**2021-2022 Nomination Application for Strawberry Crest IB Partnership Executive Board**

On behalf of the Nomination Committee for Strawberry Crest High School IB Partnership, we would like to thank you for your interest in becoming a member of the Executive Board. Upon completion of the application please send it via email to SCHS.IBPartner@gmail.com. Elections will take place in May 2021.

**The Deadline for submitting this application is 5 p.m. on Thursday, April 15th.**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Best # to reach you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PTSA experience: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other committee/board experience: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever been convicted, pled no contest, or had adjudication withheld in a criminal offence, felony, misdemeanor or are there any criminal charges now pending against you other than a minor traffic violation?

Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, please provide a brief explanation on a separate sheet of paper.

Would you agree to an employee/criminal background check? Yes \_\_\_\_ No \_\_\_\_\_

Do you have a current volunteer form on file with Hillsborough County Public Schools? Yes \_\_\_ No \_\_\_\_

**Position Descriptions**

Please select the position(s) you would like to serve in as a member of the Strawberry Crest High School IB Partnership Executive Board.

**□ President:** Shall chair all meetings of the organization and coordinate the responsibilities of the officers and committees of the organization in order that the goals may be promoted.

**□ Vice President of Membership and Committees:** Shall attend all meetings and act as an aid to the President and coordinate membership efforts and committees.

**□ Vice President of Fundraising and Events:** Shall attend all meetings and serve as Parliamentarian and act as an advisor to the Executive board and coordinate fundraising events and activities.

**□ Secretary:** Shall attend all meetings and record the minutes of all meetings of the organization; prepare all written communications as directed by the president.

**□ Treasurer:** Shall attend all meetings and manage the budget, balance the books, and prepare documents for the auditor and present the monthly finance report to the Executive committee.

**□ Historian:** Shall attend all meetings and be responsible for photographing and documenting events held by committees and IB activities. This roll requires attendance at all activities held by the Strawberry Crest IB Program.

**□ Senior Liaison:** Shall attend all meetings and be responsible for managing communication with the parents of the Senior Students (*Liaison should have student in applicable class*).

**□ Junior Liaison:** Shall attend all meetings and be responsible for managing communication with the parents of the Junior Students (*Liaison should have student in applicable class*).

**□ Sophomore Liaison:** Shall attend all meetings and be responsible for managing communication with the parents of Sophomore students (*Liaison should have student in applicable class*).

**□ Freshman Liaison:** Shall attend all meetings and be responsible for managing communication with the parents of Freshman students (*Liaison should have student in applicable class*).

**ALL Board Members are expected to participate in Fundraising, Board sponsored activities, and Board meetings. The IB Parent Partnership Board is a service organization dedicated to assisting the students, teachers, and administration of Strawberry Crest High School’s IB Programme.**