



# GWINNETT COUNTY PUBLIC SCHOOLS VERIFICATION OF DAY CARE ENROLLMENT

## School Year \_\_\_\_\_

*NOTE: This form is required for GCPS students being transported to a day care facility by a GCPS bus.*

Student: \_\_\_\_\_  
*(Child's Full LEGAL Name)*

School: \_\_\_\_\_  
*(GCPS School)*

Day Care Facility: \_\_\_\_\_ Phone #: \_\_\_\_\_

Day Care Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

My child will be attending day care:    Monday    Tuesday    Wednesday    Thursday    Friday  
*(Circle days attending)*

Starting on: \_\_\_\_\_ in the  AM only,  PM only or  AM & PM  
*(date)*

*\* Parent please note daycare requirement below.*

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Legal Guardian Printed Name

\_\_\_\_\_  
Relation to Child

**DAYCARE USE ONLY:**  
*Before the student can be transported on the GCPS bus to your facility, the school must receive a copy of this Verification of Day Care Enrollment which must include the parent signature, the start date and day care director or designee signature.*

\_\_\_\_\_  
Day Care Facility Director/Designee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Day Care Facility Director/Designee Printed Name

\_\_\_\_\_  
Position

*My signature verifies that the above student information is correct and the student attends this day care facility.*

**\* DAYCARE DIRECTOR PLEASE NOTE:** *A daycare employee must accompany students to the bus stop in the morning and be at the stop at least 5 minutes before the bus is scheduled to arrive. In the event that the students are not at the stop ready for pick up in the morning GCPS transportation will not send a bus back to your center. In the PM there must be a daycare employee at the bus stop to receive the students. In the event that there is no daycare employee waiting at the stop to receive the students, they will be returned to school. Failure to comply with these guidelines may result in termination of GCPS transportation to your facility.*