

# UNAPPROVED MEETING MINUTES

JUNE 15, 2022

6:00 P.M.

**PRESENT MEMBERS:** BryAnna Vaughan, President  
Gary Doyel, Vice-President  
Walt Sharer, Board Member

**OTHERS:** Dave Tanksley, Contractor  
Bobbie Lovig, Board Secretary

**ABSENT:** Kent Schlick, Board Member

## AGENDA

**CALL TO ORDER:** BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, June 15, 2022 at 5:59 p.m.

**PUBLIC COMMENTS & PUBLIC HEARING:** There were no public comments.

**MINUTES:** Walt Sharer made a motion, seconded by Gary Doyel to approve the minutes of the May 18, 2022. Motion carried.

### **BILLS AND WARRANTS:**

Gary Doyel made a motion, seconded by Walt Sharer to approve the bills and warrants incurred from May 18 through June 8, 2022. Motion carried.

**CORRESPONDENCE:** Letter from Christie Martindale regarding upcoming audit for FYs 20/21 with Price Page & Company who could do training on fixed assets and depreciation for a fee. This was discussed and BryAnna will respond to Christie with some questions.

### **OLD BUSINESS:**

1. Report from Dave Tanksley including Pre-approval of Tim Rudolph's 2 invoices.
  - a. The Board discussed Tim's invoices and they were approved for payment.
  - b. Dave said the BOD was at 11, which is a bit high. All systems are running smoothly.
  - c. The Consumer Confidence Report will be mailed out before July 1, 2022.
  - d. Dave is working on grant issues and several meters are being replaced.
  - e. Dave said a second request letter to DWP should go out regarding the request for a back-up generator that is recommended in the latest Sanitary Survey.

- f. Dave said a follow-up to our liability insurance should be made to be sure the Certificate of Insurance is in place.
2. Groundwater Monitoring Plan (OVGA) update. No meeting, no report.
  3. Update on Prop.1 Grant Implementation - Dave is working with Team Engineering at a cost of \$4,500 about the need to line the sewer pond. Then it will go to Lahontan and DWP for the permit to not install the lining. Then it will go to CEQUA.
  4. Dave Tanksley Contract for 2022-23 discussion and approval - motion. Dave explained his request for a \$600./mo. increase in fees. It was discussed. Gary Doyel made a motion, seconded by Walt Sharer to approve the McMurtrie-Tannksley, Inc. contract for FY 2022-23. Motion carried.
  5. Motion on charge for new hookups that have additional volume requirements. Tabled to next meeting for more information.
  6. Interview(s) for Secretarial Position. It was decided to have interviews at the next meeting to give more time for applications to be received.

NEW BUSINESS:

FUTURE AGENDA ITEMS:

1. Report from Dave Tanksley with reports.
2. OVGA Updates
3. Update on Prop. 1 Grant implementation for sewer expansion.
4. Secretarial position interviews.
5. Invite Jen Roeser, Supervisor to a future meeting.

OTHER: Bobbie asked for an explanation of the need to have g-mail replace Schat.net. She is opposed to the disruption and difficulty with Scan and Send that would need a technician to come out and other disruptions.

A closed meeting was not needed.

NEXT MEETING: The next regular meeting scheduled for Wednesday, July 20, 2022 unless otherwise posted.

ADJOURNMENT: The meeting was adjourned by President, BryAnna Vaughan at 7:10 p.m.

Signed:

Bobbie Lovig, Board Secretary