign Deed of Assignment – Treas. Bills	20-Jul-23
57-2023	Approval of Customer Management System (CMS) Manual	15-Aug-23

58-2023	Approval of Update of RCBC, Tarlac Branch	15-Aug-23
	Group A Tristan Jay P. Tacbad Noreen M. Sazon	Group B Juliet C. Bulala Eralde S. Pingol
59-2023	Approval of Update of Philippine Savings Bank, Malolos Branch	15-Aug-23
	Group A Ferjohn Brynt O. Tafalla Honorio V. De Pano Jr.	Group B Maria Lourdes S. Ariola Jocelyn G. Lacson
60-2023	Approval of Update of RCBC, Malolos Branch	15-Aug-23
61-2023	Approval to Purchase Service Vehicle for the VP & COO	15-Aug-23
62-2023	Approval of CEO Report – July 2023	24-Aug-23
63-2023	Confirmation of Loans Granted – July 2023	24-Aug-23
64-2023	Update of Bank Signatories at BDO Times Plaza Branch	16-Sep-23
	Group A Odette Jane M. Chiong Honorio V. De Pano Jr.	Group B Kristina D. Rodriguez Johanna Micaela G. Villaflor
65-2023	Update of Bank Signatories at RCBC, Navotas Branch	16-Sep-23
66-2023	Update of Bank Signatories at PNB United Nations	16-Sep-23
67-2023	Update of Bank Signatories at MBTC, Bacoor Branch	16-Sep-23
	Group A Ma. Vanessa L. Rafallo Elvira C. Siong	Group B Cecilia R. Lumague Ma. Charizz L. Aquino
68-2023	Approval of CEO Report – August 2023	26-Sep-23
69-2023	Confirmation of Loans Granted – August 2023	26-Sep-23
70-2023	Approval of CEO Report – September 2023	09-Oct-23
71-2023	Confirmation of Loans Granted – September 2023	09-Oct-23
72-2023	Purchase of Service Vehicle for the Office of the President	13-Nov-23
73-2023	Update of Bank Signatories – MBTC, Bogo Branch	13-Nov-23
	Elvira C. Siong	Ma. Charizz Ann L. Aquino
74-2023	Update of Bank Signatories – MBTC, Bacolod-Araneta Branch	13-Nov-23
75-2023	Update of Bank signatories – MBTC, Marasbaras-Tacloban Branch	13-Nov-23

76-2023	Approval of CEO Report - October 2023	25-Nov-23						
77-2023	Confirmation of Loans Granted – October 2023	25-Nov-23						
78-2023	Approval of LET Budget	25-Nov-23						
79-2023	Approval of Audit Plan 2024	05-Dec-23						
80-2023	Approval of 2024 Budget	05-Dec-23						
81-2023	Declaration of Dividend	05-Dec-23						
82-2023	Approval of Performance Incentive	05-Dec-23						
83-2023	Approval of CEO Report – November	15-Dec-23						
84-2023	Confirmation of Loans Granted	15-Dec-23						
85-2023	Update of Bank Signatories at PNB, Antipolo Branch	15-Dec-23						
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86-2023	Affirmation, Confirmation and Ratification of Policies, Procedures, Projects/Programs Adapted/Implemented and Other Actions made by Management for and in Behalf of MTMASI	15-Dec-23						

\*\*\*\*nothing follows\*\*\*