

MINUTES
MAY 17, 2017
6:00 P.M.

CALL TO ORDER: BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, May 17, 2017 at 6:02 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President
Gary Doyel, Vice-President
Bob Steele, Board Member
David Allen, Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING: Bob Steele expressed concern for and there was a discussion of a sink hole near the corner of Washington and Center Streets.

MINUTES: Gary Doyel moved and Dave Allen seconded a motion to approve the minutes of the April 20, 2017 meeting. Motion carried.

BILLS AND WARRANTS: Dave Tanksley explained some of the invoices for work done at the sewer pond. Bob Steele moved and Gary Doyel seconded a motion to approve the bills and warrants incurred from April 8, through May 10, 2017. Motion carried.

Correspondence: Bobbie said that just today a letter was received from the Office of County Counsel billing BPCSD for 2 hours of legal work beyond the 10 hours for free work. BryAnna Vaughan asked Bobbie to call the County Counsel's office and see if it can be credited because Terry Walker, Deputy County Counsel had said she wouldn't bill for extra hours.

OLD BUSINESS:

1. Report and updates from McMurtrie-Tanksley, including tank recoat and capital improvements.
 - a. Dave explained his April report and said the groundwater is 6" higher than normal. The nitrate is in a great range with all testing good and BOD of 8.
 - b. Quarterly reports are completed with chlorinating 5 year plans included.

- c. Dave said Nate has gotten the goat pen ready and has 2 goats lined up. Dave Allen said he can deliver 2 or 3 goats.
 - d. The Doppler flow meter is installed and it will log data.
 - e. Dave explained about the pump failing issues. He needs a used one for approximately \$8,000. He is exploring options and is waiting on quotes.
 - f. Tank recoat. Dave explained the Harper bill and elaborated on procedures and costs that will be needed. He needs to send a letter to DWP regarding the discharge.
 - g. Dave is considering buying a motor for the clarifier. It will be 3/4 horse power.
 - h. Dave discussed the sewer line issues, he needs to scope it. He and his crew are still working on the mapping of the system.
- 2. Approval of invoice from McMurtrie Tanksley for stolen trash pump.** Invoice unavailable - Dave said he will delegate this and have it at the next meeting.
- 3. Groundwater Monitoring Plan (SGMA) report and discussion.**
The County is preparing the JPA to get partners. BryAnna is still checking with the State to see if BPCSD is exempt. Plans are being drafted for the next meeting.
- 4. Radon Tower - discussion and motion to "abandon in place."**
Dave explained how it can be disconnected in place. He said it may cost about \$1,000. Dave Allen moved and Gary Doyel seconded a motion to "abandon in place." Motion carried.
- 5. Discussion of water conservation measure - motion to change, if needed.** After a discussion, it was decided to keep the Stage 2 restrictions in place.
- 6. New Customer buy-in issue. Motion to approve, if needed.** Dave Tanksley recommended valuing the system by inventory and set a base of \$2,500 each for sewer and water. He also recommended a rate increase for 5 years for Capital Improvement costs, which will be discussed later. BryAnna moved and Bob Steele seconded a motion to have a Buy-In fee of \$2,500 for each water and sewer for new meters and new connections. Motion carried. Thereafter, BryAnna asked Bobbie to check with several water systems, including DWP and ask what their new customer buy-in fees are and report at the next meeting. This item will stay on the agenda for further consideration.

NEW BUSINESS:

- 1. Preliminary Budget - discussion and motion to approve the budget for fiscal year 2017-18.** Bobbie presented the preliminary budgets and they were discussed and some amounts were increased. Gary Doyel moved and BryAnna Vaughan seconded a motion to approve the preliminary budgets. Motion carried.

- 2. Independent Contractors contracts.** After a short discussion, and as there were no changes, Gary Doyel moved and Bob Steele seconded a motion to approve the contracts for McMurtrie-Tanksley, Inc., Jack Stout office rental and Bobbie Lovig, Board Secretary for 2017-18. Motion carried.

OTHER: Bobbie said that Alex Printing costs for the Water Quality Report last year cost \$349.92. So she purchased an electric stapler and some paper and made the copies herself, saving money so she could get the stapler. She will present the invoice for the stapler when it comes on her Visa bill to be reimbursed.

FUTURE AGENDA ITEMS:

1. Reports from Dave Tanksley including tank recoat update and capital improvements
2. Approval of invoice from Dave Tanksley for stolen trash pump.
3. Report on extra charge for County Counsel work from Bobbie.
4. SGMA information update.
5. New Customer Buy-In cost comparison.
6. RAS Pump issues. Motion to approve cost, if needed.

NEXT Meeting:

The next meeting regular meeting date is scheduled for Wednesday June 21, 2017.

ADJOURNMENT: There being no other business, Gary Doyel moved and Bob Steele seconded a motion to adjourn the meeting at 7:30 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary