

MINUTES of the MEETING
SEPTEMBER 16, 2015
7:00 P.M.

CALL TO ORDER: BryAnna Vaughan, President, called the Meeting of the Big Pine Community Services District to order on Wednesday, September 16, 2015 at 7:10 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President
Bob Steele, Board Member
David Allen, Interim Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary

ABSENT: Gary Doyel, Vice-President
Brian Law, Interim Board Member
Denis Tillemans, Contractor

PUBLIC: Mark Tillemans, Inyo County Supervisor

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING: See #1 under Business.

MINUTES:

1. BryAnna Vaughan moved and Dave Allen seconded a motion to approve the minutes of the July 2, 2015 Special Meeting with the change in the wording of the watering days schedule. Motion carried.
2. Bob Steele moved and BryAnna Vaughan seconded a motion to approve the minutes of the Special Meeting of August 12, 2105. Motion carried.

BILLS AND WARRANTS: After discussion of several bills, BryAnna Vaughan moved and Dave Allen seconded a motion to approve the bills and warrants incurred from August 3 through September 8, 2015. Motion carried.

Correspondence:

1. Letter from SDRMA with President's Special Acknowledgement Award for five consecutive program years with no "paid" claims. Information only.

2. Five checks totaling \$494.00 from State of Calif. Treasury for Open Meeting Brown Act Reform 641/86-L Government Code 175611.5. Checks deposited 9/9/15.
3. Updated Proposal from RO Anderson for Engineering Services for sand blasting and coating of the reservoir.

BUSINESS:

1. **Discussion and possible motion to approve the Bartell Parcel Recycled Water Re-greening Demonstration Project (BPRWP) using recycled water from BPCSD sewer facilities.**
 - a. Mark Tillemans, Inyo County Supervisor explained that the project has been renamed the Reclamation Feasibility Study. He apologized for the previous rush as the Board of Supervisors realized that a feasibility study has to be done first.
 - b. Mark said the orchard project is not in considered at this time, but several other projects are in the study. The study may take a year to 18 months to complete. The Supervisors are waiting for the study funds now.
 - c. BryAnna Vaughan thanked Mark for the update. This item will no longer be on the agenda until Mark Tillemans has more information.
2. **Report from Denis Tillemans** - Denis did not attend the meeting but told Dave Tanksley to report that the sewer plant is running well with a BOD of just 6.
3. **Report Tanksley-McMurtrie**
 - a. Dave submitted his report for August. He will e-mail his July report for the minutes binder.
 - b. Dave said they have been continuing to exercise valves, doing radon testing as well as putting in several water meters. They also installed a new water meter at the baseball field for the High School.
 - c. Andy collected all the lead and copper samples and they will be mailed in tomorrow.
 - d. Dave reported that water use from May 1 through September 15, 2013 compared to the same time period this year shows an approximate 31% reduction in water use. There was a discussion about residents pumping water out of their ditches to water their lawns and the necessity of those residents to have back flow preventer devices due to the **potential** for contamination.
 - e. Dave said he hasn't had a chance to work on the scope work for the sewer mains. He said he is contacting CRWA to get references for the work.
4. **Report from Bobbie Lovig regarding backflow testing done and 3 more locations that need to be tested.** Bobbie reported that Tom Sandlin has done all the testing and sent in his invoice. Twenty-Three residents and businesses have been billed \$55.00 each. Three other locations need to be finished and tested. They are the Shell Station, Laundromat and the Glacier View Mobile Home Park.

5. **Motion to approve the amendment of the Rossi Restaurant billing to change the sewer charge from \$.90/BU to \$.45/BU retroactively to one year ago at the July 2014 billing when the Restaurant closed and was no longer a business, as well as delete the late charges for that period.**
 - a. BryAnna said it isn't fair to the other business customers to let the Rossi Restaurant account be charge only the residential rate except in the case of the high usage that was disputed. She also said the late fees should reflect the amended charge.
 - b. After further discussion, BryAnna Vaughan moved and Bob Steele seconded a motion to reduce the Rossi Restaurant bill to the \$.45/BU on the sewer charge for just the two billing periods that were in dispute and lower the late charges to reflect that charge. Motion carried.

6. **Discussion and motion to approve a portion or ½ of the cost of the new carpeting in the office to Jack Stout. The total cost is \$2,400.00.**
 - a. After a short discussion, BryAnna Vaughan moved and Bob Steele seconded a motion to approve the contribution of \$500.00 towards the labor costs to install the new carpet squares. Motion carried.
 - b. Bobbie will send a letter of appreciation and request an invoice from Jack Stout in the amount of \$500.00.

7. **Update on the Rossi boundary and need for LAFCO process to include his and other areas not in the BPCSD boundary.**
 - a. Mike Rossi ran out of time to apply for an extension to work on the LAFCO process. He is putting in a mobile and digging a septic tank.
 - b. The Board decided that at this time they are not going to expand the boundaries into the sphere of influence.

8. **Discussion of bids matrix for reservoir work and for the bidding process. Possible motion to approve.**
 - a. BryAnna asked about the feasibility of splitting the tank in to two sections. Dave said it would be too costly but he will follow up and look into expanding an easement to install a smaller tank.
 - b. The Board asked Dave to get more engineering firm names for Bobbie to call and get a bid for the engineering work on the project.
 - c. The motion to approve was tabled until we have more information.

NEW BUSINESS: BryAnna signed the expense request from Bobbie to reimburse her for a new calculator (to replace her 10+ year old one) and 2 reams of paper.

OTHER: **Closed meeting regarding serious delinquency.**
Bobbie said there are no serious delinquencies at this time that have not been addressed.

FUTURE AGENDA ITEMS:

1. Report from Denis Tillemans.
2. Report from McMurtrie-Tanksley.
3. Discussion of bids matrix for reservoir work and for the bidding process. Possible motion to approve.
4. Possible Closed Meeting regarding delinquencies and actions taken.
5. Motion to change the Board Policy Number 3010.10 to move the meeting time from 7:00 p.m. to 6:00 p.m.

NEXT Meeting:

The next meeting is scheduled for a special meeting time of Wednesday, October 21, 2015 at 6:00 p.m. *see #5. above.

ADJOURNMENT: There being no other business, BryAnna Vaughan moved and Bob Steele seconded a motion to adjourn the meeting at 8:25 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary