

**MINUTES**  
**of the SPECIAL MEETING**  
**MARCH 8, 2017**  
**6:00 P.M.**

**CALL TO ORDER:** Gary Doyel, Vice-President, called the meeting of the Big Pine Community Services District to order on Wednesday, March 8, 2017 at 6:00 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President (via Telephone)  
Gary Doyel, Vice-President  
Bob Steele, Board Member  
David Allen, Board Member

OTHERS: Dave Tanksley, Contractor  
Bobbie Lovig, Secretary

Bob Harrington, Inyo County Water Dir.  
Mark & Juanita Steele, Property Owners

Absent: Brian Law, Board Member

**AGENDA**

**PUBLIC COMMENTS & PUBLIC HEARING:**

1. Bob Harrington, Inyo County Water Director, discussed with the Board at length, the state requirement for groundwater sustainability. See Old Business #1 below.
2. Mark Steele, Big Pine property owner, attended the meeting to declare that he would like to be considered for a Board position that will be available after Brian Law formally resigns. Brian's resignation will be considered at the next Board meeting after which a notice of Board vacancy for others to apply will be posted on the website and 3 locations in Big Pine.

**MINUTES:** BryAnna Vaughan said she will send Bobbie some minor changes to the minutes. BryAnna Vaughan moved and Bob Steele seconded a motion to approve the minutes of the January 18, 2017 meeting with those changes. They will be posted to the website. Motion carried.

**BILLS AND WARRANTS:** With a correction about a McMurtrie-Tanksley posting, Gary Doyel moved and Dave Allan seconded a motion to approve the bills and warrants incurred from January 16, through February 24, 2017. Motion carried.

**Correspondence:**

1. **Letter from SDRMA re: Renewal Questionnaire - discussion to keep or change provider.** The Board agreed to maintain the present insurance carrier for the coming fiscal year.
2. **Letter from SDRMA notifying of a longevity distribution of \$84.00 on the 2017-18 renewal invoice.** Information only.
3. **Letter from County Clerk-Recorder notifying District Secretaries of a training session on April 3 to assist candidates in completing their paperwork to file for office. BryAnna Vaughan and Bob Steele's terms expire 2017.** Both BryAnna Vaughan and Bob Steele said they plan to remain on the Board. Bobbie will attend the meeting on April 3<sup>rd</sup> to learn of any new requirements.

**OLD BUSINESS:**

1. **Groundwater Monitoring Plan Report and discussion. Motion, if needed.**
  - a. The County, headed by Bob Harrington and Kevin Carunchio, is putting together local water management that is being set up as the Sustainability Groundwater Management Agency (SGMA). The county is required to file papers by June 30 for joint powers agreement which will include CSDs in the Owens Valley as well as the tribes. The county will be holding a meeting at the Methodist Church in Bishop from 12:30 to 4:30 tomorrow (March 9, 2017) to discuss how to collaborate with all of the agencies. There will be a Public Hearing on March 21<sup>st</sup>. BPCSD may be exempt as they get water from LADWP wells, so they will be looking into that possibility.
  - b. BryAnna Vaughan, Gary Doyel and Dave Tanksley all plan to attend the March 9 meeting. BryAnna expressed concern about the time commitment involved for further meetings.
2. **Report from McMurtrie-Tanksley.**
  - a. Dave said the BOD results were so good he shut off the other two aerators for now.
  - b. Dave discussed the Analogue Flow Meter and suggested purchasing it for approximately \$3,500 and the Board agreed.
  - c. Dave said the clarifier work will be done and floats installed.
  - d. Dave would like to purchase a microscope to look at bugs.
  - e. He is working on the color, odor and turbidity and is using on a flushing plan.
  - f. There was discussion of the tribe and BPCSD tying in if there is an issue. BryAnna and Dave Tanksley will work on drawing up a letter to the Environmental Health Dept. to use the tie-in in case of emergency. It would be an interagency-connection agreement.
  - g. Dave has the latest version of the system mapping from Tim Rudolph and they are moving forward.

h. Regarding the tank recoat, Dave said Harper and Associates needs to move forward on developing plans to put out to bid. There was further discussion and explanation by Dave. He said it will cost between \$95,000 and \$140,000 total. Bob Steele moved and Gary Doyle seconded a motion to have Harper and Associates put out the bids for the work. Motion carried.

**3. Approval of invoice from McMurtrie Tanksley for stolen trash pump.** Invoice unavailable - tabled to next meeting.

**4. BryAnna's information on the Flow Measurement quotes.** This was addressed in 2.b. above in Dave's report.

**5. Further discussion on the buy-in issue.** Tabled to the next meeting.

**6. Standard Independent Contractor forms from County Counsel.**

a. Bobbie had e-mailed the templates for the Independent Contractor contracts to all board members and Dave Tanksley to review.

b. Dave will be tailoring them for use in the future.

**7. Tank recoat update.** This was addressed in 2.h. above.

**8. Any Capital Improvement discussions.**

a. Dave said he is working on the final inventory.

b. This will be tabled to next meeting and to remain on the agenda.

**NEW BUSINESS:** Any word from SWRCB on the breakdown of the large permit fees from request letter mailed 1/20/17. Bobbie said there has been no response. The Board asked Bobbie to send a second request and ask if they could respond before the next meeting.

**OTHER:**

1. Closed Meeting - there wasn't a closed meeting, but Bobbie said she is getting immediate response from sending disconnection letters this year and had charged an owner \$200 for reconnection of service fees at 4 of his addresses this past month. One was connected on one day and the other three on another day. So she only charged that property owner \$100 for the three reconnections in one day. Dave Tanksley will be billing BPCSD for the \$200 reconnection fees.

2. Bob Steele asked if he could use the BPCSD scope to look at the 8" pipe. The Board gave him permission and Dave Tanksley said he will meet with Bob Friday.

**FUTURE AGENDA ITEMS:**

1. Reports from Dave Tanksley including tank recoat update.
2. Approval of invoice from Dave Tanksley for stolen trash pump.
3. SGMA information update.
4. Acceptance of resignation of Board Member and notification of vacancy.

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5. New customer buy-in issue. Motion to approve, if needed.
6. Capital Improvement Plan 5 year and 10 year.
7. Preliminary Budget and Independent Contractors contracts to Board Members in May.

**NEXT Meeting:** The next meeting regular meeting date was cancelled and changed to Thursday, April 20, 2017. It will be considered a Special Meeting.

**ADJOURNMENT:** There being no other business, Gary Doyel moved and Dave Allen seconded a motion to adjourn the meeting at 7:54 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary