Tentative: X

Approved:

**Pokagon Township Regular Meeting Board Minutes**

**March 8, 2017**

The meeting of the Pokagon Township Board was called to order on Wednesday March 8, 2017 at 7:30 pm. Roll call of members showed the following members present: Linda Preston, Gary Mihills, Kevin Young and Renee Meiser. Absent: Bob Shaffer. Supervisor Linda Preston opened the meeting and led the pledge of allegiance.

Motion made by Gary and supported by Kevin to approve the February 8, 2017 regular meeting minutes and the February 20 and February 28, 2017 special meeting minutes as presented. All ayes. Motion carried by voice vote.

**PUBLIC COMMENT:**

None

**REPORTS**

**Supervisor:**  Linda: attended SWMPC, MML (Michigan Municipal League) finance meeting.

**Clerk:** Renee- Reported that Cindy Underwood has accepted the position of Deputy Clerk and will join Pokagon Township in April, attended equipment demonstrations, new equipment purchase this year will cost the Township $0 – with the exception of some add-on supplies. More information later.

Renee read the resolution to submit the Grant Application to Federal Help America Vote Act to receive state funds for the purchase of a new Tabulator and ADA voting equipment.

\*\* Kevin moved and Gary supported to authorize Renee to submit the Grant Application on behalf of Pokagon Township for the full funding of new voting equipment. All ayes. Motion carried.

**Treasurer:**

Reported Gen Fund balance at $339,878.20 as of February 28, 2017.

Winter Tax collection complete, no longer collecting at Township office.

Allocated funds transfer:

\*\*\* Kevin moved and Gary supported to transfer funds from fire to fire sinking fund in the amount of $51,362.00. All ayes. Motion carried.

**Assessor:**  Bill Kays not present. Linda reported that he is preparing for BOR dates March 13 and March 16th.

**Building Inspector:**  No report

**Zoning Administrator& Blight:** Joe True

Zoning- 1 permit for February

Blight: updates on blight issues

**Ambulance:**

SMCAS- 7 calls @ 12-20 min. Gary reported they have 2 new ambulances on the road and looking to replace another.

Pride Care- 5 calls avg time 5 minutes 41 seconds

**Fire Department:**

Indian Lake: Doug Shaffer present / 5 calls per report.

Pokagon VFD: Chuck Bower present / 9 calls

**Zoning Board of Appeals:** None

**Planning Commission-** Planning Commission and the Board met on February 28, 2017 and will meet March 21, 2017 6:00 pm to work with Land Plan on the Zoning Ordinance.

Also, will be considering an application from Verizon regarding a cell tower on California Road.

**Cemetery Board:**  Bob Shaffer absent. No report.

**Transfer station:** Open. 1st and 3rd Saturdays. New transfer station attendant Jacob Davis started in March.

**Bills:**

Motion made by Gary and supported by Kevin to pay bills as submitted in the amount of $75,088.10. Motion carried by roll call vote.

**Unfinished Business:**

Perkins Property – owner responded in person – has paperwork filed for a court date regarding insurance monies for property. The township requested that the property be boarded up within the next week. Joe will follow up.

Reviewed project list for roads / Pokagon Township

The board agreed to 4 contracts: Sink Road, Klumbis Road, Commercial & Park Place. Linda will request more information before continuing with any others.

\*\*\* Kevin moved and Gary supported to accept the road projects contracts (4) with Cass County Road Commission. All ayes. Motion carried.

Linda explained the process for the marking and bidding of trees on Township property. Bids will be received by Janke Forestry.

I & M franchise agreement is being reviewed by our Attorney before signing and accepting.

**New Business:**

The board took action on adopting the 2017-2018 budget.

\*\* General fund budget: Gary moved and Kevin supported to accept the 2017-2018 general fund budget as presented. All ayes. Carried.

\*\* Fire fund budget: Gary moved and Kevin supported to accept the 2017-2018 fire fund budget as presented. All ayes. Carried.

\*\* Ambulance fund budget: Gary moved and Kevin supported to accept the 2017-2018 ambulance fund budget as presented. All ayes. Carried.

\*\* Cemetery fund budget: Gary moved and Kevin supported to accept the 2017-2018 cemetery fund budget as presented. All ayes. Carried.

Received a PA-116 application for Michael & Carl Vosburgh – information submitted to reviewing agencies.

Linda moved and Gary supported to adjourn.

Meeting adjourned at 8:45 pm.

Renee Meiser / Clerk

Pokagon Township Board Minutes