Tentative: x

Approved:

**Pokagon Township Regular Meeting Board Minutes**

**June 12, 2019**

The meeting of the Pokagon Township Board was called to order on Wednesday June 12, 2019 at 7:00 pm. Roll call of members showed the following members present: Linda Preston, Gary Mihills, Kevin Young, Renee Meiser and Bob Shaffer. Supervisor Linda Preston opened the meeting and led the pledge of allegiance.

Motion made by Bob and supported by Kevin to approve the May 8, 2019 regular meeting minutes, the May 28, 2019 special minutes and the June 5, 2019 special (SAD) minutes as presented. All ayes. Motion carried by voice vote.

**PUBLIC COMMENT:**

Clark Cobb- County Commissioner –Aug 10th is the scrap tire haul- will be at County Admin Building, and Steve Lucas, Road Commission Director left / leaving County.

Brandon Hebard – Wightman Associates – gave updates regarding building project, changes, timelines.

**REPORTS**

**Supervisor:**  Linda: no report

**Clerk:** Reported Election data from BOE regarding absentee ballot numbers for May 7, 2019 election (from jurisdictions that had an election- not from Pokagon)

Provided the board with MTA question/discussion board regarding receiving the agenda and board packets in advance of the meeting. Currently the board packet is available on Monday before the meeting. Also Clerk erected the rules sign and reserved sign in the pavilion and ordered porta potty.

Discussion took place regarding frustration with the progress (lack of) the township website. Clerk is dissatisfied with missing information and parts of the website not updated. Clerk is asking the board to grant access to the website to post time sensitive items, ie: NOTICES, Special Meetings, Hearings, etc. at the hourly rate paid to other hourly employees of $11.00 per hour. Clerk does not want the responsibility or oversight of the whole website unless the current web person does not want to continue. The website needs to become a priority of completion, as it has been on the project list for 4.5 years.

 \*\*\* Gary moved and Bob supported to grant the Clerk access to the Pokagon Township website to post Notices (time sensitive items) at the hourly rate of $11.00 per hour. All ayes. Carried.

**Treasurer:**

Reported Gen Fund balance at $423,140.72 as of May 31, 2019.

BS&A new tax software - July 1st

**Assessor:**  Bill Kays- not present – getting districts worked out for SAD INN D INN Drive, PRE’s completed

**Building Inspector:**  no report

**Zoning Administrator& Blight:** Joe True present, asking the board to consider a pay raise

Zoning- 3 permits

Blight: working on issues, tagging a lot of cars in the township

**Ambulance:**

SMCAS- 7 calls per report (Gary), did not attend meeting

Pride Care- 17 total calls 3 – P1, 14-P2 avg. 10:29

**Fire Department:**

Indian Lake: Doug Shaffer present / 7 calls per report.

Pokagon VFD: no report / no representative

**Zoning Board of Appeals:** No meetings. The seat for Dan Stuglik must be filled due to a move. Linda asked Vickie Wood to fill the seat.

 \*\*\* Bob moved and Gary supported to appoint Vickie Wood to the Zoning Board of Appeals to replace Dan Stuglik. All ayes. Carried.

**Planning Commission-** Kevin reported on Planning Commission business: Quarterly meeting 6/11/19:

Dan Stuglik moved.

Planning commission voted to adopt the New Final Draft Zoning Ordinance.

 \*\*\* Bob moved and Kevin supported that the township board accept the recommendation of the planning commission and adopt the new final draft of the Zoning Ordinance. Roll Call. All ayes. Carried.

Planning Commission Master Plan 5 year review – will discuss in September after members review and study for changes.

Planning Commission recommended renewing all 3 mining/extraction permits for 1 year: NCSC, Yerington/Chippewa, and Moose Lake based on information reviewed on applications returned.

 Gary Mihills questioned if/why we never received information back from Moose Lake regarding emergency plans that they were supposed to provide to the township when their original permit was granted. Follow up was never received from Moose Lake or their legal representation.

 \*\*\* Bob moved and Kevin supported to renew all 3 mining/extraction permits for 1 year. Ayes: Bob,Kevin, Renee, Linda. Nay: Gary. Carried.

Also Planning Commission will visit mining operations in September. Kevin will send schedules as well as approval letters. Renee will forward these to Kevin for processing.

**Cemetery Board:**  Bob Shaffer: Working on fence repair at Evergreen/ Insurance – may use a different fence company. Received estimates for tree removal from Avina: $1800.00 for tree at township and $1200.00 for two Oak trees at Indian Mound. Board will re-visit issue at a later date.

**Transfer station:** Open

**Bills:**

Motion made by Bob and supported by Gary to pay bills as submitted in the amount of $136,922.95 Motion carried by roll call vote.

**Unfinished Business:**

Sink road bridge has begun

Dust control- Pokagon Township

 \*\*\* Kevin moved and Bob supported to contract CCRC for dust control one application @42%. Roll Call. All ayes. Carried.

Air conditioner serviced

DMK Donation Proposal – moving forward, paperwork/contract review

Hall rentals: funeral gathering at pavilion, school /class at playground, pavilion, grass area and Stockwell graduation party.

Need to make some adjustments to the hall/pavilion rules as we go along. The board needs to provide feedback to Renee to make changes to the forms. ( tables are not to be moved from the pavilion or the inside tables are not to be taken outside, we need to separate the hall and pavilion rental, provide direct instruction for return of key) etc.

Linda submitted MTPP grant for payment

**New Business:**

Cass County Foreclosure list**:** Board reviewed 4 properties with interest in one: 14-110-110-004-00 /61038 Front Street Niles MI

 \*\*\* Bob moved and Kevin supported to purchase foreclosed property, parcel 14-110-110-004-00 @61038 Front St Niles MI. Roll Call. All ayes. Carried.

Linda applied for MTPP Grant for Security cameras

Linda attended Soil Erosion and Sedimentation Control Program

Grass chopping: Fire Station, Transfer Station, Township Hall (need someone with equipment to do chopping at township hall property)

**Website:** Discussed in Clerk section this meeting

 Meeting adjourned at 9:55 pm.

Renee Meiser / Clerk Pokagon Township Board Minutes