Tentative: x

Approved:

**Pokagon Township Regular Meeting Board Minutes**

**May 8, 2019**

The meeting of the Pokagon Township Board was called to order on Wednesday May 8, 2019 at 7:00 pm. Roll call of members showed the following members present: Linda Preston, Gary Mihills, Kevin Young, Renee Meiser and Bob Shaffer. Supervisor Linda Preston opened the meeting and led the pledge of allegiance.

Motion made by Bob and supported by Gary to approve the April 10, 2019 regular meeting minutes as presented. All ayes. Motion carried by voice vote.

**PUBLIC COMMENT:**

Clark Cobb- County Commissioner – communicated that the County Administrator Karen Folks has been terminated/resigned and Jeff Carmen has replaced her. The County has also lost Finance Director Angie Steinman and Administrative Assistant/HR Tara Myer.

Saturday May 11th is the Annual Cass County Household Hazardous Waste Collection event at the Cass County Fairgrounds from 9 am to noon.

**REPORTS**

**Supervisor:**  Linda: SWMPC financials are completed, Habitat build scheduled for 2020, joint SAD meeting will be here at Pokagon on June 5th with Silver Creek Township.

**Clerk:** Audit work scheduled to begin May 20th, completed Annual FOIA request for Payroll (openthebooks.org), searching for a Deputy Clerk that will learn elections and possibly administer 2020 elections as Deputy. Clerk, Supervisor, and Treasurer each have items they are responsible for providing to the auditor for the Audit.

**Treasurer:**

Reported Gen Fund balance at $436,599.17 as of April 30, 2019.

Attended BS&A training for new tax software.

**Assessor:**  Bill Kays working on homesteads, SAD, and getting prices on a new computer for use at Pokagon Township.

**Building Inspector:**  1 permit

**Zoning Administrator& Blight:** Joe True present

Zoning- 1 permit

Blight: working on issues

**Ambulance:**

SMCAS- 9 calls, Gary reported new ambulance possibly receiving in July, active member report up from 87 members to 266.

Pride Care- 17 total calls

CVBESA- met April 15 (quarterly) – Pokagon receiving 6 billings for legal fees /Ambulance Authority fees in 6 billing increments. First paid in May $280.00

**Fire Department:**

Indian Lake: Doug Shaffer present / 5 calls per report.

Pokagon VFD: no report / no representative

**Zoning Board of Appeals:** None

**Planning Commission-** The new zoning ordinance was delivered to the County on 3/29/19- Planning Commission will send to the board in June, master plan renewal will be discussed at June quarterly meeting.

**Cemetery Board:**  Bob Shaffer : 4-H did Spring Cleaning at Evergreen – had a workday and clean up at Indian Mounds - May 18th flags for vets at all 3 Cemeteries.

Received address sign from the County for Sumnerville Cemetery : 33002 Pokagon Highway

**Transfer station:** Open May 4th was ½ price day. Good turnout. Added a 20 yard container.

**Bills:**

Motion made by Gary and supported by Kevin to pay bills as submitted in the amount of $21,349.24 Motion carried by roll call vote. \* it was noted by the clerk, to the board, per the Transaction Report, a check gap – from # 15957-15970 (13 checks) VOIDED per printer / ink issues.

**Unfinished Business:**

Linda attended retirement for Oscar Loveless/Engineer – Wightman

DMK Donation Proposal – moving forward

Marihuana opt out ordinance – May 16 effective date

Intercounty Drain Meeting, Dowagiac River – Linda attended

**New Business:**

Meeting with State Fire Marshall – training hours were discussed – suggesting 12 hours minimum – more discussion later as information comes.

Playground fall material received with grant funds delivered and partially spread.

Sumnerville Cemetery has a large maple tree in the middle of the cemetery and a large catalpa tree down from the main drive that needs to be removed. Two estimates were received. One from Kachur Tree Service and one from Avina Tree Service.

 \*\*\* Bob moved and Gary supported to accept the estimate for work received from Avina Tree Service for $4500.00. Roll call. All ayes. Carried.

**Website:** not on agenda / not addressed

 Meeting adjourned at 8:51 pm.

Renee Meiser / Clerk

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