

Krotz Springs 2024 Sportsmen's Heritage Festival May 31st & June 1st

P.O. Box 822
Krotz Springs, LA 70750
Web: www.KSsportsmensheritagefestival.com

The Festival will take place on Friday and Saturday.
Food Vendors will set up and sell on Friday
and Saturday. Security will be present Friday night for
your convenience. Space is very limited.



FOOD VENDOR: Only 2 spaces available.

BOOTH SPACE INFORMATION:

- Each space is **8 feet x 15 feet** and will be assigned by the Food Vendor Committee. The spaces are located on concrete (when possible) or an adjacent to a walkway.
- The fee for food vendors is **\$300.00 per booth space**. All equipment must be within your assigned booth space. Additional space is \$20.00 per foot including trailer hitch and/or neck. If more linear space needed, contact the director so that we can be prepared for your arrival.
- Vendors must furnish all countertops, backdrops, extension cords, signage, tables, etc. We rent only booth space.
- Vendors are required to have a minimum of a **5 pound ABC fire extinguisher** inside the booth.
- Food vendors are **not allowed** to sell any type of **beverage or drink**. NO EXCEPTIONS
- A **clean up deposit of \$50.00** is required. You are required to keep your area free of debris and to dispose of your cardboard boxes in the designated trash cans. A dumpster is on site for food boxes, etc. The area will be monitored for cleanliness and deposit refunded if area has been kept up the entire time. No dumping of food, oil or trash, or piling of equipment at the back of the booth is allowed at any time. The KSSHF will provide food vendors a trash can for their use. Vendors are to provide their own 55 gallon size trash can liners and will be responsible for emptying the cans at all times.
- **Electrical connections per space.** We provide one 220 outlet w/1 plug-in or One 110 outlet w/4 outlets. Please specify on the application form what type of electricity is required for your hook-up. Only 12-2 extension cords with ground (maximum 50 foot length) will be allowed. Booths will be monitored and any tripping of breakers due to overload will result in an electrician service call fee (per call) to the food vendor.
- **NO CAMPERS, TRUCKS, OR REFRIGERATED TRUCKS WILL BE ALLOWED IN THE BOOTH AREA.**

VENDOR RULES:

1. **A copy of your Product Liability Insurance** is required (minimum of \$250,000). Your insurance policy **binder must include the following wording:** "This Insurance Certificate indemnifies the Krotz Springs Sportsmen's Heritage Festival Association and the town of Krotz Springs" You will not be able to set up your booth until your insurance policy is filed in our office.
2. **YOU ARE NOT ALLOWED TO WALK THE GROUNDS SELLING YOUR WARES. NO EXCEPTIONS.**
3. **FOOD VENDOR BOOTHS ARE TO BE OPEN FOR BUSINESS EACH OF THE TWO FESTIVAL DAYS:**

Friday,	5:00 PM until 11:00 PM
Saturday	10:00 AM until 11:00 PM – though the cook-off sets up earlier; you may too.

4. SET UP TIMES AND REQUIREMENTS:

- A. Friday is dedicated to setting up vendors.** Set-up begins at 10:00 AM on **Friday** morning of the Festival. No parking of vehicles, etc. or setting up is allowed on Thursday; KSSHFA Directors are busy setting up their areas until late Thursday evening and security **will not be** on site Thursday night to protect your equipment or merchandise. Please do not call and ask to show up on Thursday to set up.
- B.** You are required to have **all vehicles out of the festival grounds** by 4:00 PM on Friday and 9:30 AM on Saturday.
- C.** You will not be allowed to drive your vehicles back in to **load up until 30 minutes after the sheriff department has cleared the crowd from the festival grounds.** This policy will be strictly adhered to with **NO EXCEPTIONS**. These are regulations set up to insure the safety of our festival guests.

APPLICATION PROCESS:

1. The deadline for **Food Vendor** applications is **April 20th and will be strictly adhered to.**
2. **To apply for Vendor space** the following is necessary:
 - A. **Completed and Mail** the attached **application form**,
 - B. A **sketch, drawing or picture** of your unit **and accurate size L X W** (for placement purposes),
 - C. Copy of your **Product Liability Insurance**
 - D. **Your \$50.00 clean-up fee and \$25.00 special event fee** in the form of a **money order or cashier's check** made payable to **KSSFHA** – no cash will be accepted.
 - E. Mail to: **KSSHFA - Food Vendor, P.O. Box 822, Krotz Springs, LA 70750.**
3. **The Vendor Committee will consider all applications.**
Notification of acceptance or non-acceptance will be mailed on May 1st and/or called.

If **selected**, Food Vendors will be required to make **full payment by May 20th.**

If **not selected**, Food Vendors **full \$ 75.00 application fee will be returned.**

If **Accepted as Food Vendor:**

- **backs out** before May 20th; the \$ 75.00 **deposit will be refunded.**
- **backs out** after May 31st; **neither** the deposit, nor the full payment **will be refunded.**

If you have any questions, please feel free to contact our Food Vendor Chair, Sabrina Ardoin at (337)592-0080 or by email at ardoin4@bellsouth.net. She does work so leave a message and she will return your call asap.

FOOD VENDORS DO NOT SELL DRINKS OR ALCHOLIC BEVERAGES – THOSE ARE CONTRACTED BY THE FESTIVAL SEPARATELY.

*The festival sells burgers, hot dogs, pulled pork sandwiches, fries, onion rings, fried pickels, nachos and cheese sticks exclusively

