**MEETING MINUTES JUNE 19, 2024**

**6:00 P.M.**

**PRESENT MEMBERS: BryAnna Vaughan, Board President**

 **Gary Doyel, Vice President**

 **Walt Sharer, Board Member**

 **Kent Schlick, Board Member**

**OTHERS: Dave Tanksley, Contractor**

 **Denise Tetrick, Administrative Services Manager**

**` Breeanna Ralston, Interested in becoming a board member**

 **Tim Rudolph, PE**

**ABSENT: Jeri Stout, Board Member**

**AGENDA**

**CALL TO ORDER:** **BryAnna Vaughan, Board President, called the meeting of the Big Pine Community Services District to order on Wednesday, June, 19 2024 at 6:00 p.m.**

**PUBLIC COMMENTS & PUBLIC HEARING: Tim Rudolph, PE, was present with an update on the grants. Some options were discussed.**

**MINUTES: Gary Doyel, made a motion, seconded by Kent Schlick, to approve the minutes as presented for May 19, 2024. With the correction for Kent Schlick, he was present in person at that meeting. Motion carried.**

**BILLS AND WARRANTS: Gary Doyel made a motion, seconded by Kent Schlick to approve the Bills and Warrants from May 15, 2024 through June 13, 2024. Motion carried.**

**CORRESPONDENCE: None**

**OLD BUSINESS:**

1. **Report from Denise Tetrick**
	1. **The Preliminary Budgets were tabled until 2023-24 budgets are completed for the fiscal year.**
	2. **Gary Doyel made a motioned, seconded by Kent Schlick for an Operation Transfer Out, from Sewer 890001 of $21,762.00 and an Operation Transfer In, to Prop 1 Round 1 for $21,762.00. Motion carried.**
	3. **Walt Sharer made a motioned, seconded by Kent Schlick to amend the sewer budget unit 890001 for the fiscal year 2023-24 by additional $7,000.00 to the code 5901 contingencies. Motion carried.**
	4. **Kent Schlick made a motion, seconded by Gary Doyel to amend the Sewer ACO 890101 budget unit for the fiscal year 2023-24 by additional $40,000.00 to code 5901 Contingencies. Motion carried.**
	5. **Kent Schlick made a motion, seconded by Gary Doyel to approve an Authorization for Payment for Denise. Motion carried.**

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1. **Report from Dave *Tanksley.***
2. ***Fat, oils, and grease, contro*l *program* – Dave Tanksley requested an amendment to the BPCSD ordinance for fat, oils and grease under Article V1, (Use of Public Sewers)*,* Section 604, (Interceptors Required). This will include updates on businesses that should be included into the ordinance.**
3. **Dave Tanksley submitted his contract for the 2024-25 fiscal year. There were no changes from his last contract in FY 2023-24**
4. **Groundwater Monitoring Plan (OVGA) updates – No update**
5. **Update on P1, R1 Grant Implementation – Still working on the expansion. Tim Rudolph gave an update.**
6. **Update on P1, R2 Grant – Still working on the plans. Tim Rudolph gave an update.**
7. **Team Environmental Consulting Services – Invoice will be submitted soon.**
8. **Sludge Bed Proposal – Tabled**

#### **NEW BUSINESS:**

#### **1. Kent Schlick made a motion, seconded by Walt Sharer to remove Jeri Stout from the Board of Director for the Big Pine Community Service District. Motion carried.**

1. **Walt Sharer made a motion, seconded by Gary Doyle to appoint Breeanna Rolston as a board member of the Big Pine Community Service District. She will replace Jeri Stout who has moved. The end of this term is 2026. Motion carried.**
2. **Kent Schlick made a motion, seconded by Gary Doyel to approve Dave Tanksley’s contract as submitted for the fiscal year 2024-25. Motion carried.**

**FUTURE AGENDA ITEMS:**

1. **Staff Report.**
2. **Report from Dave Tanksley.**
3. **Groundwater Monitoring Plan (OVGA) updates.**
4. **Updates on P1, R1 Grant implementation with IRWMP update.**
5. **Update on P1, R2 Grant.**
6. **Motion to approve the updated amendment for fat, oils, and grease ordinance.**
7. **Update on the Backflow devices.**
8. **Preliminary budgets.**

**OTHER: Closed meeting, if needed. - A closed meeting was not needed.**

**NEXT MEETING: The next meeting is scheduled for July 17, 2024, unless otherwise posted.**

**ADJOURNMENT: The meeting was adjourned by BryAnna Vaughan, Board President at 8:50 p.m.**

**Signed**

**Denise Tetrick, Administrative Services Manager**