

**New River Valley Housing Partnership
Meeting Minutes
January 20, 2017**

The New River Valley Housing Partnership met January 20, 2017 at 10 AM at the administrative offices of the Women's Resource Center.

MEMBER	ORGANIZATION
Terry Smusz	New River Community Action
Ann Angert	New River Community Action
Kyle Midland	New River Community Action VISTA
Carol Johnson	New River Family Shelter / To Our House
Pat Brown	Women's Resource Center of the NRV
Bethany Panek	Women's Resource Center of the NRV
Aline Brinckman	Project HOPE
Aldith Ellis	Total Action for Progress (TAP)
Wendy Schleich	Community Housing Partners (CHP)
Lori Trail	New River Valley Community Services (NRVCS)
Gary McCollum	No organization; one-time attendance

AGENDA:

1. 10:00 AM: Greetings / Introductions / Additions to the Agenda
 - The scheduled date for the Point-in-Time Count was corrected on the January agenda.
2. Minutes from the December meeting were approved.
3. Standing Committees:
 - Steering Committee – A phone call meeting took place on January 17, 2017. Ann Angert and Kyle Midland were in attendance. Kyle Midland wrote down a brief outline of the call minutes.
 - List of discussion topics
 - The next 3 meetings were confirmed to be every other month on the 3rd Tuesday at 10AM, starting in March.
 - An update on the Continuum of Care funding competition was provided. The Petersburg Tri-County Hopewell CASH community was awarded Permanent Supportive Housing funding; however, a different community was not awarded renewal funding for their PSH project.
 - The preliminary application for the next CoC funding competition for new projects will be available in early February 2017 and will be a simple conversation with Andriea Ukrop.

- It was confirmed that the PIT Count and Housing Inventory Count forms are to be filled out on the night of Wednesday, January 25, 2017 for shelters and the PIT Count forms are to be filled out on the morning of Thursday, January 26, 2017 for unsheltered locations.

- Andria Ukrop is not going to collect individual surveys for youth participants (ages 18-24), but she would like the housing partnership to provide aggregate data on youth participants in April to support the statewide youth homelessness initiative.

- There will be an upcoming vote on policy review.

- Andria Ukrop is half complete with project monitoring for the various communities under her jurisdiction. HUD expects CoC monitoring for project funding in order to make sure the projects are on track. Andria Ukrop was clear to point out that this review is not punitive.

- HMIS and Data committee – Nothing to report.
- Coordinated Assessment – Nothing to report.
- Service Coordination – Nothing to report; Mary Beth Pulsifer was not in attendance.
- Monitoring/Selection – Nothing to report.

4. Special Committees:

- Ten Year – NRVHP is currently working towards meeting the stated goals.
- Veteran Homeless Reports (2) – Ann Angert will temporarily submit the reports in March 2017 to DHCD until the incoming VISTA replacement is properly situated.
- Point-in-Time Count
 - Kyle Midland gave a brief summary of the PIT count next week as coordinator for the New River Valley by describing the process for both the sheltered and unsheltered count.

5. Re-entry Council Update

- Lori Trail described that a drug court judge is considering a pilot program for a re-entry docket.
 - The original jail will be a partner and assist in stabilizing participants with medication, discharging them into the docket, and then formally presenting them to the judge.
 - Re-entry and mental health dockets are 2 separate programs.
- Kyle Midland informed Lori Trail that the incoming VISTA might collaborate with her regarding the drug court on behalf of New River Community Action.

6. New Business

- New River Valley Housing Partnership has approved of the joint funding application with New River Community Action for the incoming VISTA.

7. Other Business

- Terry Smusz will temporarily serve as Secretary of the housing partnership during February and March 2017 until the incoming VISTA replacement is properly situated.
- An update was given on Lisa Yost's good fortune.
- Couples without children will be referred to the appropriate area office that is open in the New River Valley to receive United Way funding for up to 4 weeks.

There being no further business the meeting was adjourned. The next regularly scheduled meeting will be held on February 17, 2017 at 10:00 AM at the administrative offices of the Women's Resource Center.

Minutes Recorded by: Kyle Midland

New River Valley Housing Partnership

Meeting Minutes

February 17, 2017

The New River Valley Housing Partnership met February 17, 2017 at the administrative offices of the Women's Resource Center in Radford, VA. Meeting called to order by Ann Angert, Chairperson, at 10 AM.

Members Present:

NAME	AGENCY
Wendy Schleich	CHP
Carol Johnson	New River Family Shelter / To Our House
Ann Angert	NRCA
Glenda Vest	NRCA
Terry Smusz	NRCA
Gabe Martin	NRCA--Housing
Kyle Midland	NRCA--VISTA
Aline Brinckman	Project HOPE
Vicky Collins	Radford DSS
Daniel Harris	RCRA
Tanyia Jones	Salem Veterans Affairs Medical Center (VAMC)
Aldith Ellis	Total Action for Progress (TAP)
Mary Beth Pulsifier	WRC
Pat Brown	WRC

1. Brief Announcements:

- a. RDSS—vacancy Screener position;
- b. Radford Voucher Program—actively pulling applicants from wait list;
- c. TOH—one space open, 10-12 guests per night;
- d. WRC—transitional housing full, partnering with Goodwill for job training;
- e. NRCA—SwiftStart, housing grassroots initiative in Floyd, needs assessment underway, Kyle (NRCA VISTA & NRVHP Secretary) leaving for graduate school;
- f. Project HOPE—law changed - must transport children even after permanently housed, SOL scores better for those children staying in same school;
- g. TAP Veterans Program—3 calls in NRV;
- h. Salem VA Medical Center—homeless man known to NRV now permanently housed in Salem via voucher program.

2. Review and Approval of Meeting Minutes: January 20, 2017

- #7 Correction— "Couples without children..." Pat moved, Vicky seconded to accept minutes with change —approved.

3. Standing Committee Reports

- a. Steering Committee – BoS CoC System Level Procedures review and vote request—
Ann reviewed document and identified changes from previous procedures. DHCD will take comments until Feb 28. Motion: Yes to accept with concerns—Vicky Collins moved, Gabe seconded – approved.
- b. HMIS and Data – no report
- c. Coordinated Assessment – no report
- d. Service Coordination – no report.
- e. Monitoring/Selection – no report

4. Special Committees

- a. Ten-year plan to end homelessness—no report
- b. Veteran Homeless Reports (2) —no report
- c. Point-in-Time Count –
Ann and Kyle provided a summary of January 2017 Point-in-Time Count. Last place of residence was not listed on the 2017 survey form, so location relates to location at time of PIT Count. Committee will add last place of residence to the 2018 form to collect this information locally next year. More students homeless in NRV than reported via Project HOPE.

5. Re-entry Council Update

Giles Co is applying for a recidivism prevention grant.

6. New Business

VHDA joint funding submitted by NRCA for the incoming 2017/2018 AmeriCorps VISTA, Ryan Martin.

7. Other Business

- a. Outgoing VISTA and NRVHP Secretary Kyle Midland's final day! "Thank you, Ann Angert, for giving me the opportunity to serve a year with NRCA!"
Ann and the partnership expressed appreciation to Kyle for his outstanding service.
- b. Legal Aid has special funds to assist tenants/consumers with predatory renting/lending practices. Gabe has information.
- c. Terry will be out-of-town March 17. Pat offered to take minutes at the meeting and forward the notes to Terry who will arrange typing.

There being no further business the meeting was adjourned at 11 AM.

Minutes Recorded by: Terry Smusz

New River Valley Housing Partnership

Meeting Minutes

March 17, 2017

The New River Valley Housing Partnership met on March 17, 2017 at the administrative office of the Women's Resource Center of the New River Valley in Radford, VA. Meeting called to order by Ann Angert, Chairperson at 10:00 AM.

Members Present :

NAME	AGENCY
Ann Angert	NRCA
Ryan Martin	NRCA
Aldith Ellis	Total Action for Progress (TAP)
Gabe Martin	NRCA
Cara De Angelis	NRCA
Wendy Schleich	CHP
Aline Brinckman	Project HOPE
Bethany Panek	WRC
Lori Trail	NRVCS
Tanyia Jones	Salem Veterans Affairs Medical Center (VAMC)

1. Brief Announcements:

- a. Ann welcomed to the group Ryan Martin the new VISTA for NRCA and the Partnership and Cara DeAngelis who is the new Housing Program Coordinator for NRCA.

2. Review and Approval of Meeting Minutes February 17, 2017

Aline moved to approve and Wendy seconded to accept the minutes as written.

3. Standing Committee Reports

- a. Steering Committee – There is a meeting schedule for March 21, 2017
- b. HMIS Committee – There is no report.
- c. Coordinated Assessment Committee There is a webinar that would be beneficial for all on this committee to attend. Carol has sent out the email from Andriea for details. There are still open slots of the March 22 and March 28. The webinar is on the HUD Exchange. After

the webinar there will be a regional meeting that Carol or her assignee will attend. After that meeting our committee will discuss the changes that will need to be made in order to be in compliance with the new requirements. We have until January 2018 to comply.

- d. Service Coordination – There is no report.
- e. Monitoring and Selection – There is no report.

4. Special Committees

- a. Ten Year Plan to end Homelessness – There is a meeting at the end of March to further discussion on the need for Permanent Supportive Housing.
- b. Veterans Homeless Report – We completed 9 VISPDAT screenings and there were no Chronic Homeless or Veterans identified across programs in the month of January.
- c. Point In Time – No report

5. Re- Entry Council - No report

6. New Business

No new business identified

7. Other Business

- a. Wendy wanted housing counselors to know that Linden Green has no waiting list for their 4 BR
- b. Pembroke Management had over 1,300 applicants to their waiting list. 900 of those were local.
- c. Lori gave an update about how drug court is progressing. They have 5 participants in Giles and Floyd. They will have 4 participants and Pulaski has 13 participants.
- d. Tanya wanted us to know that they are housing a veteran in Roanoke and everyone is very excited.

New River Valley Housing Partnership

Meeting Minutes

April 21, 2017

The New River Valley Housing Partnership met on April 21, 2017 at the administration office of the Women's Resource Center of the New River Valley in Radford, Virginia. Meeting was called to order by Ann Angert, which serves as the Chairperson at 10:00 am.

Name	Agency
Bethany Panek	WRC
Aline Brinckman	Project HOPE
Wendy Schleich	WRC
Mary Beth Pulsifer	WRC
Aldith Ellis	TAP
Ellen Stuart	Town of Blacksburg
Melissa Stuart	City of Radford
Cara DeAngelis	NRCA
Gabe Martin	NRCA
Ann Angert	NRCA
Ryan Martin	NRCA
Pat Brown	WRC
Lori Trail	NRVCS

1. Brief Announcements
 - a. Wendy Schleich said that the waiting list for Linden Green has become shorter and Bethany Panek said that she has been able to permanently house 8 families using rapid re-housing funds over the last three weeks.
 - b. Bethany Panek will be leaving the Women's Resource Center of the New River Valley in Radford, Virginia on June 30, 2018.
2. Review and Approval of Meeting Minutes from March 17, 2017
The minutes were accepted as written.
3. Standing Committee Reports
 - a. Steering Committee- DHCD is offering to all Balance of State Planning Groups, 2 user permissions to access training. Ms. Angert will see if it is possible to have a NRVHP user.
 - b. HMIS and Data-Cara asked for some help with reporting exit numbers in CAMS.
 - c. Coordinated Assessment- The local Coordinated Assessment group will meet after Carol Johnson meets with the Balance of State CA committee. A date will be set after Carol is informed of the State meeting date.
 - d. Service Coordination- There is no report.
 - e. Monitoring/Selection- There is no report.
4. Special Committees

New River Valley Housing Partnership

Meeting Minutes

May 19, 2017

The New River Valley Housing Partnership met on May 19, 2017 at the administration office of the Women's Resource Center of the New River Valley in Radford, Virginia. The meeting was called to order by Ann Angert, which serves as the Chairperson at 10:00 am.

Name	Agency
Ann Angert	NRCA
Aline Brinckman	Project HOPE
Bethany Panek	WRC
Marybeth Pulsifer	WRC
Carol Johnson	To Our House
Cara DeAngelis	NRCA
Terry Smusz	NRCA
Melissa Skelton	Town of Radford
Ryan Martin	NRCA
Lisa Yost	NRCA
Pat Brown	WRC

1. Brief Announcements
 - a. Ann announced that she will be retiring on June 30, 2018.
2. Review and approval of the meeting minutes from April 21, 2017.

The minutes have been accepted as written outside of the fact that Melissa's last named needed to be changed to Skelton.
3. Standing Committee Reports (and confirmation of state assignments)
 - a. Steering Committee- System Level Procedures review- We are providing more shelter options in the community so we are actually sheltering more people. Ann talked about the Balance of State Committee meeting. The Balance of State Committee met and went over their numbers. The NOFA for the COC Permanent Supportive Housing or Rapid Re-housing funds has not been released. DHCD understands that they are transferring a lot of responsibility to the local planning groups who do not necessarily have the capacity or training to do what they are asking them to do.
 - b. HMIS and Data- The HMIS 640 report was distributed earlier this month so that agencies could clean up their data sets.
 - c. Coordinated Assessment- Carol reiterated that we will need to meet the Coordinated Entry Process Guidelines and come up with a way for people to be able to contact us 24/7 by February of 2018.
 - d. Service Coordination- There was no meeting about service coordination.
 - e. Monitoring/Selection- We will not be participating in the monitoring/selection process.
4. Special Committees-
 - a. A new committee will be formed to address recruiting landlords. Behtany Panek will chair the committee. The first meeting date will be in June. We will need to make sure

New River Valley Housing Partnership

Meeting Minutes

June 16, 2017

The New River Valley Housing Partnership met on June 16, 2017, at the administration office of the Women's Resource Center of the New River Valley in Radford, Virginia. The meeting was called to order by Ann Angert, which serves as the Chairperson at 10:00 am.

Name	Agency
Ann Angert	NRCA
Terry Smusz	NRCA
Marybeth Pulsifer	WRC
Tanyia Jones	The Salem VA Medical Center
Carol Johnson	To Our House
Aldith Ellis	TAP
Ryan Martin	NRCA

1. Announcements – We do not have a meeting next month. Terry Smusz talked about the meeting that she attended at the Montgomery County Government Center hosted by Elizabeth Willis. The NRV Home Consortium has been asked to compile a housing resource directory. Terry requested that housing cost categories be included in this housing resources directory because so many persons are not able to pay more than \$400.00 a month for rent.
2. Review and approval of meeting minutes from May 19, 2017.

Other than the fact that there were a few misspelled words the minutes were accepted as they are.
3. Standing Committee Reports
 - a. Coordinated Assessment- We will be sharing the meeting minutes Microsoft Office Word document from these Coordinated Assessment meetings when we have our next New River Valley Housing Partnership Consortium Meeting.
4. Special Committees
 - a. Landlord Recruitment and Retention Committee- We have set up a meeting with preliminary landlords that we will have on Wednesday, July 12, 2017, in the large conference room at the main New River Community Action, Inc. office in Radford, Virginia. We will take what they have to say about recruiting more landlords like themselves and will use this information to create a survey.
 - b. Veteran Homelessness- There were no veterans that were reported homeless in the month of May. Aldith and Tanyia want New River Community Action, Inc. to come up with some

New River Valley Housing Partnership

Meeting Minutes

August 18, 2017

The New River Valley Housing Partnership met on August 18, 2017, at the administration office of the Women's Resource Center of the New River Valley in Radford, Virginia. The meeting was called to order by Ann Angert, which serves as the Chairperson at 10:00 am.

Name	Agency
Sarah Gray	NRCA
Bethany Panek	WRC
Ann Angert	NRCA
Terry Smusz	NRCA
Gabe Martin	RRAP
Pat Brown	WRC
Glenda Vest	NRCA
Mary Beth Pulsifer	WRC
Ryan Martin	NRCA

1. Announcements- Glenda Vest shared these changes that have occurred at New River Community Action, Inc.: New Coordinator: Sharon Edwards, New Prevention Housing Counselor: Sarah Gray, New Part-time Housing Counselor in Floyd: Teresa Moses, New Pulaski Emergency Assistance/Housing Counselor: Laura Murphy (previously Volunteer Income Tax Assistance Coordinator), Rapid Re-housing Housing Counselor: vacant, advertised, and Radford Emergency Assistance/Housing Counselor: vacant, advertised. Gabe Martin now works for the city of Radford. James Dye and Leroy Robinson have been hired by New River Community Services. Terry Smusz and Carol Johnson are attending meetings of the Housing Resource Guide Committee, led by Elisabeth Willis of the Town of Blacksburg. Other local government and human services representatives attend, also. The goal of the Committee is to develop a list of housing resources throughout the NRV, including a list of rentals. Sarah Gray stated that she plans to meet with landlords who attended a Radford Renter's Housing workshop. Potential dates for that meeting are September 7th, 9th, 12th, and 20th. She invited the Landlord Recruitment and Retention Committee to attend. Bethany announced that the Women's Resource Center of the New River Valley's emergency shelter has been about half-full, and families have been preparing for children to go back to school. Bethany also said that she had housed three rapid re-housing clients.
2. Review of Approval of Meeting Minutes: August 18, 2017
The minutes were accepted as written.
3. Standing Committee Reports
 - a. Steering Committee meeting will be held later this month, date TBD.
 - b. HMIS and Data Committee did not meet.
 - c. Coordinated Assessment Committee has been meeting. The State-Wide Committee modified NRCA's prevention tool to develop a state-wide prevention tool. Carol Johnson provided the tool via email on Wednesday, August 9, 2017. This tool should take

Meeting Minutes

September 15, 2017

The New River Valley Housing Partnership met on September 15, 2017, at the administration office of the Women's Resource Center of the New River Valley in Radford, Virginia. The meeting was called to order by Ann Angert, which serves as the Chairperson at 10:00 am.

Name	Agency
Ryan Martin	NRCA
Pat Brown	WRC
Bethany Panek	WRC
Aline Brinckman	Project HOPE
Wendy Schleich	CHP
Tanyia Jones	Salem VA Medical Center
Aldith Ellis	TAP
Lori Trail	NRVCS
Ann Angert	NRCA
Gabe Martin	RRAP
Carol Johnson	NRFS/TOH
Sharon Edwards	NRCA
Terry Smusz	NRCA

1. Announcements- Tanyia Jones announced that the Salem VA Medical Center has created the Project CHALENG (Community Homelessness Assessment, Local Education and Networking Groups) survey and asked everyone that is a part of the New River Valley Housing Partnership to take it. She will forward the document to the secretary who will send it out via email. Lori Trail said that there were going to be three graduations from drug court. She invited us to attend one of them. There are drug courts in Montgomery County, Giles County, Pulaski County, and Floyd County. The city of Radford will be the next place to apply.
2. Review and Approval of Meeting Minutes: August 18, 2017
The minutes were accepted as written.
3. Standing Committee Reports
 - a. Steering Committee did not meet last month, and there is no meeting scheduled for this month.
 - b. HMIS and Data- Tonya Harris of Homeward provided HMIS training to NRCA staff and NRFS on September 12th and 13th.
 - c. Coordinated Assessment- In October the Coordinated Assessment teams will be focusing on 24/7 access to services for the homeless. Carol Johnson will be meeting with New River Community Action, Inc. to discuss possibilities.
 - d. Service Coordination- none
 - e. Monitoring/Selection- There are no members of the New River Valley Housing Partnership that are serving on the Monitoring/Selection Committee.
4. Special Committees

Meeting Minutes

October 20, 2017

The New River Valley Housing Partnership met on October 20, 2017, at the Women's Resource Center of the New River Valley's administrative office in Radford, Virginia. The meeting was called to order by Ann Angert, which serves as the Chairperson at 10:00 am.

Name	Agency
Ryan Martin	NRCA
Bethany Panek	WRC
Aline Brinckman	Project HOPE
Wendy Schleich	CHP
Ann Angert	NRCA
Aldith Ellis	TAP
Gabe Martin	RCRA
Tanyia Jones	SVAMC
Pat Brown	WRC

1. Announcements- Gabe Martin of the Radford City Rental Assistance Office announced the Radford Section 8 Program has been pulling people from the waiting list. Aldith Ellis of TAP shared Supportive Services for Veteran Families (SSVF) has been funded again. SSVF served 198 people last year and is accepting rapid re-housing and prevention referrals. Tanyia Jones, Homeless Supervisor/Coordinator for the Salem VA Medical Center, will forward the CHALENG (Community Homelessness Assessment, Local Education, and Networking Groups) survey to Ryan Martin to send out to the members of the Partnership. Tanyia also offered to provide her monthly count of NRV homeless veterans to the Partnership for the monthly Vet Report. Aline Brinckman of Project HOPE announced that HUD liaisons have been able to certify that a family meets HUD's definition of homelessness. Wendy Schleich of Community Housing Partners announced that persons relocating due to Hurricanes Harvey, Maria, or Irma or the wildfires that have been burning in northern California could be moved to the top of the CHP waiting list. Aline Brinckman shared she will retire at the end of the school year.
2. Review and Approval of Meeting Minutes: September Minutes will be provided in November for review and approval.
3. Standing Committee Reports
 - a. Steering Committee-Coordinated a "Training Meeting" that took place on Thursday, October 5, 2017, in the large conference room at New River Community Action, Inc.'s administrative office in Radford, Virginia. Bethany Panek provided notes for the meeting.
 - b. HMIS and Data-There is nothing to report.
 - c. Coordinated Assessment-NRCA and NRVFS have been discussing creating/providing access to a 24/7 hotline. New River Community Action, Inc. Board of Director's approved the idea. Staff will be working to implement a plan. The Coordinated Assessment Committee worked to create a statewide prevention tool, and we began using it in August.
 - d. Service Coordination- There was no update.
 - e. Monitoring/Selection- There was no update.

- a. Landlord Recruitment and Retention Committee came up with a tentative list of questions. The survey will first be sent to everyone who is a part of the New River Valley Housing Partnership to review.
 - b. Veterans Homeless Reports- There were no veteran or chronically homeless individuals to report. There twelve VISPDATs that were filled out in the month of August.
 - c. Point-in-Time Committee has been formed. Its members include Ryan, Sarah, and Sharon. The committee's work will begin in November.
5. Re-Entry Council Update- none
 6. New Business- NRCA will not be pursuing the Housing Trust Fund. Terry Smusz asked everyone that is a part of the New River Valley Housing Partnership if they wanted to receive information about the Housing Resource Guide.
 7. Other Business
 - a. A Nominating Committee was formed to select a new chair. Carol, Pat, and Lori will be serving on this committee.

Reminder: Next Meeting- October 20, 2017

precedence over any previous prevention tools. Counselors should begin using it immediately.

- d. The Service Coordination Committee did not meet.
 - e. No member of the NRVHP is a part of the Monitoring and Selection Committee.
4. Special Committees
- a. Landlord Recruitment and Retention Committee has met twice since June. The purpose of the committee was discussed. Ed Gralla, a landlord from Floyd, identified case management, education, and communications as key components of good landlord relationships. The committee plans to finalize a survey for landlords. Next meeting date is Thursday, September 14, 2017, in the big conference room at the New River Community Action, Inc. administrative office.
5. Re-Entry Council Update- Blacksburg Presbyterian Church provided a grant to the NRCA VA CARES program to house homeless ex-offenders.
6. New Business
- a. DHCD Housing Trust Funds and Reduction Grant is due on Wednesday, October 18, 2017. A letter of support is required from the local Continuum of Care (CoC)/LPG (Local Planning Group) that details how the projects fit into the emergency crisis response system. Glenda Vest stated that she was willing to prepare a summary that will be shared with the local planning group if NRCA decides to pursue the grant funds.
 - b. There was no other business.

Reminder: Next Meeting- September 15, 2017

written procedure about how the veteran clients that TAP and the Salem VA Medical Center serve who are actually from the NRV can be better reported in our data. Terry Smusz said that this is something that we will work on this in the coming year.

5. Re-Entry Council Update- We have a landlord in the Pulaski County area who is willing to work with VA CARES to house more ex-offenders.

Reminder: Next Meeting (subject to change) - August 18, 2017

that we have updated the Apartments in the New River Valley document that Project HOPE published by February of 2018. The Committee for Landlord Recruitment, which will include Gabe, HHP Staff/Bethany (Chair), (CSWs) Community Service Workers for NRCA, and myself will need to come up with a way to do this.

- a. Veteran Homelessness- There were no veterans that were reported homeless in the New River Valley in the month of April, however there were 15 VISPDATS that were filed.
- b. Point-in-Time- Across the state there were as few as 6 persons and as many as 133 persons that reported as homeless, with an average of 60 persons per BoS Planning Group. The total BoS homeless count was 722 persons, which is an increase of 68 persons from the previous number that was reported. The state is concerned that this will affect the NOFA application. The number of unsheltered persons did go down from 159 to 156 persons, and the number of chronically homeless individuals decreased from 58 to 39.

It works by renting individual rooms to ex-offenders and parolees in a house in a residential neighborhood on an ongoing basis. All rentees will have access to a kitchen.

- c. This could work because many of our clients cannot afford to pay more than \$350.00 to \$400.00 a month for rent.
5. Re-Entry Council Update- Melanie and Scott Smith have set up a committee that Doug Irvin, Terry Smusz, Glenda Vest, and Vanessa Duncan sit on to look at this Bristol model. The Re-Entry Committee continues to look for ways to find more low income housing and have asked the probation/parole offices to review the Bristol model.
 6. New Business- The Emergency Shelter Training was held at the Roanoke Higher Education Center on May 2, 2017. The Representatives from the WRC, the New River Family Shelter, and NRCA attended.
 7. Other Business
 - a. Discussion of Submittal of VHSP Grant- There are 3 main benchmarks that we need to meet and they include making sure that people are housed within 30 days, once they have been permanently housed they cannot return to a shelter within a year, and 85% of our clients must exit to permanent once they have graduated from our programs or we will be dinged for it. This is where we have an opportunity to use more of our prevention dollars. Carol set up a meeting for June 7th that herself, Lisa, Gabe, Aline, and myself are going to attend so that we can look over the Rapid Re-housing Benchmarks and Performance Standards document. We need to be able to send some information about this to Andreia Ukrop by the June 16th. The Committee for Landlord Recruitment will meet on either June 1st or 8th.
 - b. The next New River Valley Housing Partnership Meeting will be at the Women's Resource Center of the New River Valley in Radford on June 16th at 10:00 am.

precedence over any previous prevention tools. Counselors should begin using it immediately.

- d. The Service Coordination Committee did not meet.
 - e. No member of the NRVHP is a part of the Monitoring and Selection Committee.
4. Special Committees
- a. Landlord Recruitment and Retention Committee has met twice since June. The purpose of the committee was discussed. Ed Gralla, a landlord from Floyd, identified case management, education, and communications as key components of good landlord relationships. The committee plans to finalize a survey for landlords. Next meeting date is Thursday, September 14, 2017, in the big conference room at the New River Community Action, Inc. administrative office.
5. Re-Entry Council Update- Blacksburg Presbyterian Church provided a grant to the NRCA VA CARES program to house homeless ex-offenders.
6. New Business
- a. DHCD Housing Trust Funds and Reduction Grant is due on Wednesday, October 18, 2017. A letter of support is required from the local Continuum of Care (CoC)/LPG (Local Planning Group) that details how the projects fit into the emergency crisis response system. Glenda Vest stated that she was willing to prepare a summary that will be shared with the local planning group if NRCA decides to pursue the grant funds.
 - b. There was no other business.

Reminder: Next Meeting- September 15, 2017

written procedure about how the veteran clients that TAP and the Salem VA Medical Center serve who are actually from the NRV can be better reported in our data. Terry Smusz said that this is something that we will work on this in the coming year.

5. Re-Entry Council Update- We have a landlord in the Pulaski County area who is willing to work with VA CARES to house more ex-offenders.

Reminder: Next Meeting (subject to change) - August 18, 2017

that we have updated the Apartments in the New River Valley document that Project HOPE published by February of 2018. The Committee for Landlord Recruitment, which will include Gabe, HHP Staff/Bethany (Chair), (CSWs) Community Service Workers for NRCA, and myself will need to come up with a way to do this.

- a. Veteran Homelessness- There were no veterans that were reported homeless in the New River Valley in the month of April, however there were 15 VISPDATS that were filed.
- b. Point-in-Time- Across the state there were as few as 6 persons and as many as 133 persons that reported as homeless, with an average of 60 persons per BoS Planning Group. The total BoS homeless count was 722 persons, which is an increase of 68 persons from the previous number that was reported. The state is concerned that this will affect the NOFA application. The number of unsheltered persons did go down from 159 to 156 persons, and the number of chronically homeless individuals decreased from 58 to 39.

It works by renting individual rooms to ex-offenders and parolees in a house in a residential neighborhood on an ongoing basis. All rentees will have access to a kitchen.

- c. This could work because many of our clients cannot afford to pay more than \$350.00 to \$400.00 a month for rent.
5. Re-Entry Council Update- Melanie and Scott Smith have set up a committee that Doug Irvin, Terry Smusz, Glenda Vest, and Vanessa Duncan sit on to look at this Bristol model. The Re-Entry Committee continues to look for ways to find more low income housing and have asked the probation/parole offices to review the Bristol model.
 6. New Business- The Emergency Shelter Training was held at the Roanoke Higher Education Center on May 2, 2017. The Representatives from the WRC, the New River Family Shelter, and NRCA attended.
 7. Other Business
 - a. Discussion of Submittal of VHSP Grant- There are 3 main benchmarks that we need to meet and they include making sure that people are housed within 30 days, once they have been permanently housed they cannot return to a shelter within a year, and 85% of our clients must exit to permanent once they have graduated from our programs or we will be dinged for it. This is where we have an opportunity to use more of our prevention dollars. Carol set up a meeting for June 7th that herself, Lisa, Gabe, Aline, and myself are going to attend so that we can look over the Rapid Re-housing Benchmarks and Performance Standards document. We need to be able to send some information about this to Andreia Ukrop by the June 16th. The Committee for Landlord Recruitment will meet on either June 1st or 8th.
 - b. The next New River Valley Housing Partnership Meeting will be at the Women's Resource Center of the New River Valley in Radford on June 16th at 10:00 am.

- a. 10 year plan to end homelessness- There is no update.
- b. Veteran Homelessness- There were three calls that were made to the TAP office according to Ms. Ellis. One was a referral, one was from a man who had been living in a hotel, and another gentleman who is currently in the psychiatric ward at the Carilion Roanoke Memorial Hospital.
- c. Point-in-Time- There is no update.
- d. Re-Entry Council- There is no report.

5. New Business

There was no new business identified.

6. Other Business

There was no other business that was reported.

Meeting Minutes

November 17, 2017

The New River Valley Housing Partnership met at 10:00 am on October 20, 2017, at the Women's Resource Center of the New River Valley's administrative office in Radford, Virginia. The meeting was called to order by Carol Johnson.

Name	Agency
Ryan Martin	NRCA
Pat Brown	NRCA
Bethany Panek	WRC
Marybeth Pulsifer	WRC
Carol Johnson	NRFS
Glenda Vest	NRCA
Aldith Ellis	TAP
Tanyia Jones	The Salem VA Medical Center
Gabe Martin	RCRA
Wendy Schleich	CHP
Aline Brinckman	Project HOPE

1. Announcements- Bethany Panek said that she had moved several families out of the transitional housing shelter within the last month or so. They are about to move a family into a Cornerstone apartment. Pat Brown announced the WRC two positions to fill: Sexual Assault Coordinator and Community Engagement Coordinator. Carol Johnson said that they had had eleven men that have stayed in the To Our House emergency/winter shelter with an average of six to seven men a night. NRFS clients have been able to access rapid re-housing funds. Glenda Vest announced that she also has an open position that is part of New River Community Action, Inc.'s Homeless and Housing Programs Prevention Services. Dana Allison will become either New River Community Action, Inc.'s next Prevention Housing Counselor or Rapid Re-housing Counselor. Aldith said that she is currently trying to find housing for a client that is from this area. Gabe said that he would probably be able to provide 20 Section 8 Housing Assistance Vouchers to his clients. Aline Brinckman talked to the members about a project conducted by the Woodsman Chapter 14 where they deliver food to unaccompanied youth.
2. Review and Approval of Meeting Minutes: November 17, 2017
The minutes were approved with the correction about what Bethany has been doing with the surveys.
3. Standing Committee Reports
 - a. Steering Committee- There was no update.
 - b. HMIS and Data- There was no update.
 - c. Coordinated Assessment-Carol said that we have a system but the process is being developed and it is yet to be implemented. It will be for an on-call plan to have 24-hour access to emergency shelters.
 - d. Monitoring/Selection- None
4. Special Committees

- a. Landlord Recruitment and Retention Committee- This committee did not meet last month She sent seven surveys to landlords via emails.
 - b. Veteran Homeless Reports- There 0 Veterans that were counted as homeless in last month's Veteran Homeless Report and 14 VI-SPDATs that were filled out.
 - c. Point-in-Time- The Point-in-Time Count committee will be meeting at 2:00 pm on Friday, December 1, 2017, in Mrs. Terry Smusz's office. Andriea has said she would send out updated training material "soon."
5. Re-Entry Council Update- None
 6. New Business-None
 7. Other Business
 - a. Nominating Committee- Carol will be the president, and Mary Beth Pulsifer will be the Vice President of the committee. A new secretary will not be chosen until Friday, February 23, 2018.

Reminder: Next Meeting (subject to change)- January 19, 2018