WASHINGTON TOWNSHIP

Regular Monthly Meeting Minutes

July 11, 2023

The Washington Township Supervisors held their regular monthly meeting on Tuesday, July 11, 2023. Members present: Chairman, John Lougee, Vice-Chairman, Robert Hrin, Supervisor Robert Hetrick, Supervisor, Steve McClelland, and Supervisor, Timothy Potts. Also present: Sarah Anderson, Secretary, Dan Whaling, Road Master, and Greg Kruk, Solicitor. Visitors: Mark Walborn, Scott North, Corey Ross, and Ben Steele.

Chairman, John Lougee opened the meeting at 6 PM with a pledge allegiance to the Flag.

OPEN TO THE FLOOR

Corey Ross and Ben Steele expressed a complaint about a resident on Stevenson Hill Road who has overgrown grass and piles of trash. The Board will have the solicitor write a letter to the resident.

MINUTES

On a MOTION by Robert Hrin, a SECOND by Timothy Potts, all the board voting in favor, the minutes of the June 13, 2023, regular monthly meeting were approved as presented.

VOUCHERS AND PAYROLL

On a MOTION by Steve McClelland, a SECOND by Timothy Potts, all the board voting in favor, the vouchers due for payment and the payroll were approved.

TREASURER’S REPORT

On a MOTION by Robert Hrin, a SECOND by Timothy Potts, all the board voting in favor, the Treasurer’s report was received and filed for audit.

CORRESPONDENCE

1. June permits included zoning permits issued to K. Anderson for a home, W. Barker for a driveway, & Verizon for antenna repair.
2. The Jefferson Co. Township Association Convention will be held September 19 at the Big Run Fire Hall. Please RSVP by July 31st.
3. John Soroka of PAGO requested support with a letter to oppose the decertification of this organization. Jefferson County Commissioners requested support with a letter to decertify PAGO. Discussion tabled until NEW BUSINESS.

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1. The Township received $60,692.76 in Act 13 funds.
2. Reminder: TCC meeting to be held July 25 and COG meeting to be held July 24.
3. The Township received two phone calls recently expressing concern on the numerous accidents this year at the intersection of Stevenson Hill Road and Airport Road.

On a MOTION by Timothy Potts, a SECOND by Steve McClelland, all the board voting in favor, permission to write a letter to PennDot requesting a lighted “STOP” sign be placed at this intersection was granted.

1. The Jefferson Co. Twp Officers Association requested support by placing an ad in the program booklet, as we did last year.

On a MOTION by Timothy Potts, a SECOND by Robert Hrin, all the board voting in favor, Washington Township will place an ad in the Jefferson Co. Township Officers Association Convention program booklet.

SOLICITOR’S REPORT

On a MOTION by Timothy Potts, a SECOND by Robert Hrin, all the board voting in favor,

Ordinance 2023-01, prohibiting parking on Hill Street throughout the year, was adopted.

Solicitor, Greg Kruk, reported the Eads Group will have a final draft of the zoning ordinance in August.

Mr. Kruk had nothing new to report from Zito Media. He will try to connect with them over the next month.

NEW BUSINESS

Scott North, Jefferson County Commissioner, spoke to the Board about Jefferson County decertifying Pennsylvania Great Outdoors (PAGO).

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On a MOTION by Robert Hrin, a SECOND by Timothy Potts, all the board voting in favor, Resolution #2023-03, decertifying Northwest Pennsylvania Great Outdoors Visitors Bureau, Inc., as the recognized tourist promotion agency of Jefferson County, was approved.

On a MOTION by Steve McClelland, a SECOND by Robert Hrin, all the board voting in favor, the Adam & Ida Byler subdivision was approved as recommended by the Planning Board.

The Board discussed implementing the use of a time clock for township employees. Discussion was tabled until the August meeting.

On a MOTION by Robert Hrin, a SECOND by Timothy Potts, all the board voting in favor,

the township will advertise for a part- time road employee.

Supervisor, John Lougee, reported a tree on Church Road needed cut down. Since the tree is on his property but leaning towards the road, he will pay to have it cut and the Township will push it with the loader.

Plummer Farms would like to install a sign along Stevenson Hill Road to warn motorists of slow-moving farm equipment. The Board will inquire with PennDot about the request.

OLD BUSINESS

The Township Employee Handbook needs corrections made on page 10 and a section on write ups along with the forms. The Board will work on the modifications for next meeting.

On a MOTION by Steve McClelland, a SECOND by Timothy Potts, all the board voting in favor, the January 2023 Re-organizational Meeting Minutes were amended to specify a Supervisor working in an emergency situation will be classified as a laborer.

A tractor trailer has been traveling over Horm Run Road daily due to the driver living on Hormtown Road. Horm Run Road is posted with a 10 Ton weight limit. Greg Kruk will send a letter to the driver.

ROAD REPORT

Roadmaster, Dan Whaling reported oiling was done on July 7th. He is still working on a counter weight solution for the new mower.

ADJOURNMENT

On a MOTION by Robert Hrin, a SECOND by Timothy Potts, all the board voting in favor, the board adjourned at 7:35 PM.

Respectfully submitted,

Sarah Anderson, Secretary/Treasurer