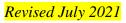


Carberry and Area Community Foundation Box 807, Carberry, MB R0K 0H0 grants@carberrycommunityfoundation.com www.carberrycommunityfoundation.com

Grant Application Guidelines

Please review the following guidelines before submitting a grant application to Carberry and Area Community Foundation.

- Only registered charities are eligible for grants from Carberry and Area Community Foundation. Your charitable registration number is a nine-digit number followed by **RR0001**.
- In certain cases, a grant may be made to a Registered Charity (Qualified Donee) acting as a sponsor for an
 organization that is not a registered charity that will carry out a charitable activity. In this case, a signed *Declaration
 of Affiliation Qualified Donee and Applicant* Form must be completed, signed and submitted along with the grant
 application.
- Organizations must demonstrate a strong and committed board, fiscal responsibility, and effective management.
- Projects must benefit primarily the people of Carberry and Area.
- Applicants must establish there is a need for the project and that other funding is available.
- Grants are awarded for definite purposes and for projects covering a specific period of time. Multi-year grants are subject to periodic performance reviews.
- Pilot or demonstration projects must include provision for elevation and a realistic plan for financial viability beyond the pilot stage.
- Matching or challenge grants may be made in appropriate circumstances to stimulate response from other sources.
- Preference is given to projects which:
 - o Benefit the whole community
 - Encourage more efficient use of community resources
 - o Demonstrate new approaches and techniques in the solution of community problems
 - o Address the underlying causes of problems in our society
 - o Promote cooperation and sharing among organizations, eliminating duplication of services
 - Promote volunteer participation
 - o Strengthen agencies' management capabilities
- Grants are not usually made to:
 - Support operating expenses of established agencies or programs
- Grants are not made to or for:
 - o Individuals
 - Annual fund drives
 - Pay down mortgages or reduce deficits
 - Core government activity
 - Projects already completed
 - Political activities
 - Direct religious activities
- Only applications which are completed in full and those submitted by either mail or email will be considered
- If you have any questions about the guidelines listed above, please contact grants@carberrycommunityfoundation.com or 204-476-0075.





Carberry and Area Community Foundation

Box 807, Carberry, MB R0K 0H0 grants@carberrycommunityfoundation.com www.carberrycommunityfoundation.com

Grant Application

Agency Information

Name of Organization:				
Primary Contact:	Position:			
Telephone:	Email:			
Organization Address:				
If you are awarded a grant, what i	s the name	of Charitable Organization that CACF should		
write the cheque to?				
Charitable registration #	able registration # RR0001			
If you have received a grant from your report back forms up to date		nd Area Community Foundation in the past, are No:		
area served, etc.)		andate, goals, services provided, geographic		
Grant Request				
Amount requested \$				
Project Start Date:				
Other Sources of Funding:				
Name:	Amount:	Confirmed? Yes: No:		
Name:	Amount:	<u>Confirmed?</u> Yes: No:		
Partial Funding:				
Would your organization be able t	o continue	the initiative if you were to receive only partial		
funding in support of your request	? Yes:	No:		
If yes, please elaborate:				

Name of Project: _____

Please desc	ibe your project,	including purpo	se and goals,	and how	it will benefit C	arberry
and Area:			-			-

Who will be responsible for carrying out this project?

How will you measure the success of the project? _____

If you are awarded a grant, how will your organization recognize CACF? _____

Mandatory Attachments to be Included:

- □ Total revenue and expense budget for the current year
- □ Budget for proposed project, and quotes if available
- □ List of current Board Members, Executive or Officers
- NEW Declaration of Affiliation Qualified Donee and Applicant Form (if your organization is not a registered charity)

Applicant signature:	Date:					
Granting will be do Deadlines for applications are at <u>4:00PM SHARP</u> :	one semi annually. <mark>March 15</mark> <mark>September 15</mark>	Decision made by: April 30 Decision made by: October 31				
NOTE: Late applications will NOT be accepted.						
MAIL or EMAIL completed application with mandatory attachments to:						
Carberry and Area Community Founda grants@carberrycomm		• •				
For more information, visit our website y	www.carberrycomm	unityfoundation.com				

The Carberry and Area Community Foundation has a privacy policy that protects personal information. Any personal information requested on this application will only be used to assist with the assessment of your grant application.