WASHINGTON TOWNSHIP

Regular Monthly Meeting Minutes

October 10, 2023

The Washington Township Supervisors held their regular monthly meeting on Tuesday, October 10, 2023. Members present: Chairman, John Lougee, Vice-Chairman, Robert Hrin, Supervisor, Robert Hetrick, and Supervisor, Steve McClelland. Absent was Supervisor, Timothy Potts. Also present: Sarah Anderson, Secretary, Dan Whaling, Road Master, and Greg Kruk, Solicitor.

Chairman, John Lougee opened the meeting at 6 PM with a pledge allegiance to the Flag.

MINUTES

On a MOTION by Robert Hrin, a SECOND by Steve McClelland, all the board voting in favor, the minutes of the September 12, 2023, regular monthly meeting were approved as presented.

VOUCHERS AND PAYROLL

On a MOTION by Robert Hetrick, a SECOND by Steve McClelland, all the board voting in favor, the vouchers due for payment and the payroll were approved.

TREASURER’S REPORT

On a MOTION by Steve McClelland, a SECOND by Robert Hrin, all the board voting in favor, the Treasurer’s report was received and filed for audit.

CORRESPONDENCE

1. September permits included A. Byler for a house, E. Byler for a shed, and 814 Hardware for a storage shed.
2. Austin Pringle has applied for a NPDES permit from DEP.
3. We received $22,107.63 in County Liquid Fuel monies.
4. Jefferson Co. Commissioners are asking municipalities to pass a resolution identifying JCDC as our Tourist Promotion Agency.

SOLICITOR’S REPORT

Solicitor, Greg Kruk, reported that Zito Media will let us know of any scheduled expansions.

A letter was mailed to property owner with travel trailer on Cooper Road. No response so far. Mr. Kruk has billed for extra hours accrued so far beyond his annual retainer.

The EADS Group will make changes to the zoning ordinance draft discussed at the previous board meeting.

On a MOTION by Robert Hrin, a SECOND by Steve McClelland, all the board voting in favor, the zoning ordinance will be sent on to the planning commission.

NEW BUSINESS

On a MOTION by Steve McClelland, a SECOND by Robert Hrin, all the board voting in favor, the James & Donna Marshall subdivision was approved as recommended by the Planning Board.

On a MOTION by Robert Hrin, a SECOND by Robert Hetrick, all the board voting in favor, Resolution #2023-04, certifying Jefferson County Development Council as the tourist promotion agency of Jefferson County, Pennsylvania was approved.

2024 budget workshop needs scheduled. Supervisors, Robert Hrin and Robert Hetrick will meet next week.

OLD BUSINESS

The Board will interview applicants for the part time road employee position next week.

Supervisors, John Lougee and Robert Hetrick will work on updating the employee handbook.

ROAD REPORT

Roadmaster, Dan Whaling, received quotes on a broom and conveyor. Discussion tabled until Spring 2024. An update was unavailable for the new truck.

The pipe work on Horm Run Road is complete.

Marc Skarbek of PennDot visited recently to update his records of the township roads.

ADJOURNMENT

On a MOTION by Steve McClelland, a SECOND by Robert Hrin, all the board voting in favor, the board adjourned at 6:46 PM.

Respectfully submitted,

Sarah Anderson, Secretary/Treasurer