

MEETING MINUTES
APRIL 17, 2019
6:00 P.M.

PRESENT MEMBERS: BryAnna Vaughan, President
Gary Doyel, Vice-President
Bob Steele, Board Member
Dave Allen, Board Member
Walt Sharer, Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary

AGENDA

CALL TO ORDER: BryAnna Vaughan called the meeting of the Big Pine Community Services District to order on Wednesday, April 17, 2019 at 6:02 p.m. in the District Office.

PUBLIC COMMENTS & PUBLIC HEARING: There were no public comments. BryAnna informed the Board that the total cost for the four financial accounts for the 2015-16 and 2016-17 audit was \$2,732.95.

MINUTES: Bob Steele moved and Dave Allen seconded a motion to approve the minutes of the meeting on March 20, 2019. Motion carried.

BILLS AND WARRANTS: Gary Doyel moved and Dave Allen seconded a motion to approve the bills and warrants incurred from March 12 through April 12, 2019. Motion carried.

CORRESPONDENCE:

1. Letter and financial documents from County Auditor regarding 2019-20 Fiscal Year Budgets due by September 30, 2019, with Preliminary Budget due June 30, 2019
2. Certificate of Insurance for \$1,000,000 from Tolman & Wilker Insurance for McMurtrie-Tanksley, Inc.
3. CC of BPCSD thank you letter to Clint Quilter, County Administer – in packet.

OLD BUSINESS:

1. Report and updates from Mc-Murtrie-Tanksley.

- a. Dave reported there was some retesting and inspections of wells and the generator. He is now using only one aerator with good flow. This will save more money on electricity bills at the sewer plant. The BOD numbers are excellent and the ponds are looking good.
- b. On April 26th, the divers for the tank inspection will be here.

2. Liability Insurance quotes. Dave said he will need to get quotes in December of next year for a current quote.

3. Groundwater Monitoring Plan (OVGA) update.

- a. BryAnna reported that the meeting is the next day after this Board meeting so she doesn't have anything to report.
- b. She did confirm that Bob Harrington will be the contractor. The membership will decide how and if other entities will have a place on the board.

4. Update on Water Recycle.

- a. Bob Steele said he talked with Larry Frielich.
- b. Bob said he would like Larry or a representative from DWP to explain their position at our next Board Meeting on May 15th. Bob will invite them.

NEW BUSINESS: None

OTHER: There was not a need for a closed meeting as the customer in question at the last meeting has paid their outstanding balance.

FUTURE AGENDA ITEMS:

1. Report from Dave Tanksley.
2. OVGA updates.
3. Water recycling project updates.
4. Preliminary Budget to Board in May.
5. Contractor Contracts reviewed and approved in May.

NEXT MEETING: The next regular meeting is scheduled for Wednesday, May 15, 2019 at 6:00 p.m.

ADJOURNMENT: The meeting was adjourned by President BryAnna Vaughan at 6:21 p.m.

Signed:

Bobbie Lovig, Secretary