

Franklin County Commissioners Court  
Commissioner Court Minutes  
Regular Session  
February 12, 2024

The Franklin County Commissioners Court met in Regular Session February 12, 2024, at 9:00 AM in the Commissioners Courtroom at the Franklin County Courthouse located at 200 North Kaufman Street, Mount Vernon, Texas.

Members present: Scott Lee, County Judge  
Jerry Cooper, Commissioner, Precinct 1  
Toby Godfrey, Commissioner, Precinct 2  
Charlie Emerson, Commissioner, Precinct 3  
Scott Smith, Commissioner, Precinct 4  
Brook Bussell, County Clerk

**VISITORS:** Paris Tillery, Marla White, Brantin Carr, Max Cannaday, Melissa Clawson, Lisa Lawrence, Haily Rodriguez, Ricky Jones, Susan Olsen, Mike Millender, Jill Major, Kevin Dutton, Charlie Wilson, Bill Wilson, Mary McLennan, Kathy Boren, Gary Boren, Mike Rambin, Velvet Coberley, Jeff Kirby, Kyle Clayton, Landon Ramsay, Robert Zinn, and Bob Stinson.

Judge Lee called the meeting to order at 9:00 AM. Commissioner Smith offered prayer. The Pledge of Allegiance to the American flag was recited.

**Public Comments:**

- Susan Olsen stated campaign signs on her property are being moved/laid down and that she has game cameras up.

**Agenda Item 1 – APPROVE MINUTES FROM THE JANUARY 22, 2024 REGULAR SESSION, JANUARY 22, 2024 WORKSHOP SESSION, AND JANUARY 26, 2024 WORKSHOP SESSION – COUNTY CLERK** – Commissioner Godfrey made a motion to approve the minutes as presented. Commissioner Emerson seconded the motion. Motion carried 4-0.

**Agenda Item 2 – AUDIT CLAIMS AGAINST THE COUNTY AND AUTHORIZE THEIR PAYMENT – TREASURER** – Commissioner Emerson made a motion to approve payment of the claims against the county as presented, and Commissioner Smith seconded the motion. Motion carried 4-0.

**See Exhibit 02/12/2024 – A**

**Agenda Item 3 – CONSIDER AND TAKE ACTION TO APPROVE JANUARY 2024 MONTHLY REPORTS – COUNTY TREASURER** – Commissioner Emerson made a motion to approve the December 2023 monthly reports as presented, and the motion was seconded by Commissioner Smith. Motion carried 4-0.

**See Exhibit 02/12/2024 – B**

**Agenda Item 4 – RECORD COUNTY AND DISTRICT CLERKS’ ASSOCIATION OF TEXAS CERTIFICATE OF COMPLETION AWARDED TO ELLEN JAGGERS FOR COMPLETING 20 HOURS OF REQUIRED CONTINUING EDUCATION FOR 2023 – COUNTY JUDGE** – Judge Lee presented the County and District Clerks’ Association of Texas Certificate of Completion awarded to Ellen Jagers for completing 20 hours of required Continuing Education for 2023 to be put on record within the Minutes.  
**See Exhibit 02/12/2024 – C**

**Agenda Item 5 – CONSIDER AND TAKE ACTION TO SUPPORT RESOLUTION FOR COUNTY MOTOR FUEL TAX EXEMPTION – COUNTY JUDGE** – Commissioner Emerson made a motion to support the Resolution for County Motor Fuel Tax Exemption. The motion was seconded by Commissioner Smith. Motion carried 4-0.  
**See Exhibit 02/12/2024 – D**

**Agenda Item 6 – CONSIDER AND TAKE ACTION TO APPROVE CORRECTIONAL COMMUNICATION SERVICES AGREEMENT WITH CITY TELE-COIN COMPANY, INC**  
**Agenda Item 7 – CONSIDER AND TAKE ACTION TO APPROVE COMMISSARY SERVICES AGREEMENT WITH CTC COMMISSARY, LLC – SHERIFF** – Commissioner Emerson made a motion to approve both the Correctional Communication Services Agreement with City Tele-Coin Company, Inc., and the Commissary Services Agreement with CTC Commissary, LLC. Commissioner Godfrey seconded the motion. Motion carried 4-0.  
**See Exhibit 02/12/2024 – E and Exhibit 02/12/2024 – F**

**Agenda Item 8 – CONSIDER AND TAKE ACTION TO APPROVE AN INTERLOCAL COOPERATION CONTRACT (ICC) FOR FAILURE TO APPEAR (FTA) PROGRAM – COUNTY JUDGE** – Commissioner Emerson made a motion to approve the Interlocal Cooperation Contract for the Failure to Appear Program. Commissioner Cooper seconded the motion. Motion carried 4-0.  
**See Exhibit 02/12/2024 – G**

**Agenda Item 9 – CONSIDER AND TAKE ACTION TO APPROVE CHANGES TO LEASE AGREEMENT FOR USE OF FACILITIES/FIELDS AT THE SPORTS COMPLEX – COUNTY JUDGE** – Jeff Kirby addressed the Court and clarified information he had been given by others. After brief discussion, Commissioner Smith made a motion to approve the changes to the Franklin County Sports Complex League Rental/Lease Agreement. Commissioner Emerson seconded the motion. Motion carried 4-0.  
**See Exhibit 02/12/2024 – H**

**Agenda Item 10 – CONSIDER AND TAKE ACTION TO APPROVE PART-TIME REPLACEMENT AT THE HUB DURING DIRECTOR’S ABSENCE – COUNTY JUDGE**  
Commissioner Smith made a motion to approve part-time replacement with pay at the HUB during the absence of the director, and Commissioner Emerson seconded the motion. Motion carried 4-0.

**Agenda Item 11 – RECORD 2023 FRANKLIN COUNTY LIBRARY BOARD MINUTES – LISA LAWRENCE** – The 2023 Franklin County Library Board Minutes were recorded as presented.  
**See Exhibit 02/12/2024 - I**

**Agenda Item 12 – CONSIDER AND TAKE ACTION TO APPROVE THE 2024 FRANKLIN COUNTY LIBRARY BOARD MEMBERS – LISA LAWRENCE –**  
Commissioner Emerson made a motion to approve the 2024 Franklin County Library Board Members. Commissioner Smith seconded the motion. Motion carried 4-0.  
**See Exhibit 02/12/2024 - J**

**Agenda Item 13 – CONSIDER AND TAKE ACTION TO APPROVE UPDATES TO THE 2024 FRANKLIN COUNTY LIBRARY POLICY – LISA LAWRENCE –** Commissioner Emerson made a motion to approve the updates to the 2024 Franklin County Library Policy. The motion was seconded by Commissioner Cooper. Motion carried 4-0.  
**See Exhibit 02/12/2024 – K**

**Agenda Item 14 – CONSIDER AND TAKE ACTION TO APPROVE FY 2024 STATE HOMELAND SECURITY PROGRAM – LEPTA RESOLUTION GRANT # 5128101**  
**Agenda Item 15 – CONSIDER AND TAKE ACTION TO APPROVE FY 2025 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT RESOLUTION # 5124001 – ROBERT MOORE –** Commissioner Emerson made a motion to approve both the FY 2024 State Homeland Security Program – LEPTA Resolution Grant, and the FY 2025 Edward Byrne Memorial Justice Assistance Grant Resolution. Commissioner Godfrey seconded the motion. Motion carried 4-0.  
**See Exhibit 02/12/2024 – L and Exhibit 02/12/2024 – M**

**Agenda Item 16 – RECORD CYBERSECURITY AWARENESS TRAINING FOR TELISA NEWMAN AND PARIS TILLERY – COUNTY JUDGE –** The Cybersecurity Awareness Training Certificates of Completion awarded to Telisa Newman and Paris Tillery were recorded as presented.  
**See Exhibit 02/12/2024 – N**

**Agenda Item 17 – CONSIDER AND TAKE ACTION TO APPROVE INTER-LOCAL AGREEMENT BETWEEN SULPHUR SPRINGS POLICE DEPARTMENT, FRANKLIN COUNTY SHERIFF’S OFFICE, AND STEPHENS COUNTY FOR ACCESS TO A HOSTED SECURE FACILITY WITH INFORMATION TECHNOLOGY RESOURCES AND NET DATA OR GHS SYSTEMS AND GOVERNMENT SOFTWARE – SHERIFF –** Commissioner Smith made a motion to approve the Inter-Local Agreement between Sulphur Springs Police Department, Franklin County Sheriff’s Office, and Stephens County. The motion was seconded by Commissioner Emerson. Motion carried 4-0.  
**See Exhibit 02/12/2024 – O**

**Agenda Item 18 – CONSIDER AND TAKE ACTION TO RENEW TEXAS ASSOCIATION OF COUNTIES HEALTH AND BENEFIT POOL – COUNTY JUDGE –** Commissioner Emerson made a motion to renew the Texas Association of Counties Health and Benefits Pool Agreement. Commissioner Cooper seconded the motion. Motion carried 4-0.  
**See Exhibit 02/12/2024 – P**

**Agenda Item 19 – CONSIDER AND TAKE ACTION TO APPROVE THE SALE OF HANGAR A-3 ON LOT A-3 FROM MR. MARK MCENTURFF TO MR. RUSSELL HAM – COUNTY JUDGE –** Commissioner Smith made a motion to approve the sale of Hangar A-3 on Lot A-3 from Mark McEnturff to Russell Ham. Commissioner Godfrey seconded the motion. Motion carried 4-0.  
**See Exhibit 02/12/2024 – Q**

**Agenda Item 20 – CONSIDER AND TAKE ACTION TO APPROVE CIRA (WEBSITE) RENEWAL – COUNTY JUDGE** – Commissioner Smith made a motion to approve the County Information Resources Agency (CIRA) Interlocal Participation Agreement. The motion was seconded by Commissioner Emerson. Motion carried 4-0.  
**See Exhibit 02/12/2024 – R**

**Agenda Item 21 – CONSIDER AND TAKE ACTION TO APPROVE AMENDED NOTICE OF GENERAL REPUBLICAN AND DEMOCRATIC JOINT PRIMARY ELECTION – ELECTION ADMINISTRATOR** – Commissioner Emerson made a motion to approve the Amended Notice of General Republican and Democratic Joint Primary. Commissioner Godfrey seconded the motion. Motion carried 4-0.  
**See Exhibit 02/12/2024 – S**

**Agenda Item 22 – RECEIVE INFORMATION ON COLLECTIONS FROM KEVIN DUTTON FROM LINEBARGER, GOGGAN, BLAIR, AND SAMPSON, LLP – KEVIN DUTTON** – Kevin Dutton presented the Delinquent Tax Roll Analysis & Report of Collections for the 07/01/2022 – 06/30/2023 Reporting Period.  
**See Exhibit 02/12/2024 – T**

**Discussion:**

- Max Cannaday stated Hazmat Training is scheduled for 03/07/2024 as long as that date works well for everyone.
- Sheriff Jones asked everyone to let him know of potential properties being rented out for the eclipse weekend. He would like to get with all property owners to let them know of potential risks, and also wants to provide extra patrol in those areas.
- Lisa Lawrence made the Court aware of the Digital Living for Seniors Program that will be offered at the library.

**Agenda Item 23 – CONSIDER AND TAKE ACTION TO APPROVE THE AWARDING OF BIDS FOR THE WEST ANNEX BUILDING CONSTRUCTION – COUNTY JUDGE** – Commissioner Cooper made a motion to approve awarding the following bids, with a second by Commissioner Godfrey. Motion carried 4-0.

- Site Concrete (turnkey) – Elliott Lester - \$72,500.00
- Building Foundation (turnkey) – Elliott Lester - \$88,525.00
- Parking Lot Striping and Bumpers – Vance Young - \$11,400.00
- Landscaping/Irrigation – Lindley Landscaping - \$26,850.00
- Security/Privacy Fence – Mr. Build It - \$6,300.00
- Cushion Sand – Brooksey Crow - \$2,788.00
- Masonry – Miller & Sons Masonry - \$36,800.00
- Metal Building Erection – Hawk Builders - \$39,500.00
- Cabinets/Granite Countertops/Painting of Cabinets – Elliott Lester – \$56,500.00
- Wood Stud Framing (material only) – Tom Scott Lumber Yard - \$8,757.92
- Wood Stud Installation – GHM Building Systems - \$18,645.00
- Spray Foam Insulation – Kinzler Construction Services - \$23,477.00
- Batt Insulation – Kinzler Construction Services - \$12,854.00
- Glass Storefront and Mirrors– Kiser’s Glass Technology - \$60,028.98
- Doors and Hardware – Tom Scott Lumber Yard - \$10,597.11
- Door Installation – GHM Building Systems - \$2,400.00
- Metal Studs and Installation – GHM Building Systems - \$21,420.00

- Acoustic Ceilings – GHM Building Systems - \$26,880.00
- Flooring – Phillips Flooring – \$39,883.00
- Sheetrock (material only) – Tom Scott Lumber Yard - \$6,537.52
- Sheetrock Installation – GHM Building Systems – \$10,140.00
- Tape Bed and Texture – Keys Contractors, LLC - \$14,092.45
- Prime and Paint Sheet Rock - Keys Contractors, LLC - \$24,216.00
- Prime and Paint Doors and Frames - Keys Contractors, LLC - \$3,600
- Prime and Paint Exterior – Keys Contractors, LLC - \$12,240.00
- Toilet Accessories – W.B. Wilson Construction Company, LLC - \$6,149.00
- Fire Extinguishers – W.B. Wilson Construction Company, LLC - \$3,870.00
- Office Furniture – Business Essentials a/k/a Firmin's - \$36,877.59
- Site Plumbing – Tri-City Plumbing - \$12,500.00
- Building Plumbing – Tri-City Plumbing - \$35,000.00
- HVAC – Wood Air Conditioning - \$89,997.00
- Building Electrical – Eubanks Electric - \$73,500.00
- Emergency Generator – Eubanks Electric - \$22,500.00
- Exterior Siding (material only) – Tom Scott Lumber Yard - \$19,253.83
- Exterior Siding Installation – GHM Building Systems - \$15,810.00

**See Exhibit 02/12/2024 – U**

**Agenda Item 14 – ADJOURN** – Commissioner Emerson made a motion to adjourn the meeting, and Commissioner Smith seconded the motion. Motion carried 4-0. Meeting adjourned at 11:25 AM.

I, Brook Bussell, County Clerk, certify that this is an accurate accounting of the proceedings of the Commissioners' Court Regular Session on February 12, 2024.

Witnessed and recorded this 22nd day of February, 2024.

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Brook Bussell, County Clerk