

# ENROLLMENT GUIDELINES & REQUIREMENTS

## *New Hope Academy of Tennessee*

4924 Fort Henry Drive, Suite C, Kingsport, TN 37663

Phone: (423) 239-9700 Fax: (423) 239-9300

Website: [www.New-Hope-Academy.com](http://www.New-Hope-Academy.com)

New Hope Academy of Tennessee (NHAT) is a private, Christian school that assists parents who homeschool their children. As such, NHAT espouses foundational Christian beliefs, and by enrolling with NHAT, I affirm it is my intention for my student(s) to receive a Christian-based education, and that my signature below affirms my belief in and adherence to the school's policies. (Throughout this document the term parent will refer to legal guardian if applicable.) We offer optional, online classes in addition to our primary record-keeping, consultation, and standardized testing services. Listed below are some of NHAT's guidelines and requirements to which all families are required to adhere. Please read them carefully before enrolling.

- 1) Parents are responsible for the education of their child(ren). As such, I understand and agree to the following:
  - a) My child(ren) will receive a Christian education while enrolled with NHAT, and my beliefs align with NHAT's Statement of Faith.
  - b) I agree that NHAT will recognize and refer to my child(ren) based on his or her birth gender.
  - c) I will enroll each year by the time school starts in my school district or August 1<sup>st</sup>. If I do not plan to re-enroll for the next school year, I will notify NHAT.
  - d) I will provide accurate student and contact information to NHAT and update within two weeks of changes that occur.
  - e) I will maintain grade and attendance records and submit them to NHAT twice yearly by January 15 and June 15.
  - f) I will pay all fees promptly when due. I have reviewed and accept the fee table and refund policy as posted on [www.new-hope-academy.com](http://www.new-hope-academy.com) and understand that fees may be subject to change.
  - g) I will complete the Curriculum Plan (on Enrollment Form) each year for each student.
    - i) I understand that NHAT staff is available to answer questions and make recommendations on curriculum.
    - ii) I understand that NHAT offers online classes with fee for 3<sup>rd</sup> through 12<sup>th</sup> grade for interested families.
- 2) NHAT has strict procedures for processing enrollment of students with legal, substance, academic, or other issues. "Yes" answers to questions on the enrollment form as well as information from previous schools will be evaluated carefully to ensure the best chance of academic success for all involved.
  - a) I understand that while truancy, arrest, probation, suspension, expulsion, and other issues are not necessarily reasons for non-acceptance, falsifying the information on the enrollment form or other communications with NHAT is, and will result in forfeiture of all fees paid and student being dropped from enrollment.
  - b) I understand that NHAT has a Tailored Program with fee for students who require additional oversight and that attendance at NHAT's weekly Bible class is required for students in the Tailored Program.
- 3) NHAT requires standardized testing during the 4<sup>th</sup>, 7<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades.
  - a) I understand that my student can take the Stanford Test with fee through NHAT in the spring.
  - b) If my student prefers to take the ACT or SAT, I will sign up directly with that organization and have scores transmitted to NHAT. (NHAT's school code is 430-141 and will be added to the ACT or SAT as the school's code.)
- 4) Tennessee has specific state standards and requirements for graduation. NHAT assists parents by providing a graduation checklist for high school students to provide them a clear graduation pathway.
  - a) I understand that I am responsible for reviewing the checklist twice yearly to make sure my student stays on track for graduation.
  - b) I understand that my student must satisfactorily complete the minimum graduation requirements to earn and be awarded a High School Diploma from NHAT.
  - c) I understand that cheating will result in expulsion from NHAT.
  - d) If I am not a Tennessee state resident, I understand that I must comply with the home schooling laws in my state and can request NHAT staff assist me with this.

My signature indicates I have read and agree to these policies and will follow them. If I have any questions or concerns, I will address them with NHAT staff before enrollment.

Student Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

# ANNUAL ENROLLMENT FORM

Email to: [NHAenrollment@gmail.com](mailto:NHAenrollment@gmail.com)

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Phone: (423) 239-9700 Fax: (423) 239-9300

School Year: \_\_\_\_\_

Website: [www.New-Hope-Academy.com](http://www.New-Hope-Academy.com)

**Student Full Name:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_

Street Address: \_\_\_\_\_

Male Female

City, State, Zip: \_\_\_\_\_

School District: \_\_\_\_\_ Grade for enrolling year: \_\_\_\_\_

**Yes No** Choose **Yes** or **No** to the following questions for this student as accurately as possible.

Has this student had truancy issues during the past two years? (Letter(s), call(s), truancy board, court or hearing)

Has this student been arrested, held, or probation during the past two years?

Has this student been suspended or expelled during the past two years? (ISS, OSS, alternative school, etc.)

Has this student had drug or alcohol issues during the past two years? (Addiction, use, or rehab)

Is this student pregnant or an expectant father?

Does this student have a child?

Has this student or family experienced a Department of Human Services or Child Protective Services investigation during the past two years? (Or the equivalent)

**If you answer yes to any of these questions, please give details on reverse side in the space provided.**

Returning student (enrolled at NHAT last year) – *Enroll with payment no later than August 27 to avoid late fee*

New kindergarten enrollment – *fax or mail copies of SS card, birth certificate, and immunization records*

Transferring student (enrolled elsewhere last year)

**List previous school name, city & state:** \_\_\_\_\_

**For all students, please also complete appropriate CURRICULUM PLAN on reverse side.**

Preferred Phone #: \_\_\_\_\_ Preferred Email Address: \_\_\_\_\_

Primary Teacher Name: \_\_\_\_\_ Relationship, if not named below: \_\_\_\_\_

Primary teacher has a high school diploma, GED, HiSET, or college degree. Yes No **(attach or email copy)**

Number of years home educating: 0-1 2-4 5+

**Please provide parent or legal guardian information as it applies:**

	Father	Mother
Name		
Place of Employment		
Work or Cell Number		
Email Address		

Emergency Contact

Name: \_\_\_\_\_ Number: \_\_\_\_\_ Relationship: \_\_\_\_\_

## Parent/Legal Guardian Affidavit:

I hereby acknowledge that the information provided on this two-page enrollment form is true and accurate to the best of my knowledge. Acceptance of enrollment is conditional upon receipt of all student records. While truancy, arrest, probation, suspension, expulsion, and other issues are not necessarily reasons for non-acceptance, falsifying the information is and will result in forfeiture of all fees paid. It is also understood that standardized testing is required during 4<sup>th</sup>, 7<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades.  
**For transferring students, I hereby grant NHAT permission to request student's records from the previous school for evaluation and/or enrollment.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Full Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

☐ Check if taking online classes through NHAT and only fill in curriculum plan for any non-NHAT online classes.

☐ Check if a special needs student that is educating 2 or more grades below grade level.

You may type directly  
into the blue box if your  
curriculum is not listed  
as a drop-down option.

**K-8 CURRICULUM PLAN:**

SUBJECT	TEXT / PUBLISHER
Phonics/Reading	
English	
Math	
Science	
Social studies	
Bible	
Penmanship	
Spelling/Vocabulary	

**HIGH SCHOOL CURRICULUM PLAN:**

SUBJECT	COURSE NAME	TEXT / PUBLISHER
English		
Math		
Science		
Social studies		
Bible		
Foreign language		
PE/Health		
Personal Finance		
Speech		

***Please give detailed explanation of any yes answers to student questions here and sign below:***

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Email this completed form to: [NHAenrollment@gmail.com](mailto:NHAenrollment@gmail.com).

*Thank you – we look forward to working with you this year.*