WASHINGTON TOWNSHIP

Regular Monthly Meeting Minutes

September 12, 2023

The Washington Township Supervisors held their regular monthly meeting on Tuesday, September 12, 2023. Members present: Vice-Chairman, Robert Hrin, Supervisor Robert Hetrick, Supervisor, Steve McClelland, and Supervisor, Timothy Potts. Absent was Chairman, John Lougee. Also present: Sarah Anderson, Secretary, Dan Whaling, Road Master, and Greg Kruk, Solicitor.

Vice-Chairman, Robert Hrin opened the meeting at 6 PM with a pledge allegiance to the Flag.

MINUTES

On a MOTION by Timothy Potts, a SECOND by Robert Hetrick, all the board voting in favor, the minutes of the August 8, 2023, regular monthly meeting were approved as presented.

VOUCHERS AND PAYROLL

On a MOTION by Steve McClelland, a SECOND by Robert Hetrick, all the board voting in favor, the vouchers due for payment and the payroll were approved.

TREASURER’S REPORT

On a MOTION by Timothy Potts, a SECOND by Steve McClelland, all the board voting in favor, the Treasurer’s report was received and filed for audit.

CORRESPONDENCE

1. August permits included one permit issued to R. Condon for a shed and one permit issued to A. Ferraraccio for an addition.
2. DuBois EMS is out of service and will close its doors on October 30, 2023.
3. Estimated 2024 Liquid Fuel Allocation is $213,806.47
4. Reminder: Jefferson Co. Convention is September 19th at the Big Run Fire Hall.
5. The COG reported that North Central doesn’t have funds at this time to reimburse townships for radio purchases but orders can still be placed.

On a MOTION by Timothy Potts, a SECOND by Robert Hetrick, all the board voting in favor, one Kenwood Radio for $623 and one Kenwood Portable Radio for $684 will be ordered from Centre Communications.

SOLICITOR’S REPORT

Solicitor, Greg Kruk, reviewed changes made to the Zoning Ordinance rough draft. He will be in contact with EADS Group.

NEW BUSINESS

Minimum Municipal Obligation Worksheet for 2024 was presented for the pension plan.

A travel trailer has been parked along Cooper Road. Due to the regulations in the Zoning Ordinance, the landowner will be notified that the travel trailer can not be occupied.

On a MOTION by Timothy Potts, a SECOND by Robert Hetrick, all the board voting in favor, a letter will be sent to the landowner by the solicitor.

On a MOTION by Timothy Potts, a SECOND by Steve McClelland, all the board voting in favor, the Cathy Smiley / Bradley & Lisa Shaffer subdivision was approved as recommended by the Planning Board.

On a MOTION by Steve McClelland, a SECOND by Timothy Potts, all the board voting in favor, the Levi Shetler subdivision was approved as recommended by the Planning Board.

On a MOTION by Robert Hetrick, a SECOND by Timothy Potts, all the board voting in favor, the Jake Miller, Select Timbering road bond release was approved.

OLD BUSINESS

The Board agreed to keep advertising for the part time road employee position.

Supervisor, Timothy Potts, will get information on the employee handbook for next month’s meeting.

ROAD REPORT

Roadmaster, Dan Whaling, reported grinding on Kyle Run Road is complete and will be getting oiled next week.

On a MOTION by Timothy Potts, a SECOND by Steve McClelland, all the board voting in favor, pipe replacement on Horm Run Road was approved.

ADJOURNMENT

On a MOTION by Steve McClelland, a SECOND by Robert Hetrick, all the board voting in favor, the board adjourned at 6:57 PM.

Respectfully submitted,

Sarah Anderson, Secretary/Treasurer