

**MEETING MINUTES**  
**NOVEMBER 20, 2019**  
**6:00 P.M.**

**PRESENT MEMBERS:** BryAnna Vaughan, President  
Gary Doyel, Vice-President  
Bob Steele, Board Member  
Dave Allen, Board Member  
Walt Sharer, Board Member

**OTHERS:** Dave Tanksley, Contractor  
Bobbie Lovig, Secretary

**AGENDA**

**CALL TO ORDER:** BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, November 20, 2019 at 6:00 p.m. in the District Office.

**PUBLIC COMMENTS & PUBLIC HEARING:** There were no public comments.

**MINUTES:** Bob Steele moved and Gary Doyel seconded a motion to approve the minutes of the meeting on October 16, 2019. Motion carried.

**BILLS AND WARRANTS:** Gary Doyel moved and Dave Allen seconded a motion to approve the bills and warrants incurred from October 15, through November 11, 2019. Motion carried.

**CORRESPONDENCE:** LADWP Hold Harmless Agreement was explained and signed by BryAnna Vaughan and Gary Doyel.

**OLD BUSINESS:**

1. **Motion to adopt a new policy addition for emergency funds for new hydrants.**
  - a. This was discussed looking at Board Policy 4030.24.
  - b. Dave and BryAnna will get together and write a new policy for the emergency funds by the next meeting.
  
2. **Sexual Harassment training completed by Walt Sharer and Bobbie Lovig.** Bobbie will e-mail the rest of the Board members with the information to complete the training by January, 2020.

**3. Report and Updates from McMurtrie-Tanksley.**

- a. Dave said there were some shut-offs, EPA sewer tests that came back fine and BODs were good.
- b. With the next round of grant funds, Dave will get with Holly for projects BPCSD may be able to use for aerators, fire hydrants and valves.
- c. He said a feasibility study is still in the works with the tribe. There is much concern with threats of fires.
- d. The sewer scoping for roots and cracks is ready for work to begin in the Spring.
- e. Dave mentioned SB 929 that goes into effect January 2020 that requires Special Districts to maintain an Internet Website that lists contact information and make public records available for inspection.

**4. Groundwater Monitoring Plan (OVGA) Update - BryAnna Vaughan**

- a. BryAnna said nothing has been decided as everything is in limbo.
- b. Bob Harrington will be the Team Engineer for OVGA. He is in the process of developing a Mission Statement.

**5. IRWMP report and motion to approve \$1,000 for office work for an implementation application.**

- a. BryAnna said the grant and letter of support have been submitted.
- b. Gary Doyel moved and Walt Sharer seconded a motion to approve the amount of \$1,000 for office work for the implementation application. Motion carried. An invoice will be sent for payment.

**6. Any updates on water recycling project with Larry Frielich - Bob Steele.**

- a. Bob said he had asked Larry Frielich to attend this meeting, but he was unable.
- b. Bob said nothing is happening due to some problem with ancient Indian Artifacts.
- c. BryAnna asked Bobbie to send a letter to the County Administrator with copies to all the supervisors asking them for an update.

**7. Any updates from Stan Smith on the rent situation with selling the building.** Bobbie reported she left a message for Stan and has not heard back. The building hasn't been sold as of this date.

**NEW BUSINESS:** Report from Bobbie Lovig regarding Advanced Board Secretary Conference November 12-14. Bobbie gave a summary of some of the presentations and the Board discussed important information pertinent to BPCSD.

**FUTURE AGENDA ITEMS:**

1. Report from Dave Tanksley.
2. Fire Hydrant issues and related policies
3. OVGA updates.
4. IRWMP report.
5. CSDA benefits.
6. Water recycling project updates with Larry Frielich
7. Any updates from Stan Smith on the rent situation with selling the building.

**OTHER:** Closed meeting, if needed.

**NEXT MEETING:** The next regular meeting is scheduled for Wednesday, January 15, 2020 at 6:00 p.m.

**ADJOURNMENT:** The meeting was adjourned by President, BryAnna Vaughan at 7:15 p.m.

Signed:

Bobbie Lovig, Secretary