

MEETING MINUTES
FEBRUARY 22, 2022
6:00 P.M.

PRESENT MEMBERS: Gary Doyel, Vice-President
Walt Sharer, Board Member
Kent Schlick, Board Member

OTHERS: Dave Tanksley, Contractor (by phone)
Bobbie Lovig, Board Secretary

ABSENT: BryAnna Vaughan, President

AGENDA

CALL TO ORDER: Gary Doyel, Vice-President, called the Special meeting of the Big Pine Community Services District to order on Tuesday, February 22, 2022 at 6:00 p.m.

PUBLIC COMMENTS & PUBLIC HEARING: There were no public comments.

MINUTES: Kent Schlick moved and Walt Sharer seconded a motion to approve the minutes of the January 26, 2022 Special Meeting. Motion carried.

BILLS AND WARRANTS: Kent Schlick made a motion and seconded by Gary Doyel to approve the bills and warrants incurred from January 9, through February 11, 2022 with one change. Motion carried.

CORRESPONDENCE: Certificate of Insurance received for McMurtrie-Tanksley, Inc. in the amount of \$1,000,000.

OLD BUSINESS:

1. Report from Dave Tanksley
 - a. Dave said the BOD is down to 5.5 and he is running 2 aerators and one oxidation.
 - b. Weed clearance has been ongoing and Dave said he monitored the fire danger keeping the tank filled.
2. Groundwater Monitoring Plan (OVGA) update. BryAnna did not attend the meeting so there was no report. Tabled to the next meeting.
3. IRWMP Report
 - a. Dave and Tim Rudolph are reworking the numbers for the cage aerators and the back-up generator. Both projects have been accepted but the date for submitting the finalized information may take almost a year with 6 months for

- approval. Dave said there are very good odds for getting the funding.
- b. Dave said the Board needs to consider ordering one cage aerator to be reimbursed after the grant is funded. The cost would be \$100,000 to \$120,000.
 - c. Additional discussion followed.
4. Update on Prop 1. Grant Implementation
 - a. Dave said he met with BryAnna and Tim Rudolph regarding the CEQA process.
 - b. BPCSD may have to absorb the cost of it.
 5. Further discussion of inter-tie with Tribe. As BryAnna said at the last meeting that she would contact the Tribal Council, this will be tabled to the next meeting.
 6. Letter to DWP for the back-up generator for wells 415 and 352.
 - a. The letter is in draft form with changes that BryAnna wants.
 - b. Bobbie will make the changes and send the document to Dave and BryAnna for final review and signature.
 7. Secretarial Position - on hold until billing program is up and running well.

NEW BUSINESS:

1. Need for changing internet provider that can service the billing program as well as the purchase of a back-up lap top for off-site use.
 - a. Bobbie explained how our existing internet service is no longer able to support the billing program. Therefore there is a need to have an internet provider that can. Bobbie is requesting the Board to approve contracting with another provider, as well as approve the purchase of a lap-top.
 - b. Kent Schlick made a motion, seconded by Gary Doyel, to approve contracting with Sudden Link for internet service, as well as approve the purchase of a laptop in the price range from \$500 to \$700 to include warranty. Motion carried.
2. Discussion of equipment that needs to be added or deleted from insurance - Dave Tanksley.
 - a. Bobbie had sent the lists of insured equipment to Dave and he is still reviewing it.
 - b. Dave will let Bobbie know soon so she can fill out the SDRMA insurance yearly questionnaire for coverage.

FUTURE AGENDA ITEMS:

1. Report from Dave Tanksley with reports.
2. OVGA Updates
3. IRWMP report.
4. Update on Prop. 1 Grant implementation for sewer expansion.
5. Secretarial position.

OTHER:

1. A closed meeting was not needed.
2. Gary and Walt were unable to access the Form 700, so Bobbie downloaded the form and filled them out and they were signed and she will send them to the County Clerk.

NEXT MEETING: The next regular meeting scheduled for Wednesday, March 16, 2022 unless otherwise posted.

ADJOURNMENT: The meeting was adjourned by Vice-President, Gary Doyel at 6:36 p.m.

Signed:

Bobbie Lovig, Board Secretary