**2021-2022 Michigan State Grange Community Service**

Community Service Chairmen,

It’s that time of year again when we need to be workings on finishing our Community Service Reports.

Enclosed you will find your Summary Report Form for your 2021-2022 Community Service Report. **REMEMBER …your report needs to be delivered to me on or before September10th, 2022.**

If you have a VIP nominee you may also include it in the same package.

But the VIP nominee information needs to be marked separately.

Nominations forms for Firefighter, Law Enforcement Officer and Teacher of the Year Award (also included) needs to be turned in with your Community service reports, as I then need to mail them on to National Grange.

**The purpose of the Community Service Report**

* Give recognition to all Granges who have an active Community Service Program
* Reward outstanding efforts in Community Service Programs
* Strive to increase the influence of our Grange in our community
* Share information between Granges

**The Program Period**

* September 1, 2021 through August 31, 2022
* Long term projects may be reported each year

**The Community Service Reports are due September 10th, 2022.**

**Reports:**

* Send completed reports to Mary Ann Rocco, Community Service Director, 145 Beadle Lake Drive, Battle Creek, MI 49014.
* This means that your book needs to be delivered to the State Community Service Director on or before that date.
* Contact Mary Ann if special delivery arrangements need to be made.

**The Summary Report Form:**

* **The Summary report form supplied to each Community Service Chairman is due on or before September10th, 2022.**
* This form is necessary to be given full credit for your report.
* A report may be submitted alone or with a notebook to receive full credit as an entry.
* Reports may be typed or neatly hand written.

**The Notebook Reports:**

* Please place the summary report at the beginning of the Notebook**. It is required!**
* List all projects at the beginning of the book (Index)
* Material should be organized
* Suggested ways to submit the Notebook is to have the projects grouped together and have the Notebook read like a book. Organize in chronological order, organize from large to smaller projects and organize by new and continuing projects.
* This is the opportunity to tell the story of your Grange in a neat and concise manner.
* Please do not send more than one Notebook. Notebooks cannot be larger than a 2-inch binder!
* Videotapes and computer discs cannot be used in place of a report for judging.

**GRANGE AWARDS**

We would like to encourage Granges to nominate a person in their community for the Dedicated Worker Award and a Grange member for the VIP (Very Important Patron) Award.

**DECICATED WORKER AWARD**

This award will no longer be judged at the state level, National Grange will judge these submissions. We hope that Granges will continue to present this award to people in their community.

**The purpose** of the Dedicated Worker Award is to honor someone in your community that has made a difference. Giving public recognitions to those who have given outstanding effort is important. This recognition is our way of saying “Thank You” for a job well done.

**VIP –VERY IMPORTANT PERSON**

**The purpose** of the VIP Award is for each Grange to honor a member who has make an outstanding contribution to the Grange.

**Submission:**

Only one entry from a Grange may be submitted to the State Grange per year. Submit a biography and a summary of the contribution the VIP nominee has made to the Grange. If possible also submit a photograph of your VIP. The submission shall be sent to the State Community Service Director postmarked by September 10th, 2022.

**Judging** will be the responsibility of the State Community Service Director. An award will be presented at the Annual Session of the Michigan State Grange

If I can be of any further assistance to you, please let me know. When contacting me via email, please put your full Grange name on the subject line (ex. Fredonia Grange).

Thank you for all the work you do for the Grange,

Mary Ann Rocco

145 Beadle Lake Drive

Battle Creek, Michigan 49014

(Just a little note, when mailing your materials please put **Drive** on the address. There is also a Beadle Lake and a Beadle Lake Road in this area.)

269-209-6640

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