**MEETING MINUTES JANUARY 17, 2024**

**6:00 P.M.**

**PRESENT MEMBERS: Gary Doyel, Vice President**

**Walt Sharer, Board Member**

**Kent Schlick, Board Member**

**Jeri Stout, Board Member**

**OTHERS: Dave Tanksley, Contractor**

**Denise Tetrick, Administrative Services Manager**

**Colleen Randolph**

**ABSENT: BryAnna Vaughan, Board President**

**AGENDA**

**CALL TO ORDER:** **Gary Doyel, Vice President, called the meeting of the Big Pine Community Services District to order on Wednesday, January 17, 2024 at 6:03 p.m.**

**PUBLIC COMMENTS & PUBLIC HEARING: Colleen Randolph asked questions regarding the survey on the water lines running to and in her home. Dave Tanksley answered her questions.**

**Also, she asked about a condemned trailer at the back of her property on 180 N. School St. She no longer needs a sewer hook-up. She will contact us when she wants the sewer disconnected.**

**MINUTES: Walt Sharer made a motion, seconded by Kent Schlick, to approve the minutes as presented for December 20, 2023. Motion carried.**

**BILLS AND WARRANTS: Gary Doyel made a motion, seconded by Kent Schlick to approve the Bills and Warrants from December 22, 2023 through January 10, 2024. Motion carried.**

**CORRESPONDENCE: None**

**OLD BUSINESS:**

1. **Report from Denise Tetrick** 
   1. **Water system Annual Fees - I will looked into last year’s fees.**
   2. **California Special District Association fees. - We will not join this year.**
   3. **Credit for account 62900 - Water leak was BPCSD’s problem. Ok to reimburse.**
   4. **Letter for lead and copper report - Mailed on January 15, 2024 with the invoices.**
2. **Report from Dave Tanksley. – BOD 4, water is still high at 7ft. Ponds are wet with lots of water. New heater for sewer house. Replaced a valve in town.**
3. **Groundwater Monitoring Plan (OVGA) update - Lahonton wants 3 monitoring wells. Looking at plans for the 3rd. well.**
4. **Update on P1, R1 Grant Implementation – Discussed evaporate ponds, generator, Sluge beds and filters.**
5. **Update on P1, R2 Grant - Aerator was discussed.**

#### **NEW BUSINESS:**

#### **Introduce the California Uniform Public Construction Cost Accounting Act, Ordinance 23-01 for recommendation and first reading.**

#### **Waive further reading of the proposed ordinance.**

#### **ORDINANCE NO. 23-01**

#### **AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE BIG PINE COMMUNITY SERVICES DISTRICT CREATING PURCHASING AND CONTRACTING RULES RELATED TO PULIC WORKS PROJECTS PERFORMED BY THE DISTRICT**

#### **Gary Doyel made a motion, seconded by Kent Schlick to approve this ordinance. Gary Doyel voted Yes, Kent Schlick voted yes, Walt Sharer voted yes, Jeri Stout voted yes. Four “yes” motion carried.**

**FUTURE AGENDA ITEMS:**

1. **Staff Report.**
2. **Report from Dave Tanksley.**
3. **Update on P1,R1 Grant Implementation.**
4. **Groundwater Monitoring Plan (OVGA) update.**
5. **Updates on P1, R1 Grant implementation with IRWMP update.**
6. **Update on P1, R2 Grant.**

**OTHER: A closed meeting was not needed.**

**NEXT MEETING: The next meeting is scheduled for February 21, 2024, unless otherwise posted.**

**ADJOURNMENT: The meeting was adjourned by Gary Doyel, the board Vice President at 7:30 p.m.**

**Signed:**

**Denise Tetrick, Administrative Services Manager**