

Franklin County Commissioners' Court
Commissioner Court Minutes
Regular Session
February 13, 2023

The Franklin County Commissioners' Court met in Regular Session February 13, 2023, at 9:00 A.M. in the Commissioners' Courtroom at the Franklin County Courthouse located at 200 North Kaufman Street, Mount Vernon, Texas.

Members present: Scott Lee, County Judge
Jerry Cooper, Commissioner, Precinct 1
Toby Godfrey, Commissioner, Precinct 2
Charlie Emerson, Commissioner, Precinct 3
Scott Smith, Commissioner, Precinct 4
Brook Bussell, County Clerk

VISITORS: Charlie Wilson, Glenda Pollock, Paris Tillery, David Coberley, Amber Fox, Lillie Bush-Reves, Mike Rambin, Sue Ann Harper, Mike Millender, Gary Boren, Kathy Boren, Sam Young, Christi Billman, David Truesdale, Lisa Lawrence, Dale Anzalone, Chris Mars, Tom Austin, Betty Austin, Marla White, Ricky Jones, Katie Elliott, Rob Moore

Judge Lee called the meeting to order at 9:00 A.M., and Commissioner Smith offered prayer. The Pledge of Allegiance to the American flag was recited.

Public Comments: None

Agenda Item 1 - APPROVE MINUTES FROM THE JANUARY 23, 2023 REGULAR SESSION – COUNTY CLERK - Commissioner Smith made a motion to approve the January 9, 2023 Regular Session Minutes. Commissioner Emerson seconded the motion. Motion carried.

Agenda Item 2 - AUDIT CLAIMS AGAINST THE COUNTY AND AUTHORIZE THEIR PAYMENT – TREASURER – Treasurer Paris Tillery presented the claims against the county. Commissioner Emerson made a motion to approve payment of the claims against the county as presented, and Commissioner Smith seconded the motion. Motion carried.
See Exhibit 02/13/2023 - A

Agenda Item 3 – FIRST READING: REPLAT LOTS 327R-1 AND 328R OF THE PINE VALLEY SUBDIVISION – AMBER FOX FOR S. STARNES TRUST LP - Commissioner Smith made a motion to approve the first reading of the replat of lots 327R-1 and 328R of the Pine Valley Subdivision, and Commissioner Godfrey seconded the motion. Motion carried.

Agenda Item 4 - FIRST READING: REPLAT LOTS 8R-1 AND 94-1 DEER COVE SUBDIVISION – CYNTHIA & JOHN FULTON AND COLBY CABIN, LLC – No one available to present information. No action taken. Put on agenda for February 27, 2023, Regular Session.

Agenda Item 5 – RECORD MINUTES FROM THE JANUARY 30, 2023 SESSION OF THE ELECTION COMMISSION – TAX A/C – Sue Ann Harper presented the minutes from the January 30, 2023, session of the Election Commission to be put on record.
See Exhibit 02/13/2023 – B

Agenda Item 6 – RECORD CERTIFICATE OF COMPLETION FOR TRAINING OF THE TEXAS OPEN MEETINGS ACT FOR PARIS TILLERY – COUNTY JUDGE - Judge Lee presented the Certificate of Course Completion for training of the Texas Open Meetings Act for Paris Tillery to be put on record within the Minutes.
See Exhibit 02/13/2023 – C

Agenda Item 7 – RECORD CERTIFICATE OF COMPLETION FOR REQUIRED TRAINING ON ACKNOWLEDGMENT OF PATERNITY FOR BROOK BUSSELL – COUNTY JUDGE - Judge Lee presented the Certificate of Completion for required training on Acknowledgment of Paternity for Brook Bussell to be put on record within the Minutes.
See Exhibit 02/13/2023 – D

Agenda Item 8 – RECORD CERTIFICATE OF COMPLETION FOR CYBERSECURITY AWARENESS TRAINING FOR THE FOLLOWING: BROOK BUSSELL, YESINIA VALENZUELA CASTRO, ELLEN JAGGERS, TELISA NEWMAN, AND MARIE REDAR – COUNTY JUDGE – Judge Lee presented the Certificate of Completion for Cybersecurity Awareness Training for Brook Bussell, Yesinia Valenzuela Castro, Ellen Jagers, and Marie Redar to be put on record within the Minutes.
See Exhibit 02/13/2023 – E

Agenda Item 9 – RECORD COUNTY & DISTRICT CLERKS’ ASSOCIATION OF TEXAS CERTIFICATE OF COMPLETION AWARDED TO ELLEN JAGGERS FOR COMPLETING 20 HOURS OF REQUIRED CONTINUING EDUCATION FOR 2022 – COUNTY JUDGE - Judge Lee presented the County & District Clerks’ Association of Texas Certificate of Completion awarded to Ellen Jagers for completing 20 hours of required Continuing Education for 2022 to be put on record within the Minutes.
See Exhibit 02/13/2023 – F

Agenda Item 10 – RECORD TAX ASSESSOR-COLLECTOR ASSOCIATION COUNTY TAX OFFICE PROFESSIONAL MAINTENANCE TRANSCRIPT AWARDED TO MELISSA MCSWAIN CLAWSON FOR COMPLETING REQUIRED CONTINUING EDUCATION FOR 2022 – COUNTY JUDGE – Judge Lee presented to Tax Assessor-Collector Association County Tax Office Professional Maintenance Transcript awarded to Melissa McSwain Clawson for completing required Continuing Education for 2022 to be put on record within the Minutes.
See Exhibit 02/13/2023 – G

Agenda Item 11 – RECORD ORDER APPOINTING FRANKLIN COUNTY ELECTIONS ADMINISTRATOR – COUNTY JUDGE- Judge Lee presented the Order Appointing Yesinia Valenzuela Castro as the Franklin County Elections Administrator with an effective date of March 1, 2023, to be put on record within the Minutes.
See Exhibit 02/13/2023 - H

Agenda Item 12 – CONSIDER AND TAKE ACTION DETERMINING BOND AMOUNT FOR ELECTIONS ADMINISTRATOR AND HER ASSISTANT– COUNTY JUDGE - Commissioner Smith made a motion to set the bond for the Elections Administrator at \$10,000, and the bond for the assistant at \$5,000. Commissioner Emerson seconded the motion. Motion carried.

Agenda Item 13 – CONSIDER AND TAKE ACTION ON APPROVING APPOINTMENT OF CHRISTI BILLMAN AS FRANKLIN COUNTY VETERANS SERVICE OFFICER, DETERMINE LOCATION OF OFFICE SPACE, AND SET BUDGET FOR 2023 -

Commissioner Emerson made a motion to approve appointing Christi Billman as the Franklin County Veterans Service Officer at the rate of \$16 per hour two days each month. She will work out of an office at the Franklin County Law Enforcement Center. Commissioner Smith seconded the motion. Motion carried.

***Agenda Item 26 – CONSIDER AND TAKE ACTION ON APPROVING REMODEL OF ANNEX EAST BUILDING AND DETERMINE FUNDING SOURCE – COUNTY JUDGE**

Upon request by Marla White, County Auditor, this agenda item was moved up in order to be acted upon before Agenda Item 14. Commissioner Godfrey made a motion to approve \$38,470 to be taken from the General Fund for the remodel of the Annex East Building. This does not include cost of data wiring. Commissioner Emerson seconded the motion. Motion carried.

See Exhibit 02/13/2023 – I

Agenda Item 14 – CONSIDER AND TAKE ACTION ON APPROVING 2023 BUDGET AMENDMENTS - AUDITOR–

Commissioner Emerson made a motion to approve the budget amendments as presented, and Commissioner Smith seconded the motion. Motion carried.

See Exhibit 02/13/2023 – J

Agenda Item 15 – CONSIDER AND TAKE ACTION ON APPROVING AUTHORITY FOR PUBLICATION OF NOTICE TO ACCEPT APPLICATION FOR FRANKLIN COUNTY TAX ASSESSOR-COLLECTOR– AUDITOR –

Commissioner Smith made a motion to approve authority for publication of notice to accept applications for Franklin County Tax Assessor-Collector. Commissioner Emerson seconded the motion. Motion carried.

See Exhibit 02/13/2023 –K

Agenda Item 16 – CONSIDER AND TAKE ACTION ON APPROVING FRANKLIN COUNTY WATER DISTRICT’S REQUEST TO CONDUCT ELECTION AT PRECINCT 3 COUNTY BARN – PRECINCT 3 –

Commissioner Godfrey made a motion to approve Franklin County Water District’s request to conduct election at the Precinct 3 County Barn, and Commissioner Emerson seconded. Motion carried.

Agenda Item 17 – CONSIDER AND TAKE ACTION ON RESCINDING CULVERT POLICY APPROVED DURING THE JANUARY 9, 2023, REGULAR SESSION – PRECINCT 4 –

Commissioner Smith made a motion to rescind the culvert policy that was approved during the January 9, 2023, regular session. Commissioner Godfrey seconded. Motion carried.

Agenda Item 18 – CONSIDER AND TAKE ACTION ON APPROVING INTERLOCAL AGREEMENT BETWEEN SULPHUR SPRINGS POLICE DEPARTMENT, FRANKLIN COUNTY SHERIFF’S OFFICE, AND MARION COUNTY FOR ACCESS TO A HOSTED SECURE FACILITY WITH INFORMATION TECHNOLOGY RESOURCES AND NETDATEA OR GHS SYSTEM/S AND GOVERNMENT SOFTWARE– COUNTY JUDGE –

Commissioner Emerson made a motion to approve the Interlocal Agreement between Sulphur Springs Police Department, Franklin County Sheriff’s Office, and Marion County, Texas, for access to a hosted secure facility with Information Technology

Resources and NET Data or GHS System/s and Government Software. Commissioner Smith seconded the motion. Motion carried.

See Exhibit 02/13/2023 – L

Agenda Item 19 – CONSIDER AND TAKE ACTION ON APPROVING QUOTE FROM UNDERWOOD EQUIPMENT COMPANY FOR MODEL DT743 SUPERIOR BROOM – PRECINCT 2 - Commissioner Emerson made a motion to accept the quote from Underwood Equipment for Model DT473 Superior Broom in the amount of \$77,309.00. Motion seconded by Commissioner Smith. Motion carried. Commissioner Godfrey will bring financing agreement back before the Court at a later date for approval.

See Exhibit 02/13/2023 – M

Agenda Item 20 – CONSIDER AND TAKE ACTION ON APPROVING ADDITIONS TO AND DELETIONS FROM THE FRANKLIN COUNTY LIBRARY BOARD POLICY – LISA LAWRENCE – Commissioner Emerson made a motion to approve the additions to and deletions from the Franklin County Library Board Policy as presented. Commissioner Smith seconded. Motion carried.

See Exhibit 02/13/2023 – N

Agenda Item 21 – CONSIDER AND TAKE ACTION ON APPROVING 2023 FRANKLIN COUNTY LIBRARY BOARD MEMBERS – LISA LAWRENCE – Commissioner Smith made a motion to approve the 2023 Franklin County Library Board members as presented. Commissioner Godfrey seconded. Motion carried.

See Exhibit 02/13/2023 – O

Agenda Item 22 – RECORD MINUTES FROM THE JANUARY 13, 2022; APRIL 14, 2022; JULY 14, 2022; AND NOVEMBER 10, 2022, SESSIONS OF THE FRANKLIN COUNTY LIBRARY BOARD – LISA LAWRENCE – Lisa Lawrence presented minutes of the January 13, 2022; April 14, 2022; July 14, 2022; and November 10, 2022, sessions of the Franklin County Library Board to be put on record within the Minutes.

See Exhibit 02/13/2023 – P

Agenda Item 23 – PRESENT DATES FOR 2023 FRANKLIN COUNTY LIBRARY BOARD MEETINGS – LISA LAWRENCE – Lisa Lawrence presented the dates for the 2023 Franklin County Library Board meetings to be put on record within the Minutes.

See Exhibit 02/13/2023 – Q

Agenda Item 24 – CONSIDER AND TAKE ACTION ON APPROVING 2023 AFFORDABLE CARE ACT REPORTING AND TRACKING SERVICE (ARTS) RENEWAL CONFIRMATION AGREEMENT – COUNTY JUDGE – Commissioner Emerson made a motion to approve the 2023 Affordable Care Act Reporting and Tracking Service (ARTS) Renewal Confirmation Program Agreement as presented. Commissioner Godfrey seconded. Motion carried.

See Exhibit 02/13/2023 – R

Agenda Item 25 – CONSIDER AND TAKE ACTION ON APPROVING QUOTE FROM STAR BUILDINGS & CARPORTS FOR CARPORT AND INSTALLATION AT ANNEX EAST BUILDING COUNTY JUDGE – Commissioner Emerson made a motion to approve the quote from Star Building & Carports for carport and installation at the Annex East building as presented. This will be funded out of Capital Purchases. Commissioner Smith seconded. Motion carried.

See Exhibit 02/13/2023 – S

Agenda Item 27 – CONSIDER AND TAKE ACTION ON APPROVING FLOCK GROUP, INC. SERVICES AGREEMENT ORDER FORM FOR LICENSE PLATE READER CAMERAS AND CORRESPONDING SOFTWARE – SHERIFF – Agreement is for 10 cameras and will be funded out of Inmate Housing. Commissioner Emerson made a motion to approve the Flock Group, Inc. Services Agreement Order Form for license plate reader cameras and corresponding software. Commissioner Cooper seconded. Motion carried.

See Exhibit 02/13/2023 – T

Agenda Item 28 – CONSIDER AND TAKE ACTION ON APPROVING HOMELAND SECURITY LEPTA GRANT RESOLUTION, HOMELAND SECURITY GRANT RESOLUTION, AND CRIMINAL JUSTICE DIVISION SECURITY GRANT RESOLUTION – ROB MOORE – Commissioner Cooper made a motion to approve the Homeland Security LEPTA Grant Resolution (\$33,600 for drone and pilot certification), the Homeland Security Grant Resolution (\$20,552 for SRT equipment), and the Criminal Justice Division Security Grant Resolution (\$32,200 for 7 additional Flock cameras) as presented. All will be 100% funded/reimbursed. Commissioner Emerson seconded. Motion carried.

See Exhibit 02/13/2023 – U

DISCUSSION – Update on renovations on Annex East building. Workshop set for Friday, February 17, 2023, at 10:00 A.M.

Adjourn - Commissioner Smith made a motion to adjourn the meeting and Commissioner Emerson seconded the motion. Motion carried. Meeting adjourned at 10:07 A.M.

I, Brook Bussell, County Clerk, certify that this is an accurate accounting of the proceedings of the Commissioners' Court Regular Session on February 13, 2023.

Witnessed and recorded this 23rd day of February, 2023.

Brook Bussell, County Clerk