Tentative: X

Approved:

**Pokagon Township Regular Meeting Board Minutes**

**September 12, 2018**

The meeting of the Pokagon Township Board was called to order on Wednesday September 12, 2018 at 7:00 pm. Roll call of members showed the following members present: Linda Preston, Gary Mihills, Kevin Young, Renee Meiser, and Bob Shaffer. Supervisor Linda Preston opened the meeting and led the pledge of allegiance.

Motion made by Bob and supported by Kevin to approve the August 8, 2018 regular meeting minutes as presented and the August 28, 2018 minutes as Amended – Page 2 - All ayes. Motion carried by voice vote.

**PUBLIC COMMENT:**

Clark Cobb- discussed the Crystal Springs bridge dedication (today), courthouse building future.

Brian Hake – Kruggel Lawton- presented the Audit /Financial Report as of March 31, 2018. Township in good financial standing.

**REPORTS**

**Supervisor:**  Linda: attended Habitat meeting, SWMPC, Par Plan, bridge dedication. Wolverine Pipeline will be presenting at October meeting.

**Clerk:** Renee- preparing for November 6 State General Election. Ballots possibly received next week. No straight party voting as previously reported. October 9 last day to register for November election. Clerk explained the FOIA request received state-wide for November 2016 election from #emilywho

Clerk explained to the board that if the FOIA request is fulfilled there will be labor hours charged to the requester and either the clerk (most likely) or clerk staff would need to be paid from that collection.

 \*\* Bob moved and Gary supported that proceeds from the FOIA request for Labor involved – either copying the ballots ( we don’t have the means to do this) or to be present for the requester to view in person- will be paid to the clerk or clerks staff for time involved. All ayes. Carried.

**Treasurer:**

Kevin reported Gen Fund balance at $333,499.90 as of 8/31/18.

Friday August 14th 9-5 last day for tax collection without penalty.

**Assessor:**  Bill Kays: doing sales studies work, new construction work, explained new Policy and Procedures for exemptions.

Linda read the new policy and procedures.

 \*\*\* Linda moved and Bob supported to adopt the Policy & Procedures for the Granting, Auditing, and Removal of Property exemptions. Roll Call. All ayes.

**Building Inspector:**  Report for August shows 4 permits.

**Zoning Administrator& Blight:**  Joe True present:

Zoning- 2 permits for August

Blight: Joe attended court on September 8th for blight ticket for McKnight: received fine for $130.00 and 30 days to clean up. It was suggested we receive bids for remove and store.

**Ambulance:**

SMCAS- 7 calls – Gary reported for August

Pride Care- 6 priority 1, 9 priority 2, 2 priority 3 – Linda reported for July

**Fire Department:**

Indian Lake: 3 calls per Doug Shaffer/ report provided- 1 in Pokagon Township

Pokagon VFD: 5 calls per Chuck Bower

**Zoning Board of Appeals:** None

**Planning Commission-** Kevin reported quarterly meeting on 9/11/18 – work session on zoning ordinance.

**Cemetery Board:**  Bob Shaffer reported a tree that fell in Evergreen Cemetery was cleaned up, work session this Saturday September 15th.

**Transfer station:** Open.

**Bills:**

Motion made by Kevin and supported by Bob to pay bills as submitted in the amount of $88,707.14 plus $100.00 to Jodi Nestich= total $88,807.14. Motion carried by roll call vote. All ayes.

**Unfinished Business:**

Sink Road Bridge

Met new tribal council members

Wightman & Associates Feasibility Study – discussion

 \*\*\* Bob moved and Kevin supported to authorize Linda to sign and move forward with Feasibility Study with Wightman and Associates for $12,500.00 with 4-6% additional reimb. Expenses. Roll call. All ayes. Carried.

Pokagon Land Company easement- Linda, Bob, and Pete Preston walked the property and viewed the proposed timber obstruction. Easement has been cleared. Linda received a FOIA request from Pokagon Land Company and is fulfilling the request.

**New Business:**

A T & T Metro Act extension received- 5 year extension requested

 \*\*\* Bob moved and Kevin supported to authorize Linda to sign the AT&T Metro Act 5 year extension . All ayes. Carried.

SAD - Special Assessment District for Inn-D-Inn Drive / Court: requesting special assessment to pave road and have the township loan them the money. Requires 2 hearings, 30 days apart. Further discussion will take place at a later time as more information is received.

Bauckham Sparks mini conference

Hall use request by Pokagon Band DNR for October 17th @6:00 pm

 \*\*\* Bob moved and Gary supported to allow the Pokagon Band DNR to use the Township Hall at no charge on requested date and time. All ayes. Carried.

Insurance agent – to change coverage to Kevin Decker Agency in Kalamazoo

 \*\*\* Linda moved and Gary supported to change township insurance to Kevin Decker Agency in Kalamazoo. All ayes Carried.

The Audit/ Financial report as presented by Kruggel Lawton for fiscal ending March 31, 2018

 \*\*\* Bob moved and Kevin supported to accept the Audit by Kruggel Lawton for FY ending 3/31/18. All ayes. Carried.

Linda reported that LRSB met today: 9/12/18 and numbers would be released on September 30th.

Weed Assessment Public Hearing needs to be scheduled

 \*\*\* Linda moved and Bob supported to schedule the public hearing for Weed Special Assessment District for October 10th @ 8:00. All ayes. Carried.

Bob advised that Pokagon United Methodist Church would like to erect a sign

Regular Meeting adjourned at 8:45 pm.

Renee Meiser / Clerk

Pokagon Township Board Minutes