Tentative: X

Approved:

**Pokagon Township Board Minutes**

**December13, 2017**

The meeting of the Pokagon Township Board was called to order on Wednesday December 13, 2017 at 7:30 pm. Roll call of members showed all members present: Linda Preston, Renee Meiser, Bob Shaffer, Gary Mihills, and Kevin Young. Supervisor Preston opened the meeting and led the pledge of allegiance.

Motion made by Bob Shaffer and supported by Kevin Young to approve the November 8, 2017 regular meeting minutes and December 5, 2017 special meeting minutes as submitted. Motion carried by voice vote.

**PUBLIC COMMENT:**

None

**REPORTS**

**Supervisor:** Linda attended MTA meeting and SWMPC Executive Committee Meeting

**Clerk:** Renee attended Clerk Christmas Party today 12-13-17. New election equipment is tentatively scheduled for delivery in January, old equipment being picked up by Election Source tomorrow 12-14-17. Asked for discussion to take place to move Board meetings to 7:00 pm from 7:30 pm. Item moved to New Business / end of meeting.

**Treasurer:** Kevin Young reported general fund balance at $374,303.45

 No more dog licenses sold at township hall.

Treasurer’s office would like to extend, as has been done in the past, the winter tax season/collections to February 28th 2018, without penalty and interest.

 \*\*\* Kevin moved and Gary supported to extend the Winter tax season to February 28th, 2018 without penalty & interest. All ayes. Motion carried.

**Assessor:**

 Bill Kays- BOR met 12-12-17.

Linda & Bill explained the PTA (Property Transfer Affidavit) – and requested a resolution that waives penalty fees and interest for failure to file a property transfer affidavit within 45 days.

The Resolution waiving penalty fees and interest for failure to file a property transfer affidavit was read.

 \*\*\* Linda moved and Bob supported to approve the resolution waiving penalty fees & interest for failure to file a property transfer affidavit (PTA Resolution). All ayes. Motion carried.

**Building Inspector:**

No permits in November

**Zoning Administrator& Blight:**

Zoning- no permits in November

Blight: Discussed the need to focus on recurring blight issues.

**Ambulance:**

SMCAS-Gary Mihills reported 1 call / 23 minutes. SMCAS has ordered a new wheelchair van.

Pride Care- Linda read the report – 5 calls priority 1 avg. 4.54 min / 14 priority 2 calls

**Fire Department:**

Indian Lake: Doug Shaffer- 8 calls in November

Pokagon VFD: Chuck Bower reported 8 calls in November

**Zoning Board of Appeals:**

No business

**Planning Commission-**

Quarterly meeting was 12/12/17

New Zoning ordinance has been delivered for review by Planning Commission & the board. A date will be set in January to review together.

Kevin reported on 11/14/17 a Home Occupancy/Business Public Hearing – for Szalaky.

A conditional use request for the Alpaca farm home occupancy / business was reviewed and considered by the planning commission. It was the recommendation of the planning commission to approve the application.

 \*\*\* Kevin moved and Bob supported, to approve the Conditional Use application from Ruth & Chris Szalaky for a home occupancy/business at their Alpaca farm on Peavine Street. All ayes. Carried.

**Cemetery Board:**

Bob Shaffer reported Cemetery business: The cemetery water has been turned off for the winter season.

**Transfer station:** Closed

**Bills:**

Motion made by Bob and supported by Kevin to pay bills as submitted in the amount of $33,194.51. Motion carried by roll call vote.

**Unfinished Business:**

Comcast Franchise Renewal – Linda explained the franchise renewal with Comcast is for 10 years @3% and requested authorization to make the agreement with Comcast.

 \*\*\* Gary moved and Bob supported, to approve the Comcast franchise renewal for 10 years @ 3%, and authorizing Supervisor (Linda) to make the agreement. Roll call. All ayes. Carried.

The township received two quotes for the construction of the park pavilion: Johnny’s Construction and Moore Brothers. The quotes were reviewed and discussed.

 \*\*\* Gary moved and Kevin supported, to accept the bid from Moore Brothers for $9150.00 w/out Electric. All ayes. Carried.

 \*\*\* Gary moved and Bob supported, to authorize Linda to negotiate & approve the electrical expenses for the pavilion for up to $6000.00. All ayes. Carried.

 \*\*\* Bob moved and Gary supported, to authorize Linda to negotiate & approve the ground preparation for the pavilion with Rick Rankel. All ayes. Carried.

**New Business:**

Resolution to opt-out / Medical Marihuana Facility.

 \*\*\* Gary moved and Kevin supported, to adopt the resolution to opt-out of Medical Marihuana facilities in Pokagon Township, Cass County, MI. Roll call. All ayes. Carried.

Discussion regarding a change in board meeting times for 2018. Renee (Clerk) presented the option of moving the meeting to 7:00 pm from 7: 30 pm in hopes that more residents may attend at an earlier time.

 \*\*\*Gary moved and Bob supported, to change the Board meetings for 2018 to 7:00 pm from 7:30 pm beginning in January. All ayes. Carried.

Linda moved, Gary supported to adjourn.

Meeting adjourned at 8:35 pm.

Renee Meiser, Clerk

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