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SOUTH INTERLAKE FIFTY-FIVE PLUS, INC.
Term Position (9 weeks)

Please note: this is a Youth Position available to those 18-30 years of age through the Canada Summer Jobs Grant.

Duties and Responsibilities:

- COVID related responsibilities – such as screening, tracking and cleaning
- Reception and Administrative tasks
- Computer tasks – including social media, and Microsoft Office
- Program set up and tear down as required

Schedule:

Work schedule will be 30 hours per week from Tuesday-Friday, with the schedule to be determined by the needs of the Centre and the programs operating.

New employees are required to submit a Criminal Records Check within the first thirty (30) days of employment.

Only applicants selected for an interview will be contacted.