

New River Valley Housing Partnership Meeting Minutes Feb 18, 2016

The New River Valley Housing Partnership met Feb 18, 2016 at 10 AM at the administrative offices of the Women's Resource Center.

MEMBER	ORGANIZATION
Bethany Panek	Women's Resource Center
Mary Beth Pulsifer	Women's Resource Center
Pat Brown	Women's Resource Center
Glenda Vest	New River Community Action
Ann Angert	New River Community Action
Lisa Yost	New River Community Action
Nancy Short	Salem VAMC
Aline Brinckman	Project HOPE
Wendy E. Schleich	Community Housing Partners
Melanie Smith	To It and Re-entry Council
Terry Smusz	New River Community Action
Carol Johnson	New River Family Shelter and To Our House

AGENDA:

1. 10:00 am: Greetings/Introductions
 - o Welcome to Melanie Smith who has been absent in recent meetings.
2. Minutes from the November were approved. There were no meetings in December or in January.
3. Standing Committees :
 - o Steering Committee reported they would be meeting after today's general meeting to begin work on the new HUD NOFA.
 - o HMIS and Data committee reported that the State has scheduled an online meeting Feb. 24th.
 - o Coordinated Assessment – the local plan will be reviewed by Lisa and Bethany on Feb 23rd.
 - o Service Coordination- Mary Beth stated there is a scheduled State call for Tuesday next week.
 - o Monitoring/Selection – Lisa attended meetings regarding re-applications for funding.
4. Special Committees:
 - o Ten Year- was adopted with edits as approved at this meeting.
 - o Bylaws are currently on hold.

- Point in Time Count was completed. More information is hoped to be provided next month.
5. New Business:
- The VISTA position was approved and is now filled by Kyle Midland. He will begin his service on Feb 22, 2016.
6. Other Business
- By Name List – Jill Fox has conducted regional phone calls which Lisa has attended. In the Valley, NRCA manages the by name list for NRCA, TOH, and NR Family Shelter. The Women’s Resource Center will provide information in aggregate Lisa.
 - Nancy Short provided additional information regarding resources for Veterans:
 - Susan Hunley will provide assistance to victims and survivors of domestic violence at the VA. Perpetrators will be participating in group sessions called Strengths at Home. Both Vets and their families will be eligible for services.
 - Kate Doneldson is a new homeless outreach worker. She may be reached at 540-982-2464 ext.2215

7. There being no further business the meeting was adjourned.

The next regularly scheduled meeting is March 18 at 10:00 am at the Women’s Resource Center’s administrative offices in Radford.

Minutes Recorded by: Ann Angert

New River Valley Housing Partnership Meeting Minutes March 17, 2016

The New River Valley Housing Partnership met March 17, 2016 at 10 AM at the administrative offices of the Women's Resource Center.

MEMBER	ORGANIZATION
Bethany Panek	Women's Resource Center
Mary Beth Pulsifer	Women's Resource Center
Pat Brown	Women's Resource Center
Glenda Vest	New River Community Action
Ann Angert	New River Community Action
Vicky Collins	Radford DSS
Nancy Short	Salem VAMC
Aline Brinckman	Project HOPE
Wendy E. Schleich	Community Housing Partners
Melissa Skelton	City of Radford
Ellen Stewart	HOME Consortium/Town of Blacksburg
Kyle Midland	NRCA
Lori Trail	NRVCS
Carol Johnson	New River Family Shelter and To Our House
Amy Forsyth-Stephens	Consultant

AGENDA:

1. 10:00 am: Greetings/Introductions
 - o Welcome to Melissa Skelton, Ellen Stewart and Kyle Midland.
 - o Ellen Stewart shared that the HOME Consortium is developing TIME BANK where a community member could provide services for another's need in the Valley.
 - o Aline Brinckman shared the Every Students Succeeds Act has been passed and replaces the No Child Left Behind.
2. Minutes from the February meeting were approved.
3. Standing Committees :

- Steering Committee – As Pat Brown was unable to attend this meeting, Lisa Yost was asked to attend. Lisa is absent today, Ann Angert offered to provide any update to the group later in the month.
- HMIS and Data committee- had no new report.
- Coordinated Assessment – Aline Brinckman and Carol Johnson worked on the Initial Screening Flow chart and will complete the recommendations from the Partnership to be included in the VESP application.
- Service Coordination- Carol, Lisa and Bethany worked on the **Policies and Procedures for Operating a Coordinated Entry/Assessment System**. The Partnership worked together to edit proposed policy. The policy was adopted unanimously by the Partnership with the stated corrections.
- Monitoring/Selection – had no activity to report.

4. Special Committees:

- Ten Year- was adopted in February with edits and was distributed at this meeting. The name of the committee will become **Ending Homelessness** to reflect the name of the document.
- Bylaws were presented by Pat Brown and the Partnership reviewed and made a few edits the document was approved unanimously.
- Point in Time Count preliminary summation was handed out at the meeting.

5. New Business:

- GRANT Application – The Partnership is working with Amy Forsyth –Stephens to complete the VESP grant application. Pat Brown shared the drafted Guidelines for Joint Grant Submissions. The Partnership members worked together to edit the document added to the outline will be managing the Grant Award, and a definition of an eligible applicant by defining the terms length of membership and good standing.

6. Other Business

- Kyle Midland, VISTA working on issues of homelessness, shared the VHA Housing First Survey with the Partnership members. The meeting ran so long that it was agreed members could respond to the document by e-mail. The Secretary offered to send out a digital copy that could be returned directly to Kyle.

7. There being no further business the meeting was adjourned.

The next regularly scheduled meeting is April 21 at 10:00 am at the Women's Resource Center's administrative offices in Radford.

Minutes Recorded by: Ann Angert

New River Valley Housing Partnership Meeting Minutes April 21, 2016

The New River Valley Housing Partnership met April 21, 2016 at 10 AM at the administrative offices of the Women's Resource Center.

MEMBER	ORGANIZATION
Bethany Panek	Women's Resource Center
Lisa Yost	New River Community Action
Pat Brown	Women's Resource Center
Glenda Vest	New River Community Action
Ann Angert	New River Community Action
Vicky Collins	Radford DSS
Aline Brinckman	Project HOPE
Melissa Skelton	City of Radford
Kyle Midland	NRCA
Carol Johnson	New River Family Shelter and To Our House
Shannon Lowery	New River Community Action VACARES

AGENDA:

1. 10:00 am: Greetings/Introductions / Additions to the Agenda
 - o Kyle Midland - analysis of the VISPDAT completed by persons homeless between Jan 1 2011-15 -- Dec 31, 2015 and covering programs of TOH, HHP, and NRFS
 - o Vicki Collins – Re-Entry Council’s Housing Committee

2. Minutes from the March meeting were approved.

3. Standing Committees :
 - o Steering Committee – Pat Brown shared DHCD will conference call with grantees for the submitted application on May 13 at 8:30 am to negotiate the specifics. A new part-time position to aid with the work of the COC was requested.
 - o HMIS and Data committee- had no activity to report.
 - o Coordinated Assessment – Flow chart should be shared with staff and partners so they are using the correct version.
 - o Service Coordination- had no activity to report.
 - o Monitoring/Selection – had no activity to report.

4. Special Committees:

- Ten Year- Ann Angert shared she is working on a follow up communication to the committee members regarding the plan.
- Bylaws – had no activity to report
- Point in Time Count –provided a handout that is to be shared this month with the NRCA Board.

5. New Business:

- Vicky Collins shared that members of the Housing Partnership currently serve on the Re-Entry Council. The Council has had a housing committee which has been active in previous periods but is currently inactive. At the last meeting of the Council on April 20th, Judge Long shared that he is having difficulty finding housing for persons participating in the Drug Court diversion. A suggestion came from the Council that perhaps issues of housing for those re-entering could also become a topic of discussion at the Housing Partnership as a number of members serve on both committees. After discussion, a motion was made by Vicki Collins and seconded by Lisa Yost to add to the NRVHP Agenda a monthly update about this issue. The motion was unanimously approved.

6. Other Business

- Kyle Midland, VISTA shared the analyzed outcomes of the VISPDAT collected from homeless persons from Jan 1, 2015 – Dec 31, 2015. The survey was completed by persons in these programs: To Our House, NRCA's Homeless and Housing Programs, and New River Valley Family Shelter.

7. There being no further business the meeting was adjourned.

The next regularly scheduled meeting is May 19 at 10:00 am at the Women's Resource Center's administrative offices in Radford.

Minutes Recorded by: Ann Angert

New River Valley Housing Partnership Meeting Minutes June 16, 2016

The New River Valley Housing Partnership met June 16, 2016 at 10 AM at the administrative offices of the Women's Resource Center.

MEMBER	ORGANIZATION
Glenda Vest	New River Community Action
Gabe Martin	New River Community Action HHP
Kyle Midland	New River Community Action VISTA
Pat Brown	Women's Resource Center of the NRV
Bethany Panek	Women's Resource Center of the NRV
Mary Beth Pulsifer	Women's Resource Center of the NRV
Aline Brinckman	Project HOPE
Vicky Collins	Radford City Department of Social Services
Daniel Harris	Radford City Department of Social Services
Melissa Skelton	City of Radford
Lori Trail	New River Valley Community Services
Tanyia Jones	Salem VAMC
Joe Racek	New Life Christian Fellowship
Jack Brockway	Grace Episcopal

AGENDA:

1. 10:00 am: Greetings/Introductions / Additions to the Agenda
2. Minutes from the May meeting were approved with minor corrections.
3. Standing Committees:
 - o Steering Committee – no report due to priorities in assessing grants.
 - o HIMIS and Data committee – no report due to priorities in assessing grants.
 - o Coordinated Assessment – no report due to priorities in assessing grants.
 - o Service Coordination – Mary Beth Pulsifer attended a meeting that discussed homeless and housing initiatives including:
 - Continuum of Care Super NOFA pre-application, due Friday, June 17, 2016
 - Point in Time count

- Zero: 2016, the housing challenge to reach functional zero for chronic homelessness
- Drafting procedures for outreach and permanent supportive housing
- Monitoring/Selection – was not discussed and skipped to new/other business.

4. Special Committees:

- Ten Year – was not discussed and skipped to new/other business.
- Bylaws – was not discussed and skipped to new/other business.
- Veteran Homeless Reports (2) – was not discussed and skipped to new/other business.
- Point in Time Count – was not discussed and skipped to new/other business.

5. Re-entry Council Update: was not discussed and skipped to new/other business.

6. New Business:

- Pat Brown explained why the Women's Resource Center no longer wants to be the lead applicant for the New River Valley Housing Partnership.
- New River Community Action will now be the lead applicant.
- Elections were held for the new positions.
- Ann Angert nominated and elected as president of the NRVHP
- Carol Johnson nominated and potentially elected as vice president of the NRVHP
- Kyle Midland nominated and elected as secretary of the NRVHP
- The regularly scheduled meeting was potentially changed to the 2nd Thursday of the month at 10:00 am.

7. Other Business:

- Welcome Jack Brockway, program coordinator at Grace Episcopal.
- Jack wanted to dispel the fear that Grace Episcopal might back off the mission. The Grace Episcopal board favors continuing the mission with 90% support. The current objectives include figuring out what they can handle, what are their resources, and how can they manage those resources. It is still a learning process to understand how urgent the need is for shelter at Grace Episcopal and in the New River Valley.

There being no further business the meeting was adjourned. There is no meeting in July. The next regularly scheduled meeting is potentially August 11th at 10:00 am at the Women's Resource Center's administrative offices in Radford.

Minutes Recorded by: Kyle Midland

New River Valley Housing Partnership Meeting Minutes August 11, 2016

The New River Valley Housing Partnership met August 11, 2016 at 10 AM at the administrative offices of the Women's Resource Center.

MEMBER	ORGANIZATION
Ann Angert	New River Community Action
Lisa Yost	New River Community Action
Terry Smusz	New River Community Action
Kyle Midland	New River Community Action VISTA
Carol Johnson	New River Family Shelter / To Our House
Pat Brown	Women's Resource Center of the NRV
Bethany Panek	Women's Resource Center of the NRV
Melissa Skelton	City of Radford
Wendy Schleich	Community Housing Partners (CHP)
Tanyia Jones	Salem VAMC
Evelyn Jordan	Total Action for Progress Supportive Services for Veteran Families (TAP SSVF)
Aldith Ellis	Total Action for Progress Supportive Services for Veteran Families (TAP SSVF)

AGENDA:

1. 10:00 am: Greetings / Introductions / Additions to the Agenda
2. Minutes from the June meeting were approved.
3. Standing Committees:
 - o Steering Committee – no update.
 - o HMIS and Data committee – Ann Angert pulled reports and helped tally the clients served for the end-of-year report. Pat Brown submitted the end-of-year report.
 - o Coordinated Assessment – no summer meeting.
 - o Service Coordination – Mary Beth Pulsifer is on vacation; however, she forwarded an e-mail with new system level procedures (prevention and diversion sections included).
 - A week is not enough time to read the procedures. Ann Angert will request at least a month in advance for this type of document moving forward.

- According to Pat Brown, the Justice Department is still supporting transitional housing. HUD might have to reconsider their housing priorities.
- Monitoring/Selection – Ann Angert is traveling to Richmond on August 22nd.

4. Special Committees:

- Ten Year – no update.
- Bylaws – adopted during a previous meeting.
- Veteran Homeless Reports (2) – reports are now submitted monthly by Kyle Midland.
- Point in Time Count – NRCA will consider applying for an AmeriCorps NCCC group to assist with the Winter 2016/2017 PIT count. The initial deadline is September 7th.

5. Re-entry Council Update: no update.

6. New Business – System Level Procedures (CoC Policies and Procedures draft):

- Pat Brown described a concern with the System Level Procedures document.
 - Does the NRVHP have our own bylaws or are we just an agency beholden to the Balance of State? This discrepancy has not been clear over the past 10 years. (paraphrased)
- Ann Angert responded to the concern.
 - The System Level Procedures is a Balance of State document. The NRVHP is in the clear as long as we do not conflict with the Balance of State umbrella. For example, the NRVHP did not really need a 10-year plan document. (paraphrased)

7. Other Business – Confirm date change of meeting and vice president nomination.

- The monthly NRVHP meetings have been changed to the first Wednesday of the month at 10:00 am. Ann Angert discovered a conflict following today's meeting, so another new meeting date and time is now pending.
- Carol Johnson confirmed her nomination and election as vice-chair of the NRVHP.

Permanent Supportive Housing in the NRV presentation

- The presentation was successfully given by Kyle Midland.
- A discussion followed and the data from the end-of-year report was reviewed.

There being no further business the meeting was adjourned. The next regularly scheduled meeting is September 7th at 10:00 am (pending) at the Women's Resource Center's administrative offices in Radford.

Minutes Recorded by: Kyle Midland

New River Valley Housing Partnership Meeting Minutes September 16, 2016

The New River Valley Housing Partnership met September 16, 2016 at 10 AM at the administrative offices of the Women's Resource Center.

MEMBER	ORGANIZATION
Ann Angert	New River Community Action
Lisa Yost	New River Community Action
Terry Smusz	New River Community Action
Kyle Midland	New River Community Action VISTA
Carol Johnson	New River Family Shelter / To Our House
Pat Brown	Women's Resource Center of the NRV
Bethany Panek	Women's Resource Center of the NRV
Mary Beth Pulsifer	Women's Resource Center of the NRV
Wendy Schleich	Community Housing Partners (CHP)
Tanyia Jones	Salem VAMC
Daniel Harris	Radford City Department of Social Services
Liz Ritchie	VA CARES
Shannon Lowery	VA CARES / NRCA
Aline Brinckman	Project HOPE
Joe Racek	New Life Christian Fellowship
Jack Brockway	Grace Episcopal

AGENDA:

1. 10:00 AM: Greetings / Introductions / Additions to the Agenda
2. Minutes from the June meeting were approved.
3. Standing Committees:
 - o Steering Committee –Carol Johnson relayed from a short phone conversation that there were no significant comments on the procedures. Rankings for the VESP grant were also discussed.
 - o HIMIS and Data committee – No meetings were held. Pat Brown and Ann Angert submitted all required documents.

- Coordinated Assessment – Carol Johnson previously provided an update.
- Service Coordination – No meetings were held.
- Monitoring/Selection – On August 22nd, Ann Angert attended a meeting in Richmond. A total of 3 agencies have no connection to the state. Therefore, it was decided upon to support the original rankings.

4. Special Committees:

- Ten Year – Kyle Midland will update the VI-SPDAT client data for NRCA next fiscal quarter.
- Bylaws – Pat Brown: “If it ain’t broke, don’t fix it.”
- Veteran Homeless Reports (2) – Reports are still submitted monthly by Kyle Midland. A total of 2 veterans have been identified in the last report.
- Point in Time Count – Wednesday, January 25, 2017 is the scheduled day for the PIT count.

5. Re-entry Council Update: Shannon Lowery relayed that the council has yet to meet and members are still needed to serve on the committee.

6. New Business – Nothing new to discuss.

7. Other Business

- Southwest Virginia Training w/ Andrirea Ukrop, Wytheville on Monday, October 17th, Phone: 804-371-7128, andrirea.ukrop@dhcd.virginia.gov
 - Lisa Yost will attend the training in addition to any other NRVHP members who wish to attend.
 - Ann Angert will request an agenda for the planned training activities.
- The 3rd Friday at 10 AM has been agreed upon by all members as the new meeting time.
- The HAC Rural Housing Conference 2016, taking place from November 30 – December 2 in Washington, DC, is an optional training session that NRVHP members can choose to attend.
- Carol Johnson and Ann Angert will speak with United Way about homeless issues and what is missing in the New River Valley community. No space for couples without children, youth coasting, and an abysmal stock of affordable housing options are needs that come to mind.
- Jack Brockway has confirmed that the Grace Episcopal church is still committed to the cause, but there is only minimal space to accommodate the homeless.
- Tanya Jones would like to see if it’s possible to extend a few HUD-VASH vouchers to the New River Valley. Shannon Lowery concurs that veterans can be difficult to spot because they are taught to be independent.
- Ann Angert will try to follow-up with Pastor Jimmie Price about his concern for the homeless.

There being no further business the meeting was adjourned. The next regularly scheduled meeting is October 21st at 10:00 AM at the Women’s Resource Center’s administrative offices in Radford.

Minutes Recorded by: Kyle Midland

New River Valley Housing Partnership Meeting Minutes October 21, 2016

The New River Valley Housing Partnership met October 21, 2016 at 10 AM at the administrative offices of the Women's Resource Center.

MEMBER	ORGANIZATION
Terry Smusz	New River Community Action
Kyle Midland	New River Community Action VISTA
Carol Johnson	New River Family Shelter / To Our House
Bethany Panek	Women's Resource Center of the NRV
Tanyia Jones	Salem Veterans Affairs Medical Center (VAMC)
Aline Brinckman	Project HOPE
Aldith Ellis	Total Action for Progress (TAP)
Lori Trail	New River Valley Community Services (NRVCS)

AGENDA:

1. 10:00 AM: Greetings / Introductions / Additions to the Agenda
2. Minutes from the September meeting were approved.
3. Standing Committees:
 - o Steering Committee – Nothing to report.
 - o HMIS and Data committee – Nothing to report.
 - o Coordinated Assessment – The VI-SPDAT will be used exclusively by the housing partnership.
 - o Service Coordination – Nothing to report.
 - o Monitoring/Selection – Nothing to report.
4. Special Committees:
 - o Ten Year – No meeting.
 - o Bylaws – Pat Brown was not in attendance during today's meeting.
 - o Veteran Homeless Reports (2) – Reports are still submitted monthly by Kyle Midland. No veterans were identified in the September report.
 - o Point in Time Count – Terry Smusz updated the housing partnership. We know of possible locations where the homeless population might gather in the New River Valley. NRCA will scout these locations beforehand in November (update: strategy meeting will take place instead on December 5th). The actual PIT count in January will be assisted by NRCA AmeriCorps staff members. **As a reminder, the winter PIT count is scheduled for Wednesday, January 25, 2017.**

- Tanya Jones inquired about possible shelter options for single male veterans in the New River Valley. Hope House in Giles was recommended only if the veterans are from Giles County.
- The Coordinated Intake has an open door policy. Clients are referred to other community partners as necessary.

5. Re-entry Council Update

- VA CARES only serves clients if they are released from jail or prison within the past 6 months. VA CARES is unable to provide assistance if the client is beyond this time period.

6. New Business

- Lori Trail provided a Drug Court update. The first 2 participants in Pulaski Drug Court have graduated! Montgomery just recently established a Drug Court as well.

7. Other Business

- Carol Johnson provided an update on United Way. Carol Johnson and Ann Angert gave a presentation to United Way regarding the concern that the housing partnership was given a lower score than intended on our competitive Virginia Homeless Solutions Program (VHSP) grant. New River Valley does not have a viable solution to serve couples or just 2 related adults together. United Way took this concern to their board of directors and subsequently approved \$27,000 to be used to specifically place client couples in hotels for a maximum length of stay of one month. The \$27,000 came from a larger \$100,000 pot that was anonymously donated to United Way. Although not a recurring funding source, this should at the very least alleviate community concerns for the next competitive VHSP grant cycle.
- **There will be a Stand Down event at the Salem Civics Center on November 16th from 9:00 AM to 3:00 PM. This event provides services to veterans such as food, shelter, clothing, health screenings, and VA Social Security benefits counseling. Please refer any veterans in the New River Valley to this event.**

There being no further business the meeting was adjourned. The planned November 18th meeting has been cancelled due to a scheduling conflict with the Virginia Governor's Housing Conference in Roanoke, VA. The Women's Resource Center's administrative offices will be occupied throughout the month of December as well. Therefore, the next regularly scheduled meeting will be held on December 16th at 10:00 AM at the conference room in New River Community Action in Radford.

Minutes Recorded by: Kyle Midland

New River Valley Housing Partnership Meeting Minutes December 16, 2016

The New River Valley Housing Partnership met December 16, 2016 at 10 AM in the conference room at New River Community Action.

MEMBER	ORGANIZATION
Terry Smusz	New River Community Action
Ann Angert	New River Community Action
Gabe Martin	New River Community Action
Kyle Midland	New River Community Action VISTA
Bethany Panek	Women's Resource Center of the NRV
Mary Beth Pulsifer	Women's Resource Center of the NRV
Aline Brinckman	Project HOPE
Aldith Ellis	Total Action for Progress (TAP)
Wendy Schleich	Community Housing Partners (CHP)
Daniel Harris	Radford City Rental Assistance (RCRA)
Andrew Warren	Town of Christiansburg

AGENDA:

1. 10:00 AM: Greetings / Introductions / Additions to the Agenda
 - o Bethany Panek – The Section 8 waitlist will open on January 10th, 2017.
 - o Aline Brinckman – Montgomery County has opened their technology department with 30 computers available from 8:30AM to noon to help the computer illiterate. The technology department is located near the Christiansburg High School at 1180 N Franklin St.

2. Minutes from the October meeting were approved. The November meeting was cancelled due to a scheduling conflict with the annual Virginia Governor's Housing Conference.

3. Standing Committees:
 - o Steering Committee – NRVHP representatives not available to attend the January 10, 2017 meeting, so Ann Angert is asking Andriea Ukrop, the Balance of State CoC lead, if an alternate meeting date can be scheduled.
 - o HMIS and Data committee – Nothing to report.
 - o Coordinated Assessment – Bethany Panek opened a discussion on the Housing Barrier Assessment and Housing Stabilization Plan forms. A general consensus has been reached that an assessment score is not necessary, especially with the VI-SPDAT score already in-place. The

Housing Stabilization Plan was also given a few minor recommendations for better ease of use, such as consistently using the term “goals” over “objectives throughout and breaking out the stated goals on the later section of the form.

- Service Coordination – Nothing to report.
 - Monitoring/Selection – The aforementioned Housing Barrier Assessment form originated from this committee. Ann Angert confirmed that the VI-SPDAT was always assumed to be the primary assessment because the state of Virginia originally said as much.
4. Special Committees:
- Ten Year – NRVHP is currently working towards meeting the stated goals.
 - Bylaws – Nothing to report and henceforth will be removed as a section moving forward.
 - Veteran Homeless Reports (2) – Reports are still submitted monthly by Kyle Midland. A handout was shown displaying the veteran, chronic, and VI-SPDAT count from January 2015 to present.
 - Point in Time Count
 - Terry Smusz updated the housing partnership. Kyle Midland will serve as the lead PIT count coordinator and will distribute all necessary surveys/forms to the housing partnership. Kyle Midland will also serve as the “shelter champion” by contacting all participating NRV shelters individually. NRCA has so far brainstormed possible homeless gathering areas and will scout these potential locations on January 23rd. Gabe Martin will serve as the “street count champion” and will utilize teams of 3 consisting of NRCA staff and AmeriCorps members.
 - Additional areas to consider searching in the NRV include: outside the Pulaski Exxon gas station on main street, behind big box stores, and behind the Holiday Inn on the Huckleberry Trail. The Floyd sheriff transfers homeless people to Roanoke, so the plan is to confer with the sheriff on the day of the PIT count.
 - **As a reminder, the winter PIT count is scheduled for Wednesday, January 25, 2017.**

5. Re-entry Council Update

- Nothing to report; Shannon Lowery was not present.

6. New Business

- Updates from attendees of the Virginia Governor’s Housing Conference
 - Gabe Martin: “Fantastic!”
 - It was agreed that millennials will have a greater impact on the future and need to be included around the housing discussion table.
- Kyle Midland updated the housing partnership about presenting the revised Permanent Supportive Housing funding proposal for the NRV to the NRCA board of directors on November 17, 2016. A final decision to proceed on the funding proposal will be made in early 2017.

7. Other Business

- The new HUD Chronic Homelessness definition flowchart was briefly touched upon.
- NRCA is currently conducting interviews to continue the existing VISTA position for a 2nd year.

There being no further business the meeting was adjourned. The next regularly scheduled meeting will be held on January 20, 2017 at 10:00 AM at the administrative offices of the Women’s Resource Center per usual.

Minutes Recorded by: Kyle Midland