

MEETING MINUTES

APRIL 18, 2018

6:00 P.M.

CALL TO ORDER: BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, April 18, 2018 at 6:00 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President
Gary Doyel, Vice-President
Dave Allen, Board Member
Bob Steele, Board Member

ABSENT: Mark Steele, Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING:

1. Gail Bailey, customer, explained how she had to pay a plumber \$367.50 for sewer back-up roto-rooter services at her home on Walnut. It was discovered the back-up was caused by obstructions in the main sewer line in the street. The Board approved payment to Gail Bailey in the amount of \$367.50
2. Customer Courtney Sly also presented her bill for \$160.00 for the same services. By then the cause was known so her bill was considerable less. The Board approved a credit to Courtney Sly's customer account in the amount of \$160.00.
3. Customer Wes Frank was introduced to the Board and his concerns are addressed in New Business.

MINUTES: BryAnna Vaughan moved and Dave Allen seconded a motion to approve the minutes of the March 21, 2018 meeting. Motion carried.

BILLS AND WARRANTS: With a change in one entry, Gary Doyel moved and Bob Steele seconded a motion to approve the bills and warrants incurred from March 10 through April 12, 2018. Motion approved.

CORRESPONDENCE:

1. Letter from SWRCB re: Wastewater Operator Certification. Dave Tanksley said this was about Denis Tilleman's certification being expired and Frank Carr's certification being overlooked by the agency. Dave filled out a form and it was mailed to the agency for compliance.
2. Invoice from County Of Inyo OVGA. See below for discussion and motion to approve.
3. Annual Meeting Notice from Calif. Rural Water Assn. Information only.

OLD BUSINESS:

1. Report and updates from McMurtrie-Tanksley.

- a. Dave said there was retesting of the well, and some meters shut off and turned on.
- b. At the end of the month the pump locked up and failed so Dave ordered a new pump for about \$1,300. The old one was sent to be repaired for a back-up. The problem and solutions were discussed.
- c. Dave has bids on the Walnut Street sewer blockage repair. He will need to shut off the water at the meters for the work to be done. There is root infiltration higher up and it will be scoped with a camera and repaired.
- d. Dave said he will need to check other streets with the camera and see the status of the sewer for cleaning.

2. Groundwater Monitoring Plan (SGMA) Update and motion to approve the invoice in the amount of \$22,654 to the County of Inyo Owens Valley Groundwater Authority for the 4 vote membership by BPCSD.

- a. BryAnna Vaughan gave an update regarding the by-laws.
- b. She said there is a reserve set up and the Board discussed how the refunds would be given back. There needs to be funds for a Consultant or Executive Director, but the members don't want this to be a full-time position. They said Bob Harrington has been mentioned for the position.
- c. BryAnna asked the Board Members if anyone would volunteer to be an alternate at the meetings because she will be unable to attend the next meeting on May 10th. Dave Allen said he would be the alternate.
- d. BryAnna Vaughan moved and Dave Allen seconded a motion to approve the payment of the invoice from the Owens Valley Groundwater Authority in the amount of \$22,654.00. Motion carried.

3. Any updates on the water recycling project.

- a. Bob Steele said he found out that DWP won't allow anything like the recycle project on their property - they are being uncooperative.
- b. There was a discussion and Bob said he will talk to Larry Frielich.

4. SWRCB Annual Permit Fee refund from invoice sent 3/22/18. Bobbie reported that the payment has been sent to the County and it has been credited to the accounts it was issued to.

NEW BUSINESS - Wes Frank asked to have the connection fees waived for 3 water tie-ins and 2 sewer. That would be five buy-in fees which were implemented before he initially inquired about the project. The Board will discuss it and put it on the agenda for a motion next month.

OTHER:

1. It was noted that Mark Steele has been unable to attend the last several meetings. The Board asked Bobbie to e-mail him and ask if he can continue on the board or will need to resign.

2. **Closed Meeting** - The customer, that had a high outstanding bill, was served a disconnection notice and it was paid in full by the allotted time.

FUTURE AGENDA ITEMS:

1. Reports from Dave Tanksley including an update of the sewer main line relining.
2. Walnut Street bids, motion to approve.
3. SGMA information update.
4. Water recycling project updates.
5. Wes Frank connection fees decision and motion.
6. Preliminary budgets and Independent Contractor's Contracts in May.

NEXT Meeting: The next meeting is scheduled for Wednesday, May 16, 2018 at 6:00 p.m.

ADJOURNMENT: There being no other business, Gary Doyel moved and BryAnna Vaughan seconded a motion to adjourn the meeting at 7:26 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary