



## ZipFormsTMS File Submittal Form

*All fields are required. When complete, email to [ohrealty@yahoo.com](mailto:ohrealty@yahoo.com).*

*Please upload all required documents into ZipForms TMS using your ZipformsTMS login provided by Open House Realty.*

Agent Name: \_\_\_\_\_ MLS# \_\_\_\_\_

Property Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Type of transaction:

- ☐ Residential Listing
- ☐ Residential Sale
- ☐ Rental Listing
- ☐ Rental Contract/Lease
- ☐ New Home Sale
- ☐ Commercial Listing
- ☐ Commercial Sale
- ☐ Vacant Land Listing
- ☐ Vacant Land Sale
- ☐ HUD / VA Sale

If file is a Listing, Expiration Date: \_\_\_\_\_

If file is a Sale, anticipated COE Date: \_\_\_\_\_

- ☐ Check here if you are submitting a Sale on your Listing