

MEETING MINUTES
MARCH 19, 2020
6:00 P.M.

PRESENT MEMBERS: BryAnna Vaughan, President, via telephone
Gary Doyel, Vice-President
Dave Allen, Board Member
Walt Sharer, Board Member

OTHERS: Bobbie Lovig, Secretary

ABSENT: Bob Steele, Board Member
Dave Tanksley, Contractor (called after meeting)

AGENDA

CALL TO ORDER: Gary Doyel, Vice-President, called the meeting of the Big Pine Community Services District to order on Wednesday, March 19, 2020 at 6:00 p.m. in the District Office.

PUBLIC COMMENTS & PUBLIC HEARING: There were no public comments

MINUTES: Gary Doyel moved and Walt Sharer seconded a motion to approve the minutes of the February 19, 2020 meeting. Motion carried.

BILLS AND WARRANTS: Gary Doyel moved and Dave Allen seconded a motion to approve the bills and warrants incurred from January , through March 12, 2020. Motion carried.

CORRESPONDENCE: There was no correspondence.

OLD BUSINESS:

1. **Report and Updates from McMurtrie-Tanksley.** Dave didn't attend the meeting but provided his February report via e-mail.
2. **Motion to approve the connection to sewer line for Carol Harvey's property at 301 Rossi Lane. \$2,500 required from property owner for buy-in.** BryAnna Vaughan moved and Dave Allen seconded a motion to approve the connection to sewer line at 301 Rossi Land. Motion carried.
3. **Motion to adopt a new policy addition for emergency funds for new hydrants.** Dave recommends a \$10,000 emergency approval. This item is tabled to the April meeting when it can be formalized.
4. **Groundwater Monitoring Plan (OVGA) Update** - tabled to the next meeting.

5. **IRWMP Report** - No report
6. **EDD requirements for Independent Contractors - information gathered and possible motion to approve an employer.** Bobbie said she got an e-mail from the County and they are working with her to get on the payroll there so BPCSD can be her employer. Bobbie will have an update for the next meeting.
7. **Discussion of disconnection policy and customer letter with revisions to existing ordinance. Motion to approve.**
 - a. Bobbie and Walt worked on the customer letter to comply with the AB998 mandates.
 - b. Bobbie brought to the attention of the Board Ordinance #5 that needs to be amended on page 2, D. 2. regarding irrigation discounts, as well as Section 205 regarding the Consumer Price Index and Section 305 regarding collection to add "applicable to such charges and to SB998."
 - c. BryAnna asked Bobbie to send a request for clarification on the CPI from County Counsel. The Board will review the customer letter and the proposed changes to Ordinance No. 5 at the next meeting.

NEW BUSINESS:

1. **SDRMA Letter** - The March 13, 2020 letter regarding 2020-21 Property/Liability Program Estimated Contribution was discussed and the Board decided not to opt for the lowered liability limit that was offered.
2. **Ethics Training** - Walt and Bobbie completed the training that is required the first year Board Members are elected and every 2 years thereafter.
3. **Future Meetings Discussion** - The Board will look into having meeting using the Zoom technology. Dave Allen said he will look into how we can access Zoom.

FUTURE AGENDA ITEMS:

1. Report from Dave Tanksley.
2. Motion to adopt a new policy addition for emergency funds for hydrants.
3. Discussion of disconnection Ordinance #5 revisions and letter to customers revisions. Motion to approve.
4. OVGA updates.
5. IRWMP report.
6. Possible motion to approve employment option for Bobbie.

OTHER: A Closed meeting was not needed.

NEXT MEETING: The next regular meeting is scheduled for Wednesday, April 15, 2020 at 6:00 p.m.

ADJOURNMENT: The meeting was adjourned by Vice-President, Gary Doyel
at 6:30 p.m.

Signed:

Bobbie Lovig, Secretary