

Tentative:

Approved: X

**Pokagon Township Board Minutes
April 8th, 2020**

Due to COVID-19 this meeting was held via conference call. We had a few technical difficulties.

The meeting of the Pokagon Township Board was called to order on Wednesday April 8, 2020 at 7:10 pm by Supervisor Linda Preston. Roll call of members showed the following members present: Kevin Young, Linda Preston, and Christina Davis, Gary Mihills and Bob Shaffer.

Motion made by Bob Shaffer and second by Gary Mihills to approve the March 18, 2020 regular meeting minutes as presented. Motion carried by voice vote.

PUBLIC COMMENT:

No public comment.

The budget public hearing was opened at 7:11 pm. No public comment. Budget public hearing was then closed at 7:12pm. Bob moved to adopt the 2020-2021 budget resolution, second by Gary. Roll call vote. Kevin Young, Linda Preston, Christina Davis, Bob Shaffer and Gary Mihills. All ayes, motion carried.

REPORTS

Supervisor: attendant an MSU-E advisory meeting that was held via zoom. It went very well.

Clerk: No report

Treasurer: Kevin Young reported general fund balance at \$475,727.14 as of March 31th, 2020. He settled with the county for winter tax, the county is now handling all late winter taxes. He is getting ready for June summer taxes. He has been in contact with the state about our state withholding. We received the first notice that stated the state was to reapply the annual payment to the first 3 quarters. Then we got a second notice that showed what was due. They stated that we needed to set up a business relationship on the states website to pay the quarterly payments, as we were notified via a letter sent in October 2018 to state we were switched to quarterly filing as of 1/1/2019. Once the treasury department has phone support back up, we hope to get this corrected and resolved.

Zoning Administrator: 4 permits were issued. Joe checked on all the permits he issued for March

Blight Enforcement: Joe checked on all his open cases.

Building Inspector: No report

Building Project: Got put on pause due to COVID-19. They will try to get things finished as soon as they are able to do so.

Cemetery Board: Bob burned the brush pile, repaired a couple of tomb stones that were damaged over the winter, picked up sticks and removed the snow states. The fence at Evergreen cemetery has been repaired.

Fire Departments:

Pokagon – Chuck Bower reported 4 call for Pokagon Township for March.

Indian Lake – Reported 1 call for Pokagon Township for March.

Zoning Board of Appeals still has one application in holding

Planning Commission: if they can meet, the next meeting is June 9th, 2020.

Ambulance:

SMCAS – had 7 calls for March– avg. 16.4 minutes. Still fully staffed.

Pride Care – had 21 calls for March – avg. 7.58 minutes

Assessor – Bill Kays absent. No report.

Transfer Station – Was open on March 21st and April 4th. Taking it day by day whether it will be open next time.

Volunteerism – Many things get done that may not be recognized. More than 30 hours were volunteered to get everything moved out of the old part of the hall so the floors could finish.

Correspondence: Pipestone held public hearing on master plan.

Bills – Because the meeting was early the total amount of bills presented was \$22,265.12. Linda moved to accept the list of bills presented and to pay any bills that are due before the next meeting, Kevin second. Roll call vote. Kevin Young, Linda Preston, Christina Davis, Bob Shaffer and Gary Mihills. All ayes, motion carried.

Unfinished Business:

Damage to Sumnerville Cemetery – the insurance check was received.

New Business –

FOIA Governors executive order: Linda reported on the governor's executive order to relax on FOIA's

FOIA Request: Linda moves to reaffirm that the clerk is the FOIA coordinator, Kevin seconds. Motion carried by voice vote. All ayes. The township received 4 FOIA request in the month of March. We will be updating the FOIA forms and they will be put on the website.

Crystal Springs Bridge: it is an honor to announce that the Crystal Springs Bridge was selected The Governor's Award of Historic Preservation! This is the second Governors Award of Historic Preservation the township has been awarded.

Linda made a motion made to adjourn and was seconded by Kevin Young. Motion carried, voice vote.

Meeting adjourned at 7:39 pm.

Christina Davis, Clerk

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