**UNAPPROVED MEETING MINUTES OCTOBER 18, 2023**

**6:00 P.M.**

**PRESENT MEMBERS: BryAnna Vaughan, Board President**

**Walt Sharer, Board Member**

**Jeri Stout, Board Member**

**Kent Schlick, Board Member-attended on the phone**

**OTHERS: Dave Tanksley, Contractor**

**Denise Tetrick, Administrative Services Manager**

**ABSENT: Gary Doyel, Vice President**

**AGENDA**

**CALL TO ORDER:** **BryAnna Vaughan, Board President, called the meeting of the Big Pine Community Services District to order on Wednesday, October 18, 2023 at 6:11 p.m.**

**PUBLIC COMMENTS & PUBLIC HEARING: None**

**MINUTES: Walt Sharer made a motion, seconded by Jeri Stout, to approve the minutes as presented for September 20, 2023 with correction to Groundwater Monitoring. Motion carried.**

**BILLS AND WARRANTS: BryAnna made a motion, seconded by Walt Sharer to approve the Bills and Warrants from July 11 through September 12, 2023. Dave Tanksley’s salary was added to the document. Motion carried. BryAnna made a motion, second by Kent Schlick to approve the Bills and Warrants from September 13 through October 13, 2023. Motion carried. Denise Tetrick will call Optimum about the charge for internet service. Object codes will be added to the bills and warrants.**

**CORRESPONDENCE: None**

**OLD BUSINESS:**

1. **Report from Denise Tetrick** 
   1. **Budget - More documentation will be provided to BryAnna for a percentage transfer into the ACOs Undesignated Fund.**
   2. **P1, R1 budget - Discussion about expenditures.**
   3. **Using Bobby for consultant work - Will work out a plan.**
2. **Report from Dave Tanksley.**
3. **Everything is running good at the wells and sewer plant.**
4. **BOD and THMs testing is good.**
5. **CUPCCAA - agreement will be available for approval at the November 15th board meeting.**
6. **Groundwater Monitoring Plan (OVGA) update - No update.**
7. **Update on P1, R1 Grant Implementation – Tim Rudolph sent the 3rd quarter report.**
8. **Update on P1, R2 Grant.**
9. **No comments from the Big Pine tribe.**
10. **Receiving aerator quotes from another supplier.**
11. **Lead and copper report: Dave Tanksley is developing another letter that can be sent out.**

**NEW BUSINESS: There was no new business.**

**FUTURE AGENDA ITEMS:**

1. **Staff Report.**
2. **Report from Dave Tanksley.**
3. **CUPCCAA: MOTION TO APPROVE.**
4. **Update on P1, R1 Grant Implementation.**
5. **Groundwater Monitoring Plan (OVGA) update.**
6. **Updates on P1, R1 Grant implementation with IRWMP update.**
7. **Update on P1, R2 Grant.**
8. **Letter for lead and copper pipes.**

**OTHER: A closed meeting was not needed.**

**NEXT MEETING: The next meeting is scheduled for November 15, 2023, unless otherwise posted.**

**ADJOURNMENT: The meeting was adjourned by President, BryAnna Vaughan at 7:25 p.m.**

**Signed:**

**Denise Tetrick, Administrative Services Manager**