

**MINUTES of the MEETING**  
**DECEMBER 21, 2016**  
**6:00 P.M.**

**CALL TO ORDER:** BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, December 21, 2016 at 5:05 P.M. in the District office.

PRESENT MEMBERS:           BryAnna Vaughan, President  
                                  Gary Doyel, Vice-President  
                                  Bob Steele, Board Member  
                                  David Allen, Board Member  
                                  Brian Law, Board Member

OTHERS:                     Dave Tanksley, Contractor  
                                  Bobbie Lovig, Secretary

Public:                     Bob Brown, Dan Bingham, Mike Rossi,  
                                  Andy Brolsma

**AGENDA**

**PUBLIC COMMENTS & PUBLIC HEARING:**

1. Bob Brown asked the board if he could tie-in to his existing service connection for his separate lot. A discussion followed. The Board will consider his request and send him a letter or ask him to attend the next meeting for further discussion.
2. Later, during the meeting, Mike Rossi asked the Board if he could get sewer service to a manufactured home at 421 West Street that he will be putting in behind Gary Doyel's home. Dave Tanksley asked him to supply as-built drawings for the project and he will let him know what is needed after that.

**MINUTES:** With one correction regarding the IRWMP project, BryAnna Vaughan moved and Brian Law seconded a motion to approve the minutes of the November 29, 2016 meeting. Motion carried.

**BILLS AND WARRANTS:** Dave Tanksley went over the large expenses for the sewer pond and explained the time spent on the extra work and Andy's time. He said the payment for McMurtrie-Tanksley should all be charged to sewer except \$182.00. Bobbie will send an appropriation to the county to change the allocation. Bob Steele moved and Gary Doyel seconded a motion to approve the bills and warrants incurred November 18, through December 15, 2016. Motion carried.

**Correspondence:** There was no correspondence.

**BUSINESS:**

- 1. Report from McMurtrie-Tanksley.** Dave Tanksley presented November report and explained some of the issues.
  - a. Dave said there are new compliances for the state with a quarterly report for residual limits.
  - b. Andy Brolsma came in to explain an incident at the sewer pond that could have damaged the gate, but was fixed better than it was working before.
  
- 2. Approval of invoice from McMurtrie Tanksley for stolen trash pump.** Invoice unavailable - tabled to next meeting.
  
- 3. Discussion and approval for additional work and invoicing by FGM Diesel. Don Bingham will attend meeting and Dave will explain the work to be done. Motion to approve.**
  - a. Dan Bingham presented his invoice in the amount of \$7,587.00 for handrails, walkway grating and clean out screen mount at the sewer pond and explained the work.
  - b. BryAnna Vaughan moved and Dave Allen seconded a motion to approve the invoice. Motion carried.
  - c. Dave said there is still work on the bridge to do, so there may be more expenses.
  - d. Dave recommends purchasing flushing equipment this coming spring.
  - e. BryAnna said she had e-mailed the Board, Dave and Bobbie two quotes and some information given to the Bishop Paiute Tribe for new flow measurement equipment which is a sensor and controller. She would like the Board to consider the information and discuss it at the next meeting.
  
- 4. State Water Resources Control Board Permit (including Radon issue). Motion to approve.**
  - a. There was more discussion about disconnecting the radon tower and it was decided to send a letter to DWP to discontinue it or take it over as Radon is not regulated and it would increase costs to BPCSD to continue monitoring it. Dave and BryAnna will work on a letter.
  - b. BryAnna said she has worked up about 30 questions in regard to the permit that need to be addressed. She suggested they be answered prior to the next meeting and a motion will be presented at the next meeting in January.
  
- 5. Clarifier update, if any.**
  - a. Dave said the clarifier is up and running and he will be looking at it over the next 6 months and collect data to see how it is working.
  - b. Dave said he is pleased and proud of the sewer plant since all the work has been done. It is all running well.

**6. Discussion of buy-in charges when new customers request service.**

- a. Bobbie reported that she talked with Bishop Community Services and they charge a Capacity Fee of \$2,048 for new services. Mammoth County Water District charges a new connection fee of \$14,000. Bridgeport Public Utilities District does not have a buy-in fee. Dave said Aspendell charges \$3,500 - \$3,800 for the buy-in fee for new services.
- b. The Board will go ahead with implementing a buy-in fee and asked Bobbie to send a request to County Counsel for the appropriate action, which may involve an ordinance change and community approval.
- c. BryAnna also asked Bobbie to inquire if the County Counsel's office can send us some standard Independent Contractor forms. David Nam had said he would send them if his supervisor approved earlier this year but they were not sent nor did we hear back from him before he left the County Counsel office for another position. Bobbie will report back at the next meeting if County Counsel can respond by then.

**7. Any Capital Improvements updates from Dave Tanksley.** Dave will have more information on the tank recoat with Harper at the next meeting. It is now in the permit phase.

**OTHER:** Closed Meeting - there wasn't a closed meeting,

**FUTURE AGENDA ITEMS:**

1. Reports from Dave Tanksley.
2. Approval of invoice from Dave Tanksley for stolen trash pump.
3. Permit discussion and motion to approve.
4. BryAnna's information on the Flow Measurement quotes.
5. Clarifier update, if any.
6. Tank recoat update.
7. Information from County Counsel on the buy-in issue. Motion to approve, if needed.
8. Capital Improvement Plan 5 year and 10 year.

**NEXT Meeting:** The next meeting is scheduled for Wednesday, January 18, 2017 at 6:00 p.m.

**ADJOURNMENT:** There being no other business, Gary Doyel moved and Bob Steele seconded a motion to adjourn the meeting at 7:10 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary