**MEETING MINUTES DECEMBER 20, 2023**

**6:00 P.M.**

**PRESENT MEMBERS: BryAnna Vaughan, Board President**

**Gary Doyel, Vice President**

**Walt Sharer, Board Member**

**Kent Schlick, Board Member**

**OTHERS: Denise Tetrick, Administrative Services Manager**

**ABSENT: Jeri Stout, Board Member**

**Dave Tanksley, Contractor**

**AGENDA**

**CALL TO ORDER:** **BryAnna Vaughan, Board President, called the meeting of the Big Pine Community Services District to order on Wednesday, December 20, 2023 at 6:00 p.m.**

**PUBLIC COMMENTS & PUBLIC HEARING: None**

**MINUTES: Kent Schlick made a motion, seconded by Walt Sharer, to approve the minutes as presented for November 15, 2023, with changes to Present Members, Jeri Stout was absent and painting under Report from Dave Tanksley eliminated**. **Motion carried**

**BILLS AND WARRANTS: Gary Doyel made a motion, seconded by Kent Schlick to approve the Bills and Warrants from November 10 through December 13, 2023. Motion carried.**

**CORRESPONDENCE: None**

**OLD BUSINESS:**

1. **Report from Denise Tetrick** 
   1. **FCC Licensing – Filed**
   2. **Agency Determination – Will be signed and return**
   3. **Domain Name Service - BryAnna Vaughan will research this document.**
   4. **Water Resources Control Board – Continue with payment.**
2. **Report from Dave Tanksley. - Absent**
3. **Groundwater Monitoring Plan (OVGA) update - No update.**
4. **Update on P1, R1 Grant Implementation – Allison Dodds sent an email about the RWMG annual meeting on Feb. 1, 2024**
5. **Update on P1, R2 Grant.**
6. **Allison explained to BryAnna about some backup projects. There are funds for another project. The board was interested in pursuing a project.**
7. **Lead and copper report: Tabled**

#### **NEW BUSINESS:**

#### **Introduce the California Uniform Public Construction Cost Accounting Act, Ordinance 23-01 for recommendation and first reading.**

#### **Waive further reading of the proposed ordinance titled**

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#### **ORDINANCE NO. 23-01**

#### **AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE BIG PINE COMMUNITY SERVICES DISTRICT CREATING PURCHASING AND CONTRACTING RULES RELATED TO PULIC WORKS PROJECTS PERFORMED BY THE DISTRICT**

#### **After the reading, Kent Schlick made a motion, seconded by Gary Doyel to approve this ordinance. Gary Doyel voted Yes, Kent Schick voted yes, Walt Sharer voted yes, BryAnne Vaughan voted yes. Four “yes” motion carried. BryAnna will check with the BPCSD policy on record now. Schedule enactment for January 17, 2024** **at 180 N. Main St., Suite D, Big Pine, CA 93513.**

**FUTURE AGENDA ITEMS:**

1. **Staff Report.**
2. **Report from Dave Tanksley.**
3. **CUPCCAA: MOTION TO APPROVE.**
4. **Update on P1,R1 Grant Implementation.**
5. **Groundwater Monitoring Plan (OVGA) update.**
6. **Updates on P1, R1 Grant implementation with IRWMP update.**
7. **Update on P1, R2 Grant.**
8. **Letter for lead and copper pipes.**
9. **Lahontan**

**OTHER: A closed meeting was not needed.**

**NEXT MEETING: The next meeting is scheduled for January 17, 2024, unless otherwise posted.**

**ADJOURNMENT: The meeting was adjourned by BryAnna Vaughan, Board President at 7:30 p.m.**

**Signed:**

**Denise Tetrick, Administrative Services Manager**