



## Greenwich Nursery School

### Policy on Methods of Parental Notification

**2026-2027**

**Child's Name:** \_\_\_\_\_

It is very important at Greenwich Nursery School that we have open communication with all our parents and staff members.

We use many forms for communication to notify parents and staff members of news, reminders, updates, emergencies, changes to programs/calendars, etc.

Lines of communication include...

- Brightwheel App (including messaging)
- Telephones (landline – home)
- Cell Phones
- Work Phones
- Text – cell phone
- Written “hard copies” given out in folders
- Mail
- Director Email (director@greenwichnursery.com)
- Parent – Teacher Conferences
- Parent – Director Meeting
- Website: [www.greenwichnursery.com](http://www.greenwichnursery.com)
- Facebook/Instagram

If parents need to contact the Nursery School director/staff member any/all of the above methods of communication are acceptable.

Parent/Guardian Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_