

MINUTES of the MEETING
SEPTEMBER 28, 2016
6:00 P.M.

CALL TO ORDER: Gary Doyel, Vice-President, called the meeting of the Big Pine Community Services District to order on Wednesday, September 28, 2016 at 6:02 P.M. in the District office.

PRESENT MEMBERS: Gary Doyel, Vice-President
David Allen, Board Member
Bob Steele, Board Member

ABSENT: BryAnna Vaughan, President
Brian Law, Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING: There were no public comments.

MINUTES: Gary Doyel moved and Dave Allen seconded a motion to approve the minutes of the August 24, 2016 meeting. Motion carried.

BILLS AND WARRANTS: Bob Steele moved and Dave Allen seconded a motion to approve the bills and warrants incurred from August 16, through September 20, 2016. Motion carried.

Correspondence:

1. Letter and award certificate from SDRMA for no "paid" claims during the prior 5 consecutive years. Information only.

OLD BUSINESS:

1. **Report from McMurtrie-Tanksley.** Dave Tanksley presented his August 2016 report and explained some of the issues. The BOD was 11. Dave handed out copies and explained the Sanitary Survey done last month by the California State Water Resources Board.. He said prior to the inspection, he was given no warning or list of items to be checked. There were some minor deficiencies, which Dave has corrected and answered in a letter, which he will e-mail to the Board. Dave requested Bobbie e-mail him the four budgets as requested by the California State Water Resources Board.

- a. **Tank recoat-update.** Dave said the tank will be done during October. He will run both well pumps and can chlorinate after. He needs the replaced generators as soon as possible. Bobbie will check on the expected shipping date.
 - b. **Sewer main clean and scope.** This will not be done and will be taken off the agenda.
 - c. **Motion to approve Tim Rudolph's proposal for mapping of the sewer system and laterals.** Dave passed around the work plan for the sewer and water Map Project. As BryAnna requested, a CAD in AutoCAD 2003 format was added to the plan. The cost estimate is estimated at \$4,000. Gary Doyel moved and Dave Allen seconded a motion to approve the Project as amended. Motion carried.
2. **Motion to approve cost of replacement for generators lost in burglary for insurance claim in the amount \$3,162.24.**
 - a. Bob Steele moved and Dave Allen seconded a motion to approve the cost of \$3,162.24 for the generators. Motion carried. A claim with SDRMA will be filed when the invoice is paid. A \$500.00 deductible will apply.
 - b. Dave hasn't gotten a price for the stolen trash pump, so this was tabled to the next meeting for discussion and possible motion to approve.
 3. **Review of Audit documents and motion to accept audit.** Several members of the Board reviewed the audit report for June 30, 2014 and 2015. Bob Steele moved and Dave Allen seconded the motion to accept the audit as presented by Gallina LLP, CPAs.
 4. **Motion to approve final Fiscal Budget for 2016-17.** As there were no changes from the Preliminary Budget submitted in June, Gary Doyel moved and Bob Steele seconded a motion to approve the Final Budget for 2016-17. Motion carried.

NEW BUSINESS:

1. **Department of Water Resources 2016 Water-Energy Grant BryAnna Vaughan.** BryAnna was not able to attend this meeting and this item was tabled to the next meeting.
2. **Discussion of buy-in charges when new customers request service - Dave Tanksley.** Dave explained that an Ordinance change should include a buy-in charge. He explained the reasons. Since BryAnna wasn't at the meeting, further discussion was tabled to the next meeting.
3. **Capital Improvement plans for 5 and 10 years** will remain on the agenda. Dave said he will inventory the needs with Tim Rudolph. He has ordered some valves.

OTHER: Closed Meeting - there was no closed meeting.

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FUTURE AGENDA ITEMS:

1. Discussion to approve reimbursement of stolen trash pump to McMurtrie-Tanksley.
2. Department of Water Resources 2016 Water-Energy Grant. BryAnna Vaughan.
3. Discussion of buy-in charges when new customer request service.
4. Capital Improvement Plan 5 year and 10 year.

NEXT Meeting: The next regular meeting is scheduled for October 19, 2016 at 6:00 p.m.

ADJOURNMENT: There being no other business, Gary Doyel moved and Bob Steele seconded a motion to adjourn the meeting at 7:45 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary