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Board of Director's Meeting
AGENDA
MARCH 19, 2025

CALL TO ORDER

PUBLIC COMMENTS & PUBLIC HEARING – Any member of the public may present comments regarding subjects related to the operation of the Big Pine Community Service District at this time. State Law prohibits the Board from taking action on any item until it has been placed on the agenda.

MINUTES – Approval of the Minutes of the February 19, 2025 meeting.

BILLS & WARRANTS – Approval of Bills and Warrants from February 15, to March 15, 2025.

CORRESPONDENCE

OLD BUSINESS

- 1) New Board Officers
 - a) MOTION - Approval of nominated President & VP
- 2) Staff Update
 - a) Administrative Services Manager position update
 - i) MOTION - Approval of resignation letter
 - ii) Update Signatory Authorization form
 - iii) Update Payroll Services form
 - b) Administrative Secretary position
 - i) MOTION - Approval of job description and advertisement
 - c) Water & Sewer billing
 - d) Correspondence
 - e) Vendor payments
- 3) Operations report from Dave Tanksley
- 4) Groundwater Monitoring Plan (OVGA) update
- 5) Prop 1 Round 1 Update



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- a) Percolation Pond
- 6) Prop 1 Round 2 Update
 - a) Aerator Project
 - i) MOTION - Approval of bid package
 - b) Sludge Bed Project
 - i) MOTION - Approval of bid package

NEW BUSINESS

FUTURE AGENDA ITEMS

- 1) Operations report from Dave Tanksley
- 2) Owens Valley Groundwater Authority updates.
- 3) Updates on Prop. 1 Grant Implementation with IRWMP update.
- 4) Updates on Prop 1 Round 2 grants
- 5) Interviews for Administrative Secretary Position

OTHER – Closed meeting, if needed.

NEXT MEETING - The next regular meeting is scheduled for Wednesday, April 16, 2025.

ADJOURNMENT