



180 North Main Street, Suite D

P.O. Box 639

Big Pine, CA 93513

Office 760.938.2660

Fax 760.938.2253

Email ContactUs@BigPineCSD.com

Board of Director's Meeting

AGENDA

APRIL 16, 2025

CALL TO ORDER

PUBLIC COMMENTS & PUBLIC HEARING – Any member of the public may present comments regarding subjects related to the operation of the Big Pine Community Service District at this time. State Law prohibits the Board from taking action on any item until it has been placed on the agenda.

NEW BUSINESS

- 1) Administrative Secretary position - initial interviews (20 minutes each)
- 2) Sewer budget modification needed.
 - a) MOTION

MINUTES – Approval of the Minutes of the March 19, 2025 meeting.

BILLS & WARRANTS – Approval of Bills and Warrants from February 15, to March 15, 2025 and March 16 - April 11, 2025.

CORRESPONDENCE

- 1) Price Paige & Company rep letter for the 2021 audit.
 - a) MOTION - Sign and return to Inyo County to finalize.

OLD BUSINESS

- 1) General Operations Update
 - a) Water & Sewer billing
 - b) Vendor payments
 - c) Sewer budget modification
 - i) Recognize revenue (\$4054.78)
 - ii) Amend expenditures that exceed the current budget with the recognized revenue and the remaining from the fund balance.
 - iii) MOTION
 - d) Training new Administrative Secretary



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- 2) Dave Tanksley Report
 - a) Operations report
 - b) Lead service line notification letter
 - c) Oil & Fat ordinance

- 3) Prop 1 Round 1 Update
 - a) Percolation Pond project discussion
 - i) MOTION - extend or cancel the grant

- 4) Prop 1 Round 2 Update
 - a) Aerator Project and Sludge Bed Projects
 - i) Request for bids
 - ii) Project tours for potential bidders
 - iii) Bid package opening - Special Meeting scheduled for April 25th at 6 PM at the BPCSD office

FUTURE AGENDA ITEMS

- 1) Dave Tanksley Report
- 2) Updates on Prop. 1 Grant Implementation with IRWMP update.
- 3) Updates on Prop 1 Round 2 grants

CLOSED MEETING

- 1) Discuss Administrative Secretary applicant interviews.
 - a) MOTION

NEXT MEETING - A special meeting to open the P1R2 project bid packages is scheduled for Friday, April 25th, 2025 at 6 PM. The next regular meeting is scheduled for Wednesday, May 21, 2025 at 6 PM.

ADJOURNMENT