

UNAPPROVED MEETING MINUTES
AUGUST 18, 2021
6:00 P.M.

PRESENT MEMBERS: BryAnna Vaughan, President
Gary Doyel, Vice-President
Walt Sharer, Board Member
Kent Schlick, Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary

ABSENT: David Allen, Board Member

AGENDA

CALL TO ORDER: BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, August 18, 2021 at 6:01 p.m.

PUBLIC COMMENTS & PUBLIC HEARING: There were no public comments.

MINUTES: Kent Schlick moved and Walt Sharer seconded a motion to approve the minutes of the June 16, 2021 meeting with corrections. Motion carried.

BILLS AND WARRANTS: Dave Tanksley explained his invoices for non-contract work done for the past several months. Gary Doyel made a motion, seconded by Walt Sharer to approve the bills and warrants incurred June 8, through August 10, 2021. Motion carried.

CORRESPONDENCE:

1. E-mail from County Counsel, John-Carl Vallejo, regarding establishing a stipend for Board Members. Copy in packet.
2. Statements from Inyo County Auditor regarding the Financial Statement Audit for Fiscal Year 2017-18 and 2018-19, total of \$812.62 charged BPCSD.

OLD BUSINESS:

1. **Report from Dave Tanksley**
 - a. Water system and testing was done.
 - b. Both aerators were replaced and running fine now but there are no reserve aerators. Dave needs to order two new aerators at a cost of approximately \$7,000-\$8,000. He will let the Board know the cost through an e-mail soon.

2. **Review and make recommendations on Inter-tie feasibility study between Big Pine Tribe and BPCSD.** This was discussed at length.
3. **Review and approve letter to DWP requesting an expansion of the sewer plan lease.** The letter is nearly completed with an addendum from Tim Rudolph that will go out in the mail as soon as possible. A motion was made by Gary Doyel and seconded by Walt Sharer to send the letter with addendum with details of the project to include the detail plan to Don McGhie at LADWP. Motion carried.
4. **Review and approve moving forward with CEQA and permitting process for evaporation pond.** Kent Schlick made a motion, seconded by Gary Doyel to approve moving forward with the CEQA process. Motion carried.
5. **Review and approve expenditure for sewer plant items: clarifier parts and spare aerators.** See 1. b. above.
6. **Groundwater Monitoring Plan (OVGA update)** Bryanna has a 256 page report which she will e-mail to Bobbie to send to all Board members for of our section. After staff reviews it, the document will go out for public review. BryAnna elaborated on input from community members and other comments.
7. **IRWMP report.** Nothing to report at this time.
8. **Updates on Prop. 1 Grant Implementation** - See 2 through 4 above.
9. **Motion to approve Final Budgets for FY 2021-22.** Gary Doyel moved and Walt Sharer seconded a motion to approve the final budgets for FY 2021-22. Motion carried.

NEW BUSINESS:

1. **Discussion of Glen Knowles request for lot at 641 S. Main as it was vacant for 30 years and he wants to start up service.** The Board approved the start up with no additional costs as that property would be grandfathered in.
2. **Discussion of wording for ad for an Administrative Services Manager. Motion to approve.** At this time, the wording was discussed, but a motion was not held. The ad will be placed soon and the lengthy description might be placed on line and will be available for the interviewees. Bobbie was asked to make a list of interview questions.

FUTURE AGENDA ITEMS:

1. Report from Dave Tanksley with reports.
2. OVGA Updates
3. IRWMP report.
4. Update on Prop. 1 Grant implementation for sewer expansion.
5. Further discussion of inter-tie with tribe.
6. Interview prospective Administrative Services Manager candidates in September.

OTHER: A closed meeting was not held.

NEXT MEETING: The next regular meeting scheduled for September 15, is changed to September 22, at 6:00 p.m.

ADJOURNMENT: The meeting was adjourned by President, BryAnna Vaughan at 7:27 p.m.

Signed:

Bobbie Lovig, Board Secretary