

MINUTES of the
Special (time change) MEETING
OCTOBER 21, 2015
6:00 P.M.

CALL TO ORDER: BryAnna Vaughan, President, called the Meeting of the Big Pine Community Services District to order on Wednesday, October 21, 2015 at 6:05 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President
Gary Doyel, Vice-President
Bob Steele, Board Member
David Allen, Interim Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary

ABSENT: Brian Law, Interim Board Member
Denis Tillemans, Contractor

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING: There were no public comments.

MINUTES: Bob Steele moved and BryAnna Vaughan seconded a motion to approve the minutes of the September 16, 2015 Meeting. Motion carried.

BILLS AND WARRANTS: Gary Doyel moved and Dave Allen seconded a motion to approve the bills and warrants incurred from September 8 through September 30, 2015. Motion carried.

Correspondence:

1. Letter from Christie Martindale, Asst. Auditor-Controller requesting audit documentation for fiscal years ended June 30, 2013 and 2014. Information only.
2. Invoice from CSWRCB. See #2 below for action item.

BUSINESS:

1. **Report from Denis Tillemans** - Denis did not attend the meeting and said he will be talking to BryAnna about his attendance.
2. **Report from Dave Tanksley, including explanation of invoice from California State Water Resources Board. Motion to approve the invoice.**
 - a. Dave submitted his report for September. He said the BOD for September was 5.

Minutes: October 21, 2015

- b. Dave reported there was a Stage 2 disinfectant by-products warning on the chloroform on the back-up well, but the testing came out fine after that.
 - c. Dave discussed testing and asked BryAnna to please discuss the data reporting with Charlotte Rodriquez at DWP. He also plans to change the testing agency from Babcock to another testing company that keeps better records. BryAnna said all testing should be cc'd to the office for filing.
 - d. Dave said he talked with the supervisor at CSWRCB and was given information about the time spent on the citation, which was due to the Lead and Copper testing not being done in 2014 because of Denis's illness. BryAnna Vaughan moved and Bob Steele seconded a motion to approve and pay the invoice to CSWRCB in the amount of \$2,983.50. Motion carried.
- 3. Motion to change the Board Policy #3010.10 to move the meeting time from 7:00 p.m. to 6:00 p.m. permanently.** BryAnna Vaughan moved and Gary Doyel seconded a motion to change Board Policy #3010.10 meeting time from 7:00 p.m. to 6:00 p.m. permanently. Motion carried.
- 4. Discussion of proposals for engineering work and bids matrix for reservoir work and for the bidding process. Possible motion to approve.**
- a. This item is tabled until Dave can contact the engineering firms he has listed to see if he can get more bids for the engineering work.
 - b. There was a discussion of a back-up tank.
- 5. Motion to approve final budgets for fiscal year 2015-16 (no changes from preliminary budgets - formality only for Auditor).**
- Gary Doyel moved and BryAnna seconded a motion to approve the final budgets for fiscal year 2015-16. Motion carried.

NEW BUSINESS: Approval of Bobbie's expenses totaling \$58.73 including \$53.99 for a plastic chair pad to protect the new carpet and \$4.74 for trash bags for the office. BryAnna moved and Dave Allen seconded a motion to approve Bobbie's expenses in the amount of \$58.73. Motion carried.

OTHER: Closed meeting regarding serious delinquencies and Contractor Contract matters.

FUTURE AGENDA ITEMS:

1. Report from Denis Tillemans.
2. Report from McMurtrie-Tanksley.
3. Discussion of bids matrix for reservoir work and for the bidding process. Possible motion to approve.
4. Election of officers for next two years beginning December 1, 2015.
5. Possible Closed Meeting regarding delinquencies and contractors contracts and actions taken.

NEXT Meeting: The next meeting is scheduled Wednesday, November 18, 2015 at 6:00 p.m.

Page 3

Minutes: October 21, 2015

ADJOURNMENT: There being no other business, BryAnna Vaughan moved and Bob Steele seconded a motion to adjourn the meeting at 7:25 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary