**MEETING MINUTES**

**AUGUST 17, 2022**

**6:00 P.M.**

**PRESENT MEMBERS: BryAnna Vaughan, President**

 **Gary Doyel, Vice-President**

 **Walt Sharer, Board Member**

 **Kent Schlick, Board Member**

 **Jeri Stout, New Board Member**

**OTHERS: Dave Tanksley, Contractor**

 **Bobbie Lovig, Board Secretary**

 **Damon Carrington, BPFD Chief**

 **Greg Bird, Chairman of Board, BPFD**

 **Carole McKenzie, Employment Candidate**

 **Karie Bentley, Employent Candidate**

**AGENDA**

**CALL TO ORDER:** **BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, August 17, 2022 at 5:55 p.m.**

**PUBLIC COMMENTS & PUBLIC HEARING: There was no Public Comment.**

**MINUTES: Gary Doyel made a motion, seconded by Walter Sharer to approve the minutes as presented for the July 20, 2022 meeting. Motion carried.**

**BILLS AND WARRANTS: With a correction to the P1, R1 account, Kent Schlick made a motion, seconded by Gary Doyel to approve the bills and warrants incurred July 11, through August 12, 2022. Motion carried.**

**CORRESPONDENCE:**

**OLD BUSINESS:**

1. **Motion to install Jeri Stout as a Board member through November, 2022. Kent Schlick made the motion and Walt Sharer seconded it to approve the installation of Jeri Stout as a Board member through November 2022. Motion carried.**
2. **Damon Carrington discussed with the Board his displeasure that a comment was made regarding an MOU about hydrants for BPCSD on social media. It was discussed at length and there was agreement about responsibilities with the hydrants.**
3. **Secretarial position interview scheduled for 6:10 p.m. A candidate was interviewed. The Board discussed the candidate’s qualifications, but no decision was made at this time.**
4. **Report from Dave Tanksley**
	1. **Dave said the plan for the expansion of the sewer percolation pond is final and will be submitted this week to Lahontan and LADWP. A lease for the expansion will be forthcoming from LADWP and the work can begin.**
	2. **Other normal daily activities included some shut offs and the ordering of two aerators with the grant funds.**
	3. **Testing will be done quarterly for chloroform.**
5. **Groundwater Monitoring Plan (OVGA) update.**
	1. **BryAnna said there was a meeting with Holly Alpert as well as all the entities attending. Mono County has withdrawn, but pumping data is needed from all entities, as well as Mono County.**
	2. **The Ordinance was read for wells in the Owens Valley basin except private wells and those that are exempt.**
	3. **A letter to the County asking that all well applications for new homes or buildings be shared with the OVGA.**
6. **Update on Prop.1 Grant Implementation – BryAnna said Team Engineering is collecting data and a report is forthcoming. The next step is the approval process, then moving forward with the CQUA process will begin.**
7. **Motion on charge for new hookups that have additional volume requirements. This will stay on the agenda for next month.**
8. **Secretarial position second interview with candidate interviewed at the last meeting.**
9. **Possible decision on hiring one of the candidates. (A motion is not needed.) The position was offered with understandings. The candidate will let us know by the end of next week if she accepts BPCSD’s offer.**

**NEW BUSINESS: Approval of $218.15 in expenses for Bobbie Lovig for paying for SuddenLink charges on her personal card as well as some office supplies. It was approved and BryAnna signed the request.**

**FUTURE AGENDA ITEMS:**

1. **Report from Dave Tanksley with reports.**
2. **OVGA Updates**
3. **Update on Prop. 1 Grant implementation for sewer expansion.**
4. **Future fire hook-up buy-in costs.**
5. **New housing back-flow cross connection requirement. Bobbie will write up a new policy for the next meeting.**
6. **Secretarial position interviews, if needed.**
7. **Invite Jen Roeser, Supervisor to a future meeting.**

**OTHER:**

1. **A closed meeting was held regarding the applicant interview.**

**NEXT MEETING: The next regular meeting scheduled for Wednesday, September 21, 2022 unless otherwise posted.**

**ADJOURNMENT: The meeting was adjourned by President, BryAnna Vaughan at 7:37 p.m.**

**Signed:**

**Bobbie Lovig, Board Secretary**