**MEETING MINUTES**

**MARCH 15, 2023**

**6:00 P.M.**

**PRESENT MEMBERS: BryAnna Vaughan, Board President**

**Gary Doyel, Vice President**

**Walt Sharer, Board Member**

**Jeri Stout, Board Member**

**OTHERS: Dave Tanksley, Contractor**

**Denise Tetrick, Board Secretary in Training**

**ABSENT: Kent Schlick, Board Member**

**Bobbie Lovig, Board Secretary**

**AGENDA**

**CALL TO ORDER:** **BryAnna Vaughan, Board President, called the meeting of the Big Pine Community Services District to order on Wednesday, March 15, 2023 at 6:08 p.m.**

**PUBLIC COMMENTS & PUBLIC HEARING: None**

**MINUTES: Walt Sharer made a motion, seconded by Gary Doyle, (with a change to value exercising) to approve the minutes as presented for the February 15, 2023. Motion carried.**

**BILLS AND WARRANTS: Gary Doyel made a motion, seconded by Walt Sharer, to approve the Bills and Warrants from February 13, 2023 through March 7, 2023. Motion carried. Dave Tanksley answered questions about Western Nevada Supply and Kendall Engineering.**

**CORRESPONDENCE: None**

**OLD BUSINESS:**

1. **Report from Denise Tetrick**
   1. **Bobbie worked on a payment for an invoice for Grant 2.**
   2. **Denise will check into a debit card with Eastern Sierra Community Bank.**
   3. **Denise will check about bulk mailing.**
   4. **Walt Sharer made a motion, seconded by Jeri Stout for Denise Tetick to be a salaried employee and Bobbie Lovig will be an hourly employee at the beginning of 3/14/23 payroll when needed to assist in the office. Motion carried.**
2. **Report from Dave Tanksley.**
   1. **Because of the storms the wells are inaccessible. Should be accessible soon.**
   2. **Spring runoff will have to be watched carefully. It can only be allowed to go two feet higher on sewer ponds.**
   3. **Working on a pump for the ponds.**
   4. **Dave talked about finding the aquifers underground.**
   5. **Dean’s Plumbing was called by a customer on a suspected leak.**
3. **Groundwater Monitoring Plan (OVGA) update –**

**a. Board agrees to have TEAM complete archeological and biological study for the purpose of the CEQA permit.**

**b. It was agreed to pay the additional cost if any, for one year with DWP. They will administer for one year only.**

1. **Update on P1,R1 Grant Implementation. No report.**
2. **Update on P1,R2 Grant – Still waiting. Working on contract documents for funding and IRWMP. There was some discussion about other funds for a generator and an aerator.**
3. **Motion on charge for new hookups that have additional volume requirements. No discussion: Remove from agenda for next meeting.**
4. **Motion to approve ECWA-BPCSD Extension Agreement. Walt Sharer made a motion, seconded by Gary Doyel after finial review and approval by BryAnna Vaughan. Motion carried.**
5. **Motion to approve WWTP High Water Percolation / Infiltration Basin Project-Work Plan. No Plan timeline or updates.**

**NEW BUSINESS:**

1. **Discussion on Safe At Work requirements. Go on OSHA website for information. Dave Tanksley will also do research for more information.**

**FUTURE AGENDA ITEMS:**

1. **Report from Dave Tanksley.**
2. **OWGA Updates**
3. **Update on P1, R1 Grant implementation for sewer expansion.**
4. **Update on P1, R2.**

**OTHER: A closed meeting was not needed.**

**NEXT MEETING: The next meeting is scheduled for April 19, 2023, unless otherwise posted.**

**ADJOURNMENT: The meeting was adjourned by President, BryAnna Vaughan at 8:00 p.m.**

**Signed:**

**Denise Tetrick, Administrative Services Manager**