**MEETING MINUTES**

**APRIL 19, 2023**

**6:00 P.M.**

**PRESENT MEMBERS: BryAnna Vaughan, Board President**

**Gary Doyel, Vice President**

**Walt Sharer, Board Member**

**Jeri Stout, Board Member**

**Kent Schlick, Board Member**

**OTHERS: Dave Tanksley, Contractor**

**Denise Tetrick, Administrative Services Manager**

**ABSENT:**

**AGENDA**

**CALL TO ORDER:** **Gary Doyel, Board Vice President, called the meeting of the Big Pine Community Services District to order on Wednesday, April 19, 2023 at 6:02 p.m.**

**PUBLIC COMMENTS & PUBLIC HEARING: None**

**MINUTES: Jeri Stout made a motion, seconded by Walt Sharer, (with a change to item 2a EAR) to approve the minutes as presented for March 15, 2023. Motion carried.**

**BILLS AND WARRANTS: Gary Doyel made a motion, seconded by Jeri Stout, to approve the Bills and Warrants from March 13, 2023 through April 12, 2023. Motion carried. Board wants more documentation on increases in taxes from LADWP.**

**CORRESPONDENCE: Clarification for customer not able to live in a house but must pay water and sewer fees. Stepfather has died. Customer must pay water and sewer fees even if the property is vacant.**

**OLD BUSINESS:**

1. **Report from Denise Tetrick**
   1. **Working on the budget next month with Bobbie.**
2. **Report from Dave Tanksley.**
   1. **The wells are accessible now.**
   2. **Ground water level is high at the sewer ponds.**
   3. **Will be using the same pump.**
   4. **Dave is looking for a large tank truck to haul waste. Checking on a price from the tribe to dump waste at their waste site. Dave will talk to Jenifer Roeser regarding funds to pay for this project.**
   5. **Ordered a new meter for $700.00.**
3. **Groundwater Monitoring Plan (OVGA)- No update.**

1. **Update on P1,R1 Grant Implementation. – researching third monitoring well. BOD down. May use United Rentals for a bigger tank truck**
2. **Update on P1,R2 Grant – Still waiting on Alison. Waiting for the contract from the state.**

**NEW BUSINESS:**

1. **Discussion on Safe At Work requirements. Unable to work on it.**
2. **Monthly water reports required.**
3. **Study on copper and lead. State wants a report on water pipes to each house. Can send a letter out on July 1, 2023.**
4. **Water ditches were discussed regarding high ground water.**

**FUTURE AGENDA ITEMS:**

1. **Staff Report.**
2. **Report from Dave Tanksley.**
3. **Groundwater Monitoring Plan (OVGA) Updates.**
4. **Updates on P1, R1 Grant implementation with IRWMP update.**
5. **Update on P1, R2 Grant.**
6. **Motion to approve Preliminary Budget for 2023-2024.**
7. **Motion to approve Tanksley Engineer contract for 2023-24**

**OTHER: A closed meeting was not needed.**

**NEXT MEETING: The next meeting is scheduled for May 17, 2023, unless otherwise posted.**

**ADJOURNMENT: The meeting was adjourned by President, BryAnna Vaughan at 6:45 p.m.**

**Signed:**

**Denise Tetrick, Administrative Services Manager**