**UNAPPROVED MEETING MINUTES**

**JULY 20, 2022**

**6:00 P.M.**

**PRESENT MEMBERS: BryAnna Vaughan, President**

**Gary Doyel, Vice-President**

**Walt Sharer, Board Member**

**OTHERS: Dave Tanksley, Contractor**

**Bobbie Lovig, Board Secretary**

**ABSENT: Kent Schlick, Board Member**

**AGENDA**

**CALL TO ORDER:** **BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, July 20, 2022 at 6:00 p.m.**

**PUBLIC COMMENTS & PUBLIC HEARING:**

**MINUTES: The Board directed the secretary to add the words,”the BOD was higher than normal, but within the standards” to Dave’s report last month. Gary Doyel made a motion, seconded by Walt Sharer to approve the minutes of the June 15, 2022. Motion carried.**

**BILLS AND WARRANTS: Walt Sharer made a motion, seconded by Gary Doyel to approve the bills and warrants incurred June 13, through July 8, 2022. Motion carried.**

**CORRESPONDENCE:**

**OLD BUSINESS:**

1. **Report from Dave Tanksley** 
   1. **Dave said he heard from LADWP about the back-up generator. They said they are not responsible for purchasing the back-up generator and Dave understood their reasoning and said we will need to put it in a grant request. A formal letter to the Board is coming.**
   2. **The insurance for the evaporating ponds has been received so work can proceed after Lahontan signs off.**
   3. **There were tests and soil analysis.**
   4. **Dave said the BOD is back down to 3.**
2. **Groundwater Monitoring Plan (OVGA) update. BryAnna said there was not a meeting so the next one will be in August.**
3. **Update on Prop.1 Grant Implementation – Dave covered this in his report above. BryAnna and Gary proposed for the back-up generator to be included in the next round as two projects didn’t make the cut this time.**
4. **Motion on charge for new hookups that have additional volume requirements. This will stay on the agenda for next month.**
5. **Discussion of need to have a special mailing regarding mandatory water restrictions. The Board thought this is a good idea and it can be included in the next billing in August. Bryanna will update the letter and Bobbie will get it printed for the insertion in September**
6. **Secretarial position interviews scheduled. Only one candidate was interviewed and she was offered the position. She would like terms in writing at the next meeting to confirm her acceptance. Bobbie suggested she could start the following week so she can be trained to prepare for the billing in September.**

**NEW BUSINESS: Approval of $218.15 in expenses for Bobbie Lovig for paying for SuddenLink charged on her personal card as well as some office supplies. It was approved and BryAnna signed the request.**

**FUTURE AGENDA ITEMS:**

1. **Report from Dave Tanksley with reports.**
2. **OVGA Updates**
3. **Update on Prop. 1 Grant implementation for sewer expansion.**
4. **Future fire hook-up buy-in costs.**
5. **New housing back-flow cross connection requirement.**
6. **Secretarial position interviews.**
7. **Invite Jen Roeser, Supervisor to a future meeting.**

**OTHER:**

1. **A closed meeting was held regarding the applicant interview.**

**NEXT MEETING: The next regular meeting scheduled for Wednesday, August 17, 2022 unless otherwise posted.**

**ADJOURNMENT: The meeting was adjourned by President, BryAnna Vaughan at 7:45 p.m.**

**Signed:**

**Bobbie Lovig, Board Secretary**