



Credit Committee Charter

INTRODUCTION

The objective of the Credit Committee is to oversee and review the management of credit risk within the loan portfolio of the Manila Teachers' Mutual Aid System, Inc.

1. PURPOSE

The primary purpose of the Credit Committee is to assist the Board discharge its responsibility to exercise due care and diligence to oversee and review the management of credit risk within the loan portfolio of the Association.

2. COMPOSITION

The Credit Committee shall comprise of three (3) members to be selected from among the members of the Board. Within ten (10) days after the annual meeting the duly elected members of the Committee shall hold a meeting to elect from their members, a Chairman and a Secretary respectively.

3. FUNCTION

The Credit Committee shall at all times, have free and unfettered access to personnel, records, senior management, the internal auditor, the heads of all departments to discuss matters or gather information in relation to credit matters.

The Credit Committee may form or delegate authority to personnel deemed qualified to exercise the duties and responsibilities of evaluating and granting loans to members of the Association.

4. MEETINGS

The Committee shall meet as required but should meet at least once a year. A quorum shall comprise of two members.

5. RESPONSIBILITIES

The Committee is to provide advice and make recommendations to the Board to enable it to discharge its responsibilities relating to loans and lending policies of the MTMAS by:

1. Formulating credit policies and procedures that will guide the approving officers;
2. Reviewing and approval of management's recommended lending objectives, policies and guidelines that direct the loan portfolio;
3. Review and monitor approved loans granted.

6. OTHER RESPONSIBILITIES

1. The board may delegate other responsibilities to this Committee from time to time.