WASHINGTON TOWNSHIP

Regular Monthly Meeting Minutes

August 8, 2023

The Washington Township Supervisors held their regular monthly meeting on Tuesday, August 8, 2023. Members present: Chairman, John Lougee, Vice-Chairman, Robert Hrin, Supervisor Robert Hetrick, Supervisor, Steve McClelland, and Supervisor, Timothy Potts. Also present: Sarah Anderson, Secretary, Dan Whaling, Road Master, and Greg Kruk, Solicitor. Visitors: Steve & Danielle Strouse.

Chairman, John Lougee opened the meeting at 6 PM with a pledge allegiance to the Flag.

MINUTES

On a MOTION by Steve McClelland, a SECOND by Robert Hrin, all the board voting in favor, the minutes of the July 11, 2023, regular monthly meeting were approved as presented.

VOUCHERS AND PAYROLL

On a MOTION by Robert Hetrick, a SECOND by Timothy Potts, all the board voting in favor, the vouchers due for payment and the payroll were approved.

TREASURER’S REPORT

On a MOTION by Timothy Potts, a SECOND by Steve McClelland, all the board voting in favor, the Treasurer’s report was received and filed for audit.

CORRESPONDENCE

1. July permits included one permit issued to U. Byler for an addition.

SOLICITOR’S REPORT

Solicitor, Greg Kruk, reported that a traffic study might be needed before “No Parking” signs can be posted on Hill Street. Mr. Kruk will telephone PSATS and PennDot Rep. Marc Skarbek.

Mark Lazzari from EADS Group is having formatting difficulties with the Zoning Ordinance draft.

Zito Media hasn’t reached out to Mr. Kruk yet.

On a MOTION by Robert Hrin, a SECOND by Steve McClelland, all the board voting in favor,

Plummer Farms has permission to post a farm machinery warning sign off the township right-a-away, as long as the sign meets the sign ordinance guidelines.

NEW BUSINESS

On a MOTION by Steve McClelland, a SECOND by Timothy Potts, all the board voting in favor, the Arnold & Iona Snyder subdivision was approved as recommended by the Planning Board.

OLD BUSINESS

The Board agreed to fix the Township Employee Handbook before possibly implementing a time clock. Roadmaster, Dan Whaling, reported all employees have been on time for work since the last discussion.

No one applied for the part time road employee opening so the Board agreed to keep advertising.

Supervisor, Timothy Potts, attended the COG meeting on July 24th. They are still working on a radio quote. The COG reminded attendees to make sure working supervisors get a separate W-2 from their supervisor W-2 each year.

No one attended the TCC meeting on July 25th.

ROAD REPORT

Roadmaster, Dan Whaling, gave the Board a quote for a broom attachment. He will get a few more quotes for the next meeting.

On a MOTION by Robert Hrin, a SECOND by Robert Hetrick, all the board voting in favor, the new truck will be built with a stainless steel bed not to exceed $8,000.00.

On a MOTION by Robert Hetrick, a SECOND by Robert Hrin, all the board voting in favor, road grinding to be done by Fremer Reclamation Inc., will be scheduled on Kyle Lake Road.

Roadmaster, Dan Whaling, reported CRS2-PM was scheduled with Suit-Kote on July 18th. On that day, Suit-Kote brought a tanker at 5:45 am but the distributor truck never showed up until 10:04 am. Employees from Washington, Snyder, & Horton Townships were waiting for 4 hours. Dan was in contact all morning with Joe Goodman of Suit-Kote trying to straighten things out.

MC-70 and EDP-30 was scheduled with Midland Asphalt Materials, Inc., on August 7th and August 11th. BJ filling in for Tom Hanson took the call. On August 7th Dan called to confirm he wanted the EDP-30 that day since it looked like rain in the afternoon. Tom Hanson said Washington Township was not on the schedule. It was re-scheduled for August 9-10 weather pending.

OPEN TO THE FLOOR

Steve & Danielle Strouse expressed concern about not collecting a permit fee to allow ATV’s to ride on township roads. The Board explained it would be difficult to enforce such regulations and therefore a permit is not required.

ADJOURNMENT

On a MOTION by Robert Hrin, a SECOND by Timothy Potts, all the board voting in favor, the board adjourned to an executive session to discuss personnel matters at 7:14 PM.

On a MOTION by Robert Hrin, a SECOND by Steve McClelland, all the board voting in favor, the board adjourned from an executive session to the regular meeting at 7:36 PM.

On a MOTION by Robert Hrin, a SECOND by Steve McClelland, all the board voting in favor, the board re-instated Robert Hetrick as Superintendent over the road department.

The Board thanked Supervisor, Timothy Potts, for holding the position this year.

On a MOTION by Timothy Potts, a SECOND by Steve McClelland, all the board voting in favor, the board adjourned at 7:40 PM.

Respectfully submitted,

Sarah Anderson, Secretary/Treasurer

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