

**NOTICE OF MEETING OF THE
GOVERNING BODY OF THE
CITY OF TIMPSON**

Notice is hereby given that a Regular Meeting was held on the 17th day of November, 2020 at the City Hall, 456 Jacob Street. Mayor Smith, Mayor Pro Tem Allen, Council Members Collins, Johnson, Alexander and Walker were present.

1. **Call to Order:** 5:27 p.m.
2. **Invocation:** Kenny Walker
3. **Pledge:** United States Pledge, Texas Pledge
4. **Council Items:** Reports by the members of the City Council on matters not on the agenda will be made at this time. A total, not to exceed 10 minutes will be devoted to these reports.
5. **Presentations & Recognitions/ Chamber of Commerce notices:** None
6. **Citizens Input:** This time is provided for members of the public to address the City Council on items that appear within the Consent and Action Items or a matter not listed on the agenda. Each speaker is limited to 3 minutes. A Citizens Input Form may be filled out and filed with the City Secretary prior to the meeting.

Melba Thomasen addressed the Council about the gas that is entering her house and causing a sewage smell in her house, discoloring her jewelry and she's worried it will affect her health if it continues. The Mayor asked her if Larry could fix a vent on the outside of the back of her house to eliminate the gas being in her house. She agreed and the Mayor asked the City Secretary to make a work order for problem and draw up a letter for her to sign, allowing him on her property.
7. **Department/Committee Reports:**
 - A. **Public Works Report:** Larry Burns

Council member Collins asked Larry if they were able to flush Beverly's place And he said yes, they flush there 2 times a week.
 - B. **Police Department Report:** Chief Graham, for the month of October, there were 158 extra patrols, 7 criminal investigations, 1 suspicious vehicle, 13 disturbances, 3 Welfare checks, 1 mental health call, 1 injury to a child, 6 animal complaints, 14 Motorist assist, 17 agency assist, 1 harassment, 2 roadway obstruction, 4 alarm calls, 1 credit/debit card abuse, 1 mental health transport, 2 escorts, 1 criminal trespass, 1 suspicious person, 1 accident investigation, 1 background investigation, 1 reckless driver, 1 theft, 1 warrant served. The total calls for service was 239 and 1 arrest.

Council member Johnson mentioned the highspeed traffic on 59 and what can be done about it. He has license plates of vehicles that are always speeding. Chief Graham said he couldn't do anything unless he saw it himself. Council member Collins asked about the dogs at the house behind the donut shop, and Chief Graham said that problem has already been addressed and the residents are moving in 2 weeks. She also questioned his work schedule and the lack of weekends being worked in December and January. Chief Graham said he just worked a Saturday last weekend and he's taking vacation for the holidays, but would adjust the schedule to be on duty some weekends.
 - C. **Municipal Court Report:** For the month of September, there was 6 citations issued 7 and violations, 0 to juveniles, and 1 to a minor. The total amount generated for the City was approx. **\$836.43**.
 - D. **City Secretary:** there will be no Regular City Council Meeting in December. ALL regular monthly bills will be paid as usual and presented in January. The dumpster will be at City Hall Dec. 5th. TML has approved another 6 weeks of physical therapy for Henry Marx. Henry has elected to keep his dental insurance and pay the City his monthly premium (\$54.28), which he has paid this month.

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8. *Consent Agenda: Items included under the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Secretary to proceed with the conclusion of each item as reflected in the Minutes of this meeting.*

- A. Consider approval of the Minutes from the Regular Meeting held on Oct 20, 2020
- B. Consider approval of the Minutes from the Special Meeting held on Oct 26, 2020
- C. Consider approval of Financial Statement for the month of October 2020
- D. Consider approval of Accounts Payable – October 2020

Council member Alexander made a motion to accept Consent Agenda items A-D, Council member Johnson seconded, all were in favor.

REGULAR AGENDA ITEMS (9 - 16)

9. **Discuss and take action:** Discuss and take action on the 2021 Woodlawn Cemetery mowing contract, renewing with Mark's Lawn Care with a \$100 increase per month (\$1,375 to \$1,475), or approve City Secretary to issue RFP for the 2021 contract, effective February 1, 2021.

Mayor Pro Tem made a motion to accept the 2021 Woodlawn Cemetery contract renewal with Mark's Lawn Care, increasing the monthly amount to \$1,475. Council member Walker seconded, Council member Johnson abstained, Council Member Alexander opposed. Motion passed, 3-1.

10. **Discuss and take action:** Discuss and consider authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA).

GrantWorks rep Keith discussed their services stating admin fees capped at \$35,000 or 11% whichever is less. Council member Alexander made a motion to issue RFP or admin services and RFQ for engineering services related to the 2021-2022 CDBG project. Council member Johnson seconded, all were in favor.

11. **Discuss and take action:** Discuss and take action on the proposal by E5 Oilfield Services to clean the inside/outside of 2 water tanks and filter screens, in the amount of \$14,500.

Mayor Pro Tem Allen made a motion to accept the proposal from E5 Oilfield Services in the amount of \$6,500 for each tank, to be billed on 2 separate PO's, and to be done within a few months of each other. Council member Alexander seconded, all were in favor.

12. **Discuss and take action:** Discuss and take action to approve the withdrawal of \$10,000 from American State Bank CD account #31416 (current balance \$37,403.11) to deposit into the electric Super Savings account to help with the cost of repairs for the bucket truck (\$15,639.88).

Council member Alexander made a motion to approve the withdrawal of \$10,000 from American State Bank CD account #31416 to deposit into the Electric Super Savings account at Austin Bank to help with the repairs of the bucket truck. Council member Johnson seconded, all were in favor.

13. **Discuss and take action:** Discuss and take action to sell and/or repair the 1999 F150 and the 2001 F250 that are currently indisposed.

Mayor Pro Tem made a motion to sell both the 1999 F150 and the 2001 F250 by advertising and accepting sealed bids by the January 2021 meeting. Council member Johnson seconded. All were in favor.

14. **Discuss and take action:** Discuss and take action on the sidewalk project design submitted by GLS and approve City Secretary to issue contractor RFP for the project.

Information is not available. Skipped agenda item.

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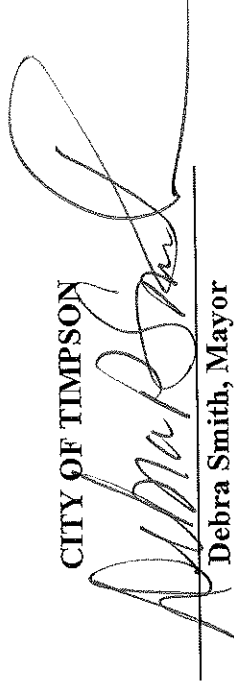
- 15. Discuss and take action:** Discuss and take action to approve cost of living adjustment raises for full-time employees in the Electric, Water/Sewer, and General Departments, beginning January 1, 2021. *The last COLA raise was 2% in 2019.*
- Mayor Pro Tem made a motion to approve a 2% COLA raise for all full-time employees effective January 1, 2021. Council Member Alexander seconded. All were in favor.
- 16. Discuss and take action:** Discuss and consider the termination of Henry Marx, effective December 1st, 2020 dependent upon his ability to perform at full capacity.
- Council member Alexander made a motion to terminate Henry Marx, effective December 1, 2020 dependent on his ability to perform at full capacity. Mayor Pro Tem Allen seconded. All were in favor.
- 17. Adjourn:** 6:45 p.m.
- Council member Walker made a motion to adjourn, Council member Johnson seconded. All were in favor.

The Council reserves the right to retire into executive session concerning any of the items listed on this agenda whenever it is considered necessary and is legally justified under the Open Meetings Act. This facility is wheelchair accessible and wheelchair parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 254-2421 for further information or needed assistance.

This agenda is posted as required under Government Code Section 551.041. For more information or for a copy of the open meetings act, please contact the Attorney General of Texas at 1-800-252-8011 or the City Secretary at 936-254-2421.

Dated this 18th day of November, 2020

CITY OF TIMPSON


Debra Smith, Mayor

**(THE STATE OF TEXAS)
COUNTY OF SHELBY)**

CERTIFICATION

I, Misty Burgess, City Secretary of the City of Timpson, do hereby certify that I am the custodian of the records of the City of Timpson, Texas, and that the following are true and correct copies of the Minutes of Regular City Council Meeting held on November 17, 2020.

Witness my hand and official seal of the City of Timpson, Texas on this 18th day of November, 2020.


Misty Burgess,

City Secretary, City of Timpson, Texas